



# **YEARLY STATUS REPORT - 2021-2022**

Part A	
Data of the Institution	
1.Name of the Institution	BBK DAV College for Women, Amritsar
• Name of the Head of the institution	Dr. Pushpinder Walia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01832221757
• Mobile no	9878422322
• Registered e-mail	bbkdavcw@gmail.com
• Alternate e-mail	info@bbkdav.org
• Address	Lawrence Road
• City/Town	Amritsar
• State/UT	Punjab
• Pin Code	143001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women

• Location	Urban						
• Financial Status	UGC 2f and 12(B)						
• Name of the Affiliating University	Guru Nanak Dev University, Amritsar						
• Name of the IQAC Coordinator	Rajni Mehra						
• Phone No.	01832221757						
• Alternate phone No.	01835095263						
• Mobile	9463224632						
• IQAC e-mail address	bbkdavcw@gmail.com						
• Alternate Email address	info@bbkdav.org						
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://bbkdav.org/wp-content/uploads/2022/07/AQAR_2020-21.pdf">https://bbkdav.org/wp-content/uploads/2022/07/AQAR_2020-21.pdf</a>						
4.Whether Academic Calendar prepared during the year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bbkdav.org/wp-content/uploads/2022/12/A-4-Academic-Calendar-2021-22.pdf">https://bbkdav.org/wp-content/uploads/2022/12/A-4-Academic-Calendar-2021-22.pdf</a>						
<b>5.Accreditation Details</b>							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 1	A+	91%	2004	03/05/2004	02/05/2009		
Cycle 2	A	3.5	2014	21/02/2014	02/02/2019		
6.Date of Establishment of IQAC	11/10/2004						
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
Dept. of Chemistry	Women Scientist Scheme-B	DST	2021 (1 Year)	650000			
8.Whether composition of IQAC as per latest NAAC guidelines	Yes						
• Upload latest notification of formation of IQAC	<a href="#">View File</a>						

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> <li>It collaborated with several industries and institutions for providing hands on experience to students.</li> <li>It organized various webinars, online workshops, online competitions and extension lectures.</li> <li>It bought new books for enrichment and enhancement of knowledge of library users.</li> <li>It mobilized research funding.</li> </ul>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Department of IQAC planned to conduct Workshop.	<ul style="list-style-type: none"> <li>Three-Day UGC sponsored National Workshop was held on the 'Quality Initiative in Higher Education' under Paramarsh Scheme from 9th September, 2021 to 11th September, 2021. The resource persons were Dr. Sheeba Joseph, Associate Professor &amp; IQAC Coordinator, Bhopal School of Social Sciences, Dr. Sandeep Singh, Professor &amp; Head, Department of Management, School of Management Science, Varanasi, Dr. Naresh Patel (Professor and Dean, Dharam Singh University, Nadiod) , Dr. Pamela Singla, Prof., Department of Social Work, University of New Delhi, Dr. Ashok Mhaske, Medical Director, People's Hospital, Bhopal, Dr. Ninad Jhala, General Manager, Ankleshwar Industrial Development Society, Ankleshwar, Dr. Rana Singh, VC, Sanskriti University, Dr. Shubangi Mhaske, Professor &amp; Head, People University, Bhopal. Dr. Shyam Singh</li> </ul>

	Inda, Assistant Advisor, NAAC, was the Chief Guest. The number of participants in the workshop was 25.
Department of Geography and Tourism Management planned to organize webinar	<ul style="list-style-type: none"> <li>• An online quiz on 'Bharat Ghumo' theme was organized on 27th September, 2021. 220 students participated in it.</li> </ul>
Department of Home Science & Fashion Design Planned to organize workshops, webinar, visits, camp, fest	<ul style="list-style-type: none"> <li>• A workshop on macramé was organized for the students of M.Sc (FD&amp;M) Sem-III from 5th October to 9th October, 2021. Mrs. Ravi Lochan Asst. Librarian of the college conducted the workshop. Students created designer Shrugs, Ponchos, Bags, Belts and Scarves of Macramé &amp; Crochet work. 11 students participated in it.</li> <li>• The annual Talent Hunt was organized on 8th October, 2021. 80 Students from various departments participated in the following activities: 1. Innovative Saree Draping 2. Handicraft 3. Rangoli 4. Traditional Embroidery 5. Healthy Cooking.</li> <li>• A Two-Day workshop on Nature Study was organized for the students of M.Sc Fashion Designing &amp; Merchandising Sem-II on 11th-12th October, 2021. Around 20 students attended this workshop. Dr. Lalit Gopal (Asst. Prof. in Design) demonstrated nature study with different color mediums. Different flower compositions were made in this workshop.</li> <li>• A workshop for the students of M. Sc Sem-III BA (FDGC) Sem-V &amp; B. Voc Sem-I was conducted on 18th October, 2021. Ms. Aarzoo Luthra, Makeup artist conducted the workshop on 'Self-Grooming' as a resource person. Her expertise includes makeup and fashion portfolios. Students were taught about different makeup tips and trends and how makeup defines their personality, Students were even given demonstration about different eye makeups like smoky eyes and day look and how to apply eye shadow. Use of colour palette according to skin tone and face discoloration was taught to the students. 10 Students participated in the workshop.</li> <li>• A Workshop on 'Soap Making' was organized for the students of BA Home Science Sem-I on 18th October, 2021.</li> </ul>

Mrs. Sugandha Sehgal, an expert in soap making, acted as resource person. Different types of soaps like glycerin, papaya, charcoal, goat milk were prepared. The students were informed about the benefits of these soaps. 10 Students participated in the workshop.

- A workshop on Jewellery Making was organized for the students of M.Sc Fashion Designing on 27th October, 2021. Around 30 students participated in this workshop. International artisans Mrs. Kahakashan and Mr. Usama from Delhi conducted the workshop. Different types of neckpieces and earrings made from crystals, beads and wires were demonstrated to the students.
- A Two-Day craft workshop was organized on 27th-28th October, 2021 for the students of B.A Sem-III Home Science and Fashion Designing. Ms. Bharti, a freelancer from Pidilite was the resource person for the event. The workshop was very informative and enriched with novel techniques of tie-n-dye and batik. Students painted table spreads, table runners and table cloths using fabric paints, neon shades, fevicol and developed entrepreneurship skills. Around 30 Students participated in the workshop.
- Diwali Fiesta was held in the college on 3rd November, 2021. The students of Home Science prepared eatables like cakes, chocolates, cupcakes, pasta, and sandwiches. Students of M.Sc. Fashion Designing and Merchandising and P.G. Diploma in Fashion displayed block printed suits, hand-painted dupattas, rangoli stencils, rangoli colours, macramé articles, crochet accessories and jewellery. Around 40 students got hands on experience of entrepreneurship skills.
- The students of B.Voc. Beauty and Fitness Sem-I displayed the posters celebrating World Diabetes Day on 13th Nov, 2021. The objective of this event was to make the students aware about the importance of diabetes. Around 10 students participated in it.
- A Workshop on 'Advance Sewing Techniques' was organized for the students of M.Sc. Fashion Designing

	<p>and PG Diploma in Garment Construction and Fashion Designing on 7th March, 2022. Mr. Jobanpreet Singh &amp; Mr. Shiv Kumar gave demonstration on Advance sewing techniques from 'USHA' Machine Company. The experts updated the students about new technology available in sewing machines. Around 20 students participated in the workshop. • Online webinar was organized by PG Department of Home Science and B.Voc Beauty &amp; Fitness programme on 25th March, 2022. Dr. Amandeep Nijjer was the resource person. She delivered lecture on 'Health is Real Wealth'. Around 25 participants attended the webinar. • Students of M.Sc. FD Sem-IV were taken to visit various retail stores at the Mall of Amritsar on 26th March, 2022. They visited Shoppers Stop, Fab India, Tommy Hilfiger and came across many National and International brands and learnt about different product lines. Around 20 students got a chance to interact with the store manager of Shoppers Stop, Mr. Vikas, who explained about categories of store and visual merchandising and offered internship programme to them.</p>
Department of Home Science & Fashion Design Planned to organize workshops, webinar for B.Voc (Beauty & Fitness)	<p>• A workshop on 'Soap Making' was conducted by Mrs. Sugandha Sengal on 18th October, 2021. 25 students participated in it. Students learnt the benefits of homemade soaps. • A workshop on 'Self-Grooming' was conducted by Ms. Aarzoo Luthra on 18th October, 2021. 25 students participated in it. Students learnt about eye makeup, day look, how to apply eye-shadows and use of colour palette according to skin tone. • A webinar on 'Health is Real Wealth' was conducted by Dr. Amandeep Nijjer on 25th March, 2022. 25 students participated in it. Students learnt about healthy diet and nutritional value of different foods.</p>
Department of Physical Education planned to organize training programs for B.Voc (Beauty & Fitness)	<p>• A two-week training programme on 'Physical Fitness' was conducted by Wow Gym, Amritsar from 15th November, 2021 to 3rd December, 2021. 35 students participated in it. Students learnt aerobics, anaerobics, weight-</p>

	<p>training, circuit-training, fartlek, plyometric, flexibility, weight loss and gain training. • A two-week training programme on 'Yoga' was conducted by Mr. Narpinder Singh from 20th April, 2022 to 4th May, 2022. 33 students participated in it. Students learnt techniques of pranayama, multiple shudhi kiryas and knowledge on various Ayurvedic medications.</p>
<p>NSS Unit planned to organize competitions, camp, lectures, visits and workshops</p>	<p>• 15 days Cleanliness Drive Swachhta Pakhwada was organized from 1st August to 14th August, 2021. Mr. Lakhbir Singh, Commandant, 5 India Reserve Battalion, was the Chief Guest for the event. All the volunteers and programme officers of the NSS unit took an oath to ensure environmental cleanliness and to contribute 100 hours for the campaign. Oath was followed by a rally which was flagged off to spread the awareness about environmental cleanliness. Around 100 students participated in it. • The college is conferred with prestigious Green Champion 'One District One Green Champion Award' by Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Digital Education, Ministry of Education, Government of India in recognition of various activities and achievements in the field of water conservation, cleanliness and successful implementation of swachhta action plan This award is given to only one institution per district. Principal Dr. Pushpinder Walia received the award at the office of Deputy Commissioner, Amritsar on 3rd August, 2021. • A workshop on vermi-composting and manure making was organized on 10th August, 2021, in which volunteers were taught about the need and importance of organic farming. Covid-19 Vaccination camp and a tree plantation drive were also held during the camp Around 30 students participated in it. • The college organized an Eye Donation Camp in collaboration with Department of Ophthalmology, Government Medical College, Amritsar, on 6th September, 2021 to mark the National Eye</p>



	<p>Donation Fortnight which is observed from August 25 to September 8 every year. On this occasion, Dr. Dinesh and Dr. Ankush, Ophthalmologists, and Mrs. Geetanjali, Eye Bank Counsellor marked their presence as guests. Around 50 students participated in it. • The college bagged 1st rank under Swachh Survekshan Ranking 2021 in category of colleges on 28th September, 2021. Swachh Survekshan is an annual survey of cleanliness, hygiene and sanitation in cities and towns across India. • An awareness lecture on 'Swachhta' was organized on 18th October, 2021 reinforcing the Swachh Bharat Abhiyan which was launched to achieve total sanitation and cleanliness by Prime Minister Shri Narendra Modi in 2014. On this occasion, Ms. Priyanka, Community Facilitator, Municipal Corporation, Amritsar, marked her presence as the resource person. In her address, Ms. Priyanka laid emphasis on how to alleviate the problem of plastic use and improve solid waste management. Around 50 students participated in it. • NSS unit celebrated Constitution Day</p>
Department of Punjabi planned to organize seminars, sessions	<p>• An interactive session was conducted to celebrate World Poetry Day, on 22nd March, 2022 with a renowned NRI poet Raj Lali Batala. 100 students participated in the seminar. • A seminar was organized in collaboration with Department of History to commemorate the 400th Parkash Utsav of Guru Tegh Bahadur ji, on 27th March, 2022 to understand the significance and implications of Guru Sahib's Bani in the contemporary context. Professor Dr. Joginder Singh, Incharge, Sikh History Research Centre, Khalsa College and former Head, Department of History, Professor Dr. Sarabjinder Singh, Dean, Faculty of Humanities and Religious Studies, Guru Nanak Dev University and Dr. Manjinder Singh, Head, School of Punjabi Studies, Guru Nanak Dev University were the resource persons for the seminar. Around 120 students participated in it. • A 'Kahani Darbar' was organized</p>



	<p>in collaboration with Ek Bharat Shresth Bharat, Bhasha Vibagh, Punjab and Bhasha Manch on 20th May, 2022. The Chief Guest of the event was Dr. Kulbir Singh Suri, a renowned writer and Shriomani Baal Sahitkar. On this occasion, eminent speakers Dr. Paramjit Singh Kalsi, Distt. language officer and S. Gurinder Makna, Director and Actor graced the occasion. 140 students participated in it.</p>
<p>Department of Physics and Chemistry planned to organize interactive programme and guest lecture.</p>	<ul style="list-style-type: none"> <li>• A National Science week was organized and celebrated from 28th February, 2022 to 7th March, 2022. 200 students participated in it. Various activities and competitions such as Poster Presentation, Declamation Contest, Quiz Competition, and Scientific Rangoli etc. were organized.</li> <li>• A Guest Lecture on 'Career Opportunities for Science Students' was delivered by Professor Anish Dua, Department of Zoology, GNDU on 7th March, 2022. 80 students participated in it.</li> <li>• A one-day online interaction Programme on 'Science Adda' sponsored by DBT on 8th March, 2022. 250 students participated in it.</li> </ul>
<p>PG Dept. of Journalism &amp; Mass Communication planned to organize Guest Lecture</p>	<ul style="list-style-type: none"> <li>• A Guest Lecture on 'How to report on suicide cases' was delivered by Ms. Kamayani Bali Mahabal (Human Rights Activist Lawyer) on 1st October, 2021. More than 50 students participated in it. Students got aware about mental health issues and how to overcome them.</li> <li>• A Guest Lecture on 'Digital Journalism: How it has picked up due to pandemic' was delivered by Ms. Megha Manchanda (Senior Special Correspondent, Business Standard, New Delhi) on 13th November, 2021. More than 40 students participated in it. Students were made aware about digital journalism and how it played a role during pandemic.</li> <li>• A Guest Lecture on 'Specialized Reporting' was delivered by Mr. Aseem Bassi (Principal Correspondent, ABP News Sanjha, Mohali) on 26th November, 2021. More than 50 students participated in it. Students came to know about different beats and requirements to become a</li> </ul>

	<p>reporter. • A Guest Lecture on 'Legal Awareness Amongst Women' was delivered by Ms. Kamayani Bali Mahabal (Human Rights Activist Lawyer) on 5th April, 2022. More than 50 students participated in it. Students learnt about the rights and how to exercise them in the need of hour.</p>
Department of Cosmetology planned to organize workshops	<p>• A workshop on 'Shagun Make-Up' was conducted by VLCC Institute, Albert Road on 7th March, 2022. 37 students participated in it. Students learnt about camouflaging make-up. • A workshop on 'Bridal Make-Up' was conducted by Lakme on 24th February, 2022. 42 students participated in it. Students learnt about corrective make-up and contouring. • A workshop on 'Trendy Hair Do's' was conducted by VLCC Institute on 22nd April, 2022. 35 students participated in it. Students learnt about thermal hair styling.</p>
Department of Economics planned to organize webinar and competition	<p>• A Quiz and Poster Making competition was organized on 12th April, 2022. About 50 students participated and many creative ideas were brought out.</p>
Department of Life Sciences planned to organize interactive programme and workshops	<p>• Departments of Botany, Zoology, Biotech &amp; Bio information organized an interactive programme 'Science Adda' from 28th February, 2022 to 6th March, 2022. About 700 school students participated in the online event, where they were guided for their career prospects. • A workshop on 'Vermicomposting' was organised on 22nd March, 2022 by Dr. Satwinderjit Kaur in GNDU. About 35 students of Zoology participated in the workshop &amp; learnt techniques of making compost out of waste material using varieties of earthworms. • A workshop on 'Plant Tissue Culture Techniques' by Dr. Avinash Nagpal was conducted on 25th March, 2022 in GNDU. About 60 students of B.Sc. Medical &amp; B.Sc Biotechnology participated in the workshop. They learnt various techniques of tissue culture like sterilization, inoculation etc. They also visited green house &amp; Botanical garden.</p>

Department of Commerce and Business Administration planned to organize seminars/workshops/lectures series/ group discussion and visits.

• Diwali Fiesta with the collaborative efforts of BD, Fine Arts and Home science was organized on 3rd November, 2021. The event was inaugurated by Principal Dr. Pushpinder Walia and the Chief Guest Dr. Davinder Khaira. 20 students participated in it. The fest was a great opportunity for students to present their creative and entrepreneurial skills. • Ms. Surbhi Seth, NSS Program Officer, briefed the students about the NSS and edified them about 'Value of community service' on 24th February, 2022. She highlighted the importance of discipline in life. 50 students participated in it. • A seminar was organized on 'GST- Its Practical Implication' on 4th March, 2022 in Commerce Lab. Ms. Aashna Seth, Assistant Professor in Commerce (CA-Inter, M. Com, UGC- NET), delivered the lecture. She made the students aware about GST, its implementation, accounting treatment, GST portal, registration procedure etc. The objective of seminar was to impart practical knowledge of GST to the students so that they can work independently. The 47 students of B. Com Sem-VI participated in the seminar. • On 8th March, 2022, Ms. Surbhi Seth and Ms. Priya Sharma inspired the students to take part in the various activities to be conducted as a part of 7 days NSS camp with great fervor. • A Group Discussion was organized for the students of B.Com Sem-IV on 24th March, 2022. The topic of GD was Entrepreneurship Vs. Jobs. Ms. Simranpreet encouraged the students to participate in GD. Students were mentioning their points related to topic with confidence. No of participants were 25. • A quiz -cum- poster making competition 'Info Cruise 2022' was organized on 12th April, 2022. CA Aanchal and CA Kanika were the Chief Guests on that day. Dr Shifali (HOD, Department of Fine Arts), Mr Naresh (HOD, Department of Geography), Mr. Sanjeev (HOD, Department of Multimedia) were the

judges of the event. The quiz was based on the topics like Commerce, Business, Economics and Budget 2022. 12 students cleared the preliminary round conducted on 22nd March, 2022.

- A visit to Dmart was organized for B.Voc (Retail Management) students of Sem-II, IV and VI on 20th April, 2022. The store visit was part of their curriculum. 30 students participated in it. Through this visit the students got the chance to get knowledge regarding following points: 1 Understanding of Visual Merchandising. 2 Layout Design 3 Performance Appraisal Measures adopted by the Store. 4 Billing Procedure.
- A one-day workshop 'Trading through Money Control app' was organized on 21st April, 2022. Mr. Nikhil presented the topic to students. There were: 14 students from B.Com (H) Sem-IV, 13 students from B.Voc (Banking) Sem-IV, 15 students from B.Voc (Banking) Sem-VI, 8 students from B.Voc (Banking) Sem-II 3 Students from B.Com (H) Sem-VI.
- One-day workshop was organized on 2nd April, 2022 on online trading through zerodha broking application. Contents of workshop were : Overview of Demat Account , Purchase of online shares in market hours , Sale of shares by CDSL authorisation , How to add funds from bank to demat account , Upper circuit of share, Lower circuit of share, How to see charts of stocks and How to check fundamentals of company. Mr. Nikhil presented the topic to students. There were: 15 students from B.Com (H) Sem-IV, 14 students from B.Voc (Banking) Sem-IV 15 students from B.Voc (Banking) Sem-VI, 7 students from B.Voc (Banking) Sem-II 4 Students from B.Com (H) Sem-VI.
- A webinar was organized on Practical Knowledge on 'Trading Terminal' on 16th May, 2022. Mr. Vishal Dhawan was the resource person. This was an edifying interactive session for students and teachers which made them familiar with new trends and development in the Stock Market. He further focused on the importance of wealth maximization. The queries of students

	<p>were also redressed at the end of the session. The number of participants was 70. • A workshop was organized on Tally.ERP9 on 17th May, 2022. Miss Simranpreet taught the students how to prepare and retain accounting records in Accounting Software Tally ERP9. 35 students of B.Com Sem-II and 38 students of B.Com Sem-II participated in the workshop. • A workshop was organized on SPSS on 19th May, 2022. Assistant Professor Navneet Kaur taught the students how to use SPSS software. She explained factor analysis, discriminant analysis and multiple regressions. 30 students attended the workshop. • A visit to Green Hedge Capital was organized on 21st May, 2022. The visit was organized for the students of B.Voc Sem-II and Sem-IV. Rasmeet Sethi taught the students about online terminals, trading on stock exchange and technical analysis. 20 students participated in it.</p>
<p>Department of Fine Arts planned to organize workshops/ Competition/ seminar/exhibitions</p>	<p>• A workshop on 'Marks &amp; Impressions' was conducted by artist Bharti Malhotra on 28th September, 2021 &amp; 29th September, 2021. 35 students participated in it. Students learned about creating impressions on different material. • Talent Hunt was organized on 11th October, 2021. 35 students participated in it. • A workshop on 'Acrylic and Watercolor Abstract' was conducted by artist Praveen Saini on 26th February, 2022. 30 students participated in it. Students learnt about Acrylic and Watercolor techniques. • A seminar on '400th Birth Anniversary of Guru Teg Bahadur Sahib ji' was conducted by Dr. Rawal Singh Aulakh, Mr. Diwan Manna and Mr. Madan Lal on 7th April, 2022. 30 students participated in it. Students learnt about different architecture styles. • An Outdoor Sketching/Educational Tour of the City on 12th April, 2022 &amp; 23rd April, 2022. 30 students participated in it. It helps students to develop observation skills, aesthetic sense and they connect with nature to explore the beauty as well as method-material and technical aspects of</p>

	<p>art. • 30 students participated in it. Students made life drawings/portraits of different freedom fighters of India and learnt how to display their artworks.</p>
Department of Jewelry planned to organize workshop	<p>• A workshop on 'Innovative Jewellery' was conducted by Ms. Bharti on 26th November, 2021. 15 students participated in it. Students learnt about different techniques of innovative jewellery.</p>
Department of Design planned to organize workshops and guest lecture	<p>• A two-day long workshop on Resist (BATIK) Printing was held on 25th -26th October, 2021 for the students of B.D. (Fashion &amp; Textiles) Sem-III &amp; B. Voc (Fashion Technology) Sem-I under the guidance of Mrs. Bharti, a professional &amp; an associate of Indian Vision Foundation. 33 students learned the techniques of wax application and color mixing to create beautiful designs of Batik printing in the lab. • A workshop on Resin Art was held on 26th -27th October, 2021 for the students of B.D. (Fashion &amp; Textiles) Sem-III &amp; B. Voc (Fashion Technology) Sem-I under the guidance of an expert Ms. Mehak. Students learned to make Resin trays, Platters, Coasters, Key chains etc. 33 students participated in it. • A workshop on Screen Printing &amp; Block Printing was organized on 29th -30th November, 2021 for the students of B.D. (Fashion &amp; Textiles) Sem-V by Mrs. Radhika, an expert in Textiles to teach different techniques of Screen printing &amp; Block printing. They were taught about the framing of fabric, color mixing, layout of the design &amp; stamping of the blocks in a perfect manner. 25 students participated in it. • A two-day workshop on 'Weaving Techniques' was held in the Design Department on 15th -16th March, 2022 for the students of B.D. (Fashion &amp; Textiles) Sem-IV and VI by Mrs. Radhika, a Freelancer &amp; Textile expert. Students were taught about the types of weave to have a practical knowledge about how to recognize different weaves &amp; how to differentiate between them. 37 students participated in it. • A guest lecture on 'Fashion Career and</p>



	<p>Prospects' was delivered by Mannat Gupta , a senior merchandiser with 'VANI VATS', New Delhi on 22nd March, 2022 for the students of B.D. (Fashion &amp; Textiles) Sem-VI &amp; B. Voc (Fashion Technology) Sem- VI where she told students about her toiling journey to reach up to this level. She encouraged the students to work hard keeping in mind their ambition in this lucrative field. She also had an interactive session with the students which was highly beneficial for the budding designers. 50 students participated in it. • A workshop on Digital Textile Designing was held in the Design Department on 11th April, 2022 by Ms. Mehak Sharma, a senior Textile Software expert for the students of B.D (Fashion &amp; Textiles) Sem-IV. Students learned how to develop prints on Adobe Photoshop. 12 students participated in it.</p>
Department of Mathematics organized an extension lecture	<ul style="list-style-type: none"> <li>• An extension lecture on 'Some Amusements in Calculus' delivered by Dr. Jitender Singh, Associate Professor, GNDU on 12th April, 2022. 94 students participated in it.</li> </ul>
Department of Music & Dance Planned to organize workshop	<ul style="list-style-type: none"> <li>• A workshop on 'Kalbelia' folk dance was organized from 18th November, 2021 to 28th November, 2021 by Ms. Seema Kalbelia. 10 students participated in it. Students learnt the folk dance Kalbelia.</li> </ul>
Department of Applied Art planned to organize Competition/ seminar/exhibitions.	<ul style="list-style-type: none"> <li>• A Talent Hunt was organized on 12th October, 2021. 50 students participated in it. • A competition Fiesta was organized by Youth Welfare Department in collaboration with Department of Fine Arts and Department of Applied Arts on 20th April, 2022. 23 students participated in it.</li> </ul>
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil



#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/01/2023

#### 15. Multidisciplinary / interdisciplinary

a) Our college is already a multidisciplinary institution. Keeping in view NEP 2020 our college will further strengthen in this regard.

b) Our college is affiliated to Guru Nanak Dev University. At present we are not having any program under STEM, but we are ready to start such programs if our affiliating university takes initiative in this direction.

c) Our college is already offering environmental studies and drug abuse subjects as compulsory subjects for holistic education. NSS unit of the college is actively involved in various community services like *Unnat Bharat Abhiyan*, *Swachhta Pakhwara* and Green initiatives.

d) Our college is running following B.Voc courses which have multiple entry and exit points.

- BVoc (Software Development)
- BVoc (Entertainment Technology)
- BVoc (Retail Management)
- BVoc (Banking and Finance)
- BVoc (Beauty and Fitness)
- BVoc (Theatre and Stagecraft)
- BVoc (Fashion Technology)

#### 16. Academic bank of credits (ABC):

Our College is affiliated to Guru Nanak Dev University Amritsar. It has not started Academic Bank of Credits for affiliated colleges. Whenever the university plans to start, we are ready to register under Academic Bank of Credits.

#### 17. Skill development:

a) In order to strengthen vocational education, our college is offering vocational courses in alignment with the National Skills Qualifications Framework.

b) The college offers following programs under vocational education:

##### Under Graduate Courses

B.Voc (Software Development): This course aims to groom students for lucrative avenues in IT industry as Web Designer/Developer, Web Administrator, IT Consultant, Database Architect, Software Consultant, System Analyst and Software Programmer/ Engineer/ Developer etc.

**B.Voc (Entertainment Technology):** This focuses on production techniques used in the film industry. It covers basics of Camera Handling, Audio Video Editing and special effects etc.

**B.Voc (Retail Management):** This course provides a student with a comprehensive understanding of the principal operational and strategic issues involved in the management of retail based enterprises in the context of both national and international environments. B.Voc (Retail Management) enables graduates to secure occupation as Area Manager, District Manager, Brand Manager, HR Manager, Retail Buyer, Sales Executive, Travel Agent etc.

**B.Voc (Banking and Finance):** It has immense scope of absorbing technically trained Probationary Officers, Financial Investment Advisor, Financial Analyst etc. After studying this innovative programme, students will have ample career opportunities in this field as a: Financial Investment Advisor, Wealth Management Officer at Banks, Banking Operations Staff as PO (Probationary Officer), Financial Analyst, Portfolio Manager, Mutual Fund Manager, Stock Broker.

**B.Voc (Beauty and Fitness):** This course is framed to prepare the students to have well paid jobs in beauty parlour, lounge and salons. Students may act as fitness instructors, gym trainers and yoga trainers.

**B.Voc (Theatre and Stagecraft):** The course mainly focuses on the production techniques used in live theatre & film industry. The course covers Theatrical Skills, Acting, Direction, Stagecraft, Performing Arts.

**B.Voc (Fashion Technology):** This course imparts a cohesive amalgamation of modern and conventional learning techniques, so as to prepare the students for various jobs in apparel industry, as well as for self-employment.

**Add on courses:**

- Computer Graphics & Animation
- Cosmetology
- Communication Skills
- Computer Fundamentals & Internet Applications
- Anchoring, Reporting & News Reading
- French
- Interior Decoration
- Office Management & Secretarial Practices
- Food Preservation

c) The students are motivated to work for the nation by joining NSS and NCC units of the college, NSS has its motto, 'Not me but you' means it teaches the students to work for society. NCC students are trained to fight for the nation. In our college, it is compulsory for each and every student to attend the Havan Yajna for at least 3 days in a session.

d)

- i) Our College is affiliated to Guru Nanak Dev University, Amritsar, and university has not started any such policy so far. Whenever the university starts, we are ready to register under Academic Bank of Credits.
- ii) The college invites resource persons from the industry to impart the vocational skills to the students.
- iii) At present our college is running vocational education in on campus mode. The college is capable of offering these courses on ODL/blended mode, once our affiliating university allows us. During Covid time, all the programs were running online.
- iv) Our college is running various B.Voc (Bachelor of Vocation) courses, which aim to impart industry specific skills to students hence, increasing their chance of employability. These courses incorporate specific job roles based on National Occupational Standards (NOSs) laid down by sector skills councils. The college gets the students of all these courses assessed by sector skill council of respective course for various NSQF (National Skill Qualification Framework) levels. This assessment makes our students eligible for job role defined at the particular NSQF level, thereby making them industry ready.
- v) The college is already running an online App for providing study material through online mode.
- e) From time to time, the college keeps on observing the need and requirement of B.Voc courses to cater to demands of the Industry.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- a) Our college is offering following subjects: Elective Punjabi, Basic Punjabi, Elective Hindi, Elective Sanskrit at under-graduate level.
- b) Some of the students come from the rural background. Therefore, our faculty members already deliver lectures in multilingual mode i.e English, Hindi and Punjabi in almost all the courses.
- c) List of the degree courses taught in Indian Languages and bilingually in the institution is as follows: BA, B.Com
- d) i) Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)
- ii) Indian ancient traditional knowledge
- iii) Indian Arts
- iv) Indian Culture and traditions.

Departments of Fine Arts, Home Science and Design are involved in promoting Indian art, culture and traditions. Arya Yuvti Sabha and Heritage Centre of the college are also actively involved in preserving and promoting Indian ancient tradition knowledge.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our affiliating university designs the curriculum and our college follows it using Innovative teaching and learning practices.

**20.Distance education/online education:**

Distance Education/Online Education: Our college has developed Software App for vocational courses. Most of the teachers are offering blended mode of teaching i.e. in offline mode they deliver lectures and online mode is used for distribution of teaching material and assignments.

**Extended Profile****1.Programme**

1.1

Number of courses offered by the institution across all programs during the year

43

**File Description****Documents**

Data Template

[View File](#)**2.Student**

2.1

Number of students during the year

2721

**File Description****Documents**

Institutional Data in Prescribed Format

[View File](#)

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

681

**File Description****Documents**

Data Template

[View File](#)

2.3

Number of outgoing/ final year students during the year

934

**File Description****Documents**

Data Template

[View File](#)**3.Academic**

3.1

Number of full time teachers during the year

139

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	80
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	75
Total number of Classrooms and Seminar halls	
4.2	147.56435
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	466
Total number of computers on campus for academic purposes	

<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college has evolved an efficacious mechanism for curriculum delivery under the supervision of Dean Academics. The faculty members of each department meet at the beginning of each academic session for term-wise allocation of syllabus, contents, fix dates for the house tests and prepare the teaching module of the session. At the beginning of each academic year, every faculty member familiarizes the students with study plan and reading lists for each course. Text books and reference books are also recommended. As and when necessary, notes are also provided. Eighty per cent of the syllabus is covered before the commencement of house tests during each semester. Rest of the syllabus is covered after the house tests and before the final exams. The answer scripts of mid-term tests are shown to the students. Infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audiovisual support are all available to make the delivery of the curriculum enabling and interesting for the students. Besides, students are also acquainted with books, e-journals and e-resources available online on NPTEL portal as well as in the library.</p>	

File Description	Documents
Upload relevant supporting document	No File Uploaded

Link for Additional information		Nil
1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)		
<p>The college abides by the academic calendar of the affiliating university in letter and spirit for examination, assessment and evaluation, sports trials and youth festivals. The college also prepares a comprehensive academic calendar, comprising relevant academic information and important days. For the conduct of Continuous Internal Evaluation (CIE), it ensures that in the odd semester, the Mid-Semester Examination is conducted either in the end of September or in the beginning of October, depending upon the Youth Festival dates. In the even semester, the examination is conducted usually in March. Besides, information about the evaluation, the academic calendar also carries information regarding general orientation programme, admissions, change of subject dates, formation of mentoring groups, NCC and NSS induction dates, planning of co-curricular activities by the societies and clubs, celebration of days of National and International importance, sports day, youth festival, annual convocation, annual awards day, farewell parties for the UG and PG classes.</p>		
File Description		Documents
Upload relevant supporting document		No File Uploaded
Link for Additional information		Nil
<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.</b> <b>Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>		B. Any 3 of the above
File Description		Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric		<a href="#">View File</a>
Any additional information		<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>		
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>		
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>		
2		

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

56

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is offered by the affiliating University to which the college adheres. However, the syllabi offered also deal with issues like Gender, Human Values, Environment and Sustainability in various subject curricula. Along with the programmes offered by the university, the college also offers certain Add-on Courses, and B.Voc Courses that endeavor to integrate the crosscutting issues relevant to the above mentioned aspects. Professional ethics are integrated into the curriculum of Computer Science & Applications, Commerce and B.Voc Courses. Gender concerns form an integral component of the curriculum of Languages and Sociology. Human Values are the core of our focus and the curriculum is delivered keeping human values such as truth, non-violence and justice to all, at the heart of teaching and learning. Human values are the part of curriculum of Fashion Designing, Political Science, Home Science, Languages and Psychology. Environmental Studies is a compulsory subject at undergraduate level. Cross-reference of environmental issues is found in the curriculum of Languages, Political Science, Economics, Zoology and Botany.

File Description	Documents
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Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

505

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://bbkdav.org/wp-content/uploads/2022/12/2.7.1-Student-Satisfaction-Survey-SSS.pdf">https://bbkdav.org/wp-content/uploads/2022/12/2.7.1-Student-Satisfaction-Survey-SSS.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
--	--

File Description	Documents
------------------	-----------

Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://bbkdav.org/wp-content/uploads/2022/12/2.7.1-Student-Satisfaction-Survey-SSS.pdf">https://bbkdav.org/wp-content/uploads/2022/12/2.7.1-Student-Satisfaction-Survey-SSS.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

2721

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

189

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An "Orientation Programme" is organized for all the new students when they take admission in the college. The wide range of continuous assessment components that include daily-home assignments, class assignments, seminars and group discussions, additional assignments, quizzes, class tests, projects, internships, viva-voce examinations and regular attendance, enable effective assessment of learning levels of the students.

Special measures taken to support relatively slow learners are as follows:

- Organizing extra classes
- Holding remedial and tutorial classes
- Providing lectures and extra reading material for their basic improvements
- Giving academic and personal counselling to the slow learners by the counselling cell.

- Providing bilingual explanations and holding discussions with the slow learners after their class hours for better understanding
- Providing simple and standard lecture notes/course material to improve basic understanding of different subjects
- Advanced learners are also motivated to help slow learners through peer discussions.

Strategies for advanced learners are as follows:

- Advanced learners are provided support for the competitive exams.
- Scholars' Hub headed by Dean, Academics has been created to assess the learning level of advanced learners. The committee analyses the suggestions given by merit holders and appropriate action is taken accordingly.
- They are encouraged to participate in various seminars/ conferences/ workshops/ inter-college competitions organized by other colleges.
- They are motivated to participate in extra-curricular activities, aiming to hone their practical life skills
- Placement drives are organized for ensuring better career opportunities for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2721	139

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student- centric approach. Apart from boosting their confidence and encouraging independence, this methodology helps transform students from being regulated to the role of a passive recipient to an active and an involved stake holder. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp the information at their own pace.

The teachers make classes as interactive as possible and encourage innovation through novel interpretations. Audio-visual methodology, language lab, Google classroom, industrial visits, field work and

projects are some of the means used to provide experiential and participative learning.

Besides these, the subjects in various disciplines involve field work, internship, projects and practical assignments which help students acquire experiential learning and problem-solving approach.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bbkdav.org/wp-content/uploads/2023/05/4.1.3-2.3.1-Class-Rooms-and-Seminar-Halls-with-ICT.pdf">https://bbkdav.org/wp-content/uploads/2023/05/4.1.3-2.3.1-Class-Rooms-and-Seminar-Halls-with-ICT.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college teachers use online educational resources, social networking sites, and blended learning platforms like Google classroom to effectively deliver lectures and provide enhanced learning experience to the students.

The teachers of various departments lead in the complete adoption of ICT enabled tools to facilitate the teaching-learning process.

They prepare modules on important topics which are produced and recorded by instructional media centers and made available for the students online.

The use of ICT by teachers in classrooms, apart from enabling students to keep pace with the contemporary digital and technical world, has helped in creating a student-centric learning approach.

YouTube, e- mails, WhatsApp Group, Zoom and Google classrooms are used as platforms to communicate and provide notes related to their syllabus as well as to address the queries of students.

The internet and Wi-Fi facility is made available to all the students of the college free of charge.

B.Voc. App carries a weblink for e - content/ study material for B.Voc. courses so that their learning can be strengthened.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

139

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1419

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment of the college is considerably transparent to an extent where every student has an idea about the standard

internal evaluation process of their theory & practical subjects. The institution follows the regulations of Guru Nanak Dev University where the slow learners are permitted to improve their marks by reappearing in the exams if their grades are poor. At regular intervals, tests and mock interviews are conducted to assess the learning outcomes. Based on the performance, students are, thus, individually suggested to overcome their barriers. At the time of placement drives, the visiting HR team is requested to summarize the performance of the students. Based on such feedback, suitable measures are adopted to improve the teaching-learning aspects of skill-based training. The college prepares an academic calendar in line with university calendar prior to the commencement of the academic year. After this, the college organizes orientation programs for the new students to acquaint them with the rules and regulations of the affiliating university, examination and evaluation process and extra-curricular activities. The college information booklet is also provided to the students at the time of admission.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bbkdav.org/wp-content/uploads/2023/05/2.5.1-Mechanism-of-internal-assessment-.pdf">https://bbkdav.org/wp-content/uploads/2023/05/2.5.1-Mechanism-of-internal-assessment-.pdf</a>

**2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

A transparent, time-bound and efficient method is being followed in the college in terms of dealing with internal examination related grievances.

#### **Internal Assessments**

The faculty evaluates the papers within a week of conduct of the exam. The answer sheets are shown to the students in class and if any discrepancies are reported by the students, they are resolved by the faculty immediately.

#### **Assignments**

The teachers evaluate assignments of the students on the basis of timely submission, clarity and neatness. The evaluated assignments are given back to the students, thus maintaining the transparency of the marks assigned and to resolve grievances if any.

#### **Lab experiments**

The experiment performed in laboratory by the student is immediately evaluated by the concerned teacher and the performance marks are also assigned based on the criteria designed by the faculty. The marks given by him/ her are available to the students immediately, and this provides a transparent way to the students to reflect on their strengths and areas of improvement.

## Project evaluation

A project is evaluated by a panel comprising of related faculty. The criteria for evaluation are quality of problem formulation, literature analysis, presentation, team- work, summary and findings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bbkdav.org/wp-content/uploads/2023/05/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances.pdf">https://bbkdav.org/wp-content/uploads/2023/05/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to Guru Nanak Dev University and each programme has specific objective to ensure a certain set of skills and competence. All the programmes offered by the institution emphasize academic quality and excellence. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment, entrepreneurship and preparation for competitive examination.

Following is the mechanism of communication for learning outcomes:

- The prospectus of the college is made available to students before the admission process starts. All the information about various programmes and their outcomes is included in it.
- The college website is available for students where relevant information about academic courses can be sought.
- Students are educated about outcomes of each course at the time of admission as well as before the commencement of the course.
- Personal counselling of the students is done as per their need.
- Hard copies of syllabi and learning outcomes are available in the departments for ready reference of the teachers and students.
- Feedback is taken from alumni and other stakeholders regarding the learning outcomes of various courses and their suggestions are communicated to the university through teachers who are members of Faculty/ Board of Studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.



The process of finding the attainment of POs, PSOs and COs uses various tools/methods. These methods are classified into two types: Direct methods and indirect methods:

- Direct methods display the students' knowledge and skills from their performance in the various academic activities like House tests, End-Semester Examinations, Assignments/Class Tests, Presentations, Seminars, Workshops, Quizzes, Group Discussions etc. These methods provide a sampling of what students know and can do, and thus providing a strong evidence of their learning. All the assessments are analyzed regularly.
- Indirect methods include feedback from various stakeholders which is considered to reflect students' learning. These are:
  - Examiners feedback
  - Sector skill evaluation for vocational courses
  - Hiring and placement agencies
  - Co-curricular and extra co-curricular activities
  - Alumni Meet
  - Students satisfaction survey
  - Feedback from students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

899

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bbkdav.org/wp-content/uploads/2022/12/2.7.1-Student-Satisfaction-Survey-SSS.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research

<b>projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
650000	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
1	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
1	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	
<b>3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge</b>	
<p>Institution has established a suitable environment for research and innovation through the development of desirable human resources, taking the initiative to produce and disseminate information, and building cutting-edge infrastructure. Strong academics, training relevant to industry and awareness of emerging technologies, R&amp;D and a human-centred professional mentality are the crucial characteristics that influence the achievement of our institution. With the generous support as DBT grant provided by the Department of Biotechnology, Government of India, the institution has had the</p>	

thought that students' minds need to be fostered with the spirit of creativity. As a result, the institution has held its National Science Week celebration to deliver a webinar on the developments and future technological advancements in the field of sciences for innovative ideas and solutions. Since that time, the college has motivated its students to develop original answers to issues that affect them personally and are of social value as well. The institution has a Central Instrumentation facility funded by DBT. There are excellent studios and workshops to facilitate creative research. All research set-ups are accessible to all the faculties ensuring optimal utilization. Institution also acts as platform to enable its students to get first-hand experience in innovation driven activities of performing arts like composing music, choreographing and creating performance visuals. It provides a comprehensive and an integrated range of support that includes space, mentoring, training and performance benefits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during

the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

BBK DAV College for Women promotes extension activities in the neighborhood community for sensitizing students to social issues and their holistic development. The college regularly conducts the extension activities in the adopted villages and thus uplifting the weaker sections of the society.

Some extension activities organized during the session 2021-22 were Auditions for Netflix, celebration of the Birth Anniversary of Mahatma Gandhi, International Yoga Day Celebration, Blood Donation Camp, Booster Dose Vaccination Camp, Eye Donation Camp, Mammography Camp, Fit India Freedom Programme, Constitution Day , World Bicycle Day and Training Programme on Physical Fitness.

Besides, NSS volunteers also participated in various webinars conducted on various social issues such as Pariksha Pe Charcha, National Youth Day, Swachhta Pakhwada, Menstrual Health Hygiene etc.

NCC Cadets attended CATC Camp, Trekking Camp, Mountaineering Camp, Firing Camp held in various cities.

These activities have gone a long way in sensitizing the students for social work. These activities have deepened understanding of the social environment and enriched their personalities through actual participation in day-to-day life of the society. Students have been made conscious about their responsibilities towards society and made them responsible citizens of the country.

These activities have a positive impact on the students in a sense that it has developed student community relationship, leadership skills and self-confidence among students. It has also helped them to explore their latent skills. These activities have also created awareness among students about social, economic and cultural problems being faced by the people.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

40

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1383

File Description	Documents
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Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

167

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

35

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Spread over an area of 65,000 sq. yards, the college campus is modern, attractive and well-equipped for comfort, convenience and academic pursuits. Apart from the lecture rooms, it has fully furnished Computer Labs, Music Rooms, Home Science & Fashion Designing Laboratories, Design Labs, Science Labs, Geography,

Travel Tourism and Psychology Labs, Studios for Fine Arts, Commercial Art, Photography and Design. Separate block for design has come up with Textile Lab, Fashion Lab, Interiors Lab, Studios, Shoppe, Dark Room, Video Production Studio, Audio Production Studio, Electronics Lab, Still Photography Lab & Studio, Art Galleries, Multimedia Lab, Jewellery Studio & Manufacturing Lab, Virtual Library, Seminar Room & Open Air Theatre, Hi-tech Language Lab, Aviation Lab & aesthetically designed Cosmetology Lab.

The college offers hostel accommodation to 500 students. The college library functions on the open access system, augmented by reprographic facility. It has commodious reading rooms, exclusively for the students. Auditorium - Urvi, with a seating capacity of 1200 is the centre of academic, co-academic and cultural activities like conferences, orientation camps, face-to-face shows, annual functions. The college has an Indoor Stadium, a Swimming pool, an Indoor and an Outdoor Gym to cater to the need of Sportswomen.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Physical Education Department

S.No.

Infrastructure

Size/ Area

Year of establishment

User Rate

1.

Main Ground (Incl. Athletic Track, Softball Ground, Cricket Ground, Volleyball ground)

1,13,146 Sq.ft

1971

50

2.

Fitness Gym

2,268 Sq.ft

2008

Due to Covid this facility was not utilized in the current session.



3.

Indoor Sports complex

6,000 Sq.ft

2015

60

4.

Swimming Pool

16,632 Sq.ft

2018

Due to Covid this facility was not utilized in the current session.

5.

2 Open Gyms

800Sq. ft each

2021

Hostellers, Staff Members and Students

Music Department

S.No.

Infrastructure

Size/ Area

Year of establishment

User Rate

1.

Department of Music and Dance, Multi Activity Room

4000 sq. ft area of both floors

2010

118 (7 Faculty members and 111 Students)

Facilities Provided for cultural activities: We have musical instruments in our music and dance department, which includes harmonium, tabla, tanpura, sitar and electrical instrument like keyboard, electronic tanpura, electronic tabla, electronic lehra etc. For practice session we have sound system i.e. microphones, speakers and bluetooth speakers in our department. LED screen is also utilized to introduce various forms of music vocal,

instrumental and dance. In addition to this, Multimedia Department also provides facility for recording and editing of cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.81489

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : Alice for Windows
- Nature of automation (fully or partially) : Partially
- Version : Alice 6.00
- Year of Automation : 2001

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional	<a href="https://bbkdav.org/wp-content/uploads/2022/12/4.2.1-Additional-">https://bbkdav.org/wp-content/uploads/2022/12/4.2.1-Additional-</a>

Information	<a href="#">information.pdf</a>
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
0.24044	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>
4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
26	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The College frequently updates its IT facilities keeping in view course curriculum and technological advancement. The college has 50 browsing centres, 21 state-of-the-art computer labs interconnected through Local Area Network with optical fibre backbone. The Network Resource Centre is equipped with Windows Servers, pfSense firewall/gateway/router, licensed software and a wide range of latest gadgets. The campus has around 500 computers with Internet facility and the latest configurations to meet the needs of the students. The college offers Central Computing Facility to the</p>	

faculty and the students to collect teaching-learning resources. The college is equipped with learning gadgets like Multimedia Projectors, Slide Projectors, Xerox Machines, TV, DVD, Audio Players and Smart Boards.

Currently, we are using multiple fiber broadband connections aggregating to 900 MBPS for internet connectivity. College provides Wi-Fi facility to its students at hostel as well as in campus. The College has a 24X7 WiFi facility in the college campus for the students and faculty members to avail internet connection at any place in the college, & hostel. The connectivity through a fully networked campus with state-of-the-art IT infrastructure offers students the facilities of e-mail, web browsing which helps them prepare for projects & seminars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

500

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

111.64695

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college optimally allocates and utilizes the available financial resources for the upkeep of various infrastructural facilities. The procedures and policies being implemented for maintaining and utilizing physical, academic and support facilities are uploaded in the following link:

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bbkdav.org/wp-content/uploads/2022/12/4.4.2-Established-systems-and-procedures.pdf">https://bbkdav.org/wp-content/uploads/2022/12/4.4.2-Established-systems-and-procedures.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

189

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

433

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the

A. All of the above

institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	
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File Description	Documents
Link to Institutional website	<a href="https://bbkdav.org/wp-content/uploads/2022/12/5.1.3-Capacity-building-Initiatives.pdf">https://bbkdav.org/wp-content/uploads/2022/12/5.1.3-Capacity-building-Initiatives.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year****104**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education****194**

File Description	Documents
Upload supporting data for student/alumni	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****6**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****157**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>



Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Student council is an important student body, which is constituted every year. It comprises of class representatives and student representatives elected by respective class incharges and teacher coordinators of various clubs and committees. Council has a pyramid like structure with head girl on top, followed by joint head girl, assistant head girls and other members. Student council plays a vital role in maintaining discipline in the college. Some students also act as library volunteers.

NCC cadets of the college have participated in various CATC camps and have learned basics of NCC, Drill, Map Reading, Physical Training and Weapon Handling. Cadets also participated in multiple sports, cultural and community welfare programs and won laurels at state and national platforms.

NSS volunteers of the college work relentlessly for community development and welfare. Numerous webinars and field visits were conducted on various topics to sensitize NSS volunteers toward the problems and requirements of the underprivileged sections of the society.

To help the teachers and students in keeping abreast of development in their respective fields, college library is equipped with more than ten thousand books. Library staff always focuses on instilling reading habits amongst the students, thus organizes book displays, book donation drives and quiz competitions throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))		<a href="#">View File</a>
<b>5.4 - Alumni Engagement</b>		
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services		
There is no registered Alumni Association.		
File Description		Documents
Paste link for additional information		Nil
Upload any additional information		<a href="#">View File</a>
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs	
File Description		Documents
Upload any additional information		<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>		
<b>6.1 - Institutional Vision and Leadership</b>		
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution		
<p>The vision and mission of the institution is centered on women's empowerment as well as the development of entrepreneurial skills, inculcation of the spirit of self-reliance and Vedic values, enrichment and empowerment of all the beneficiaries through participative, positive, and fertile teaching-learning environment, and discipline amongst women. To achieve this mission, IQAC prepares a perspective plan based on the quality parameters determined by NAAC. The perspective plan is finalized by engaging all the stakeholders for effective policy formulation and decision-making. In order to realize the goals and objectives of the institution, administrative power has been delegated to eight deans viz. Dean Academics, Dean Alumni, Dean Discipline, Dean Student Council, Dean Publications, Dean Youth Welfare, Dean Admissions, and Dean Placements. The wider participation of teachers in the decision-making bodies is ensured by virtue of their membership in various committees. They are also the conveners and members of various committees formed to execute policies and programmes. There are various administrative committees, academic committees, and clubs functioning in the college. Some of these committees also include members of non-teaching staff. The democratic setup of the institutional decision-making policy is the backbone of the effective functioning of the college.</p>		
File Description		Documents
Paste link for additional information		Nil
Upload any additional information		<a href="#">View File</a>

### 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every year, a good number of teachers and students act as in charge of various committees, clubs, and societies and carry out many activities and, contribute to the efficacious functioning of the college with their effective leadership. Two practices of decentralization and participative management that expedited the effective working of the college during the last year were the entrusting of responsibility of maintenance of discipline, bringing the grievances of the students to the notice of the authorities, and giving healthy suggestions for betterment of student community to members of Student Council & Discipline Committee and division of work earmarked for different committees, such as Press Co-Ordination Committee, Eco Club & Cleanliness Committee, Library Committee, Photographs & Album Preparation Committee, Cafeteria Committee, Community Programmes & Extension Activities Committee, etc. These committees comprised of a convenor who supervised the administration of their respective work arena, a coordinator, and members who shared their valuable insights and contribute substantially and qualitatively. Furthermore, two faculty members were elected to be a part of the Local Managing Committee to enable the management to make policies engaging all perspectives and arriving at a point of concurrence wherein everybody benefits from the policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since the pandemic has presented an unprecedented challenge to the academic pursuits of the students, the thrust of our institutional strategic/ perspective plan was to ensure the development and deployment of such strategy which prepares post-pandemic students to deliver their best by addressing their problems. It was found that students wanted to be heard and recognized as individuals. Therefore, very small and compact mentor-mentee groups were formed to provide mentees with a personal connection and many positive qualities of face-to-face interaction which they lacked during the Covid-19 pandemic. Such interaction helped mentees learn how to be successful in the post-pandemic context. Mentors developed a list of important issues that students are struggling to address in the post-pandemic context.

Creativity, innovation, and advancement are difficult to achieve when one is removed from their normal academic environment. During mentorship sessions, students are gently pushed toward their next learning experience while providing guidance and a safe space for growth.

This mentorship programme helped us keep a close eye on our students, ensuring they feel supported by their mentors through

their impactful relationships.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the top level, the college is governed by DAV College Managing Committee, New Delhi. Locally, the Local Managing Committee headed by the Chairman monitors matters related to academic planning and development of the college. At the college level, the administrative responsibility vests in the Principal assisted by IQAC. Deans, Hostel Warden, Superintendents of the General Office & Accounts Office, and Estate Officer look after matters related to administration. HODs take decisions regarding academic matters. Various societies, clubs, and committees organize academic, co-curricular, and extra-curricular activities and have representatives from teaching as well as non-teaching staff and students. For promotions, appointment and service rules, procedures, etc., the college follows the rules and regulations laid down by UGC, and DPI (Colleges) Govt. of Punjab, GNDU, Amritsar, and DAVCMC, New Delhi. The posts for permanent faculty against vacant grant-in-aid posts and self-financed courses are advertised and filled by DAVCMC, New Delhi. Contractual faculty for one year is appointed at the college level by a panel of interviewers constituted by DAVCMC, New Delhi, as per the norms. Vacant non-teaching and supporting staff posts are filled at the college level as per the guidelines of DAVCMC/ DPI (Colleges), Government of Punjab.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://bbkdav.org/wp-content/uploads/2022/12/6.2.2-Organogram.pdf">https://bbkdav.org/wp-content/uploads/2022/12/6.2.2-Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>
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### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution persistently endeavours for the welfare of the employees by providing the following facilities:

- Advance against the salary
- Financial assistance by providing a loan against CPF
- ESI scheme.
- CPF, Gratuity, leave encashment at the time of superannuation
- Medical room with an attendant, provision of various leaves, such as casual leave, earned leave, and medical leave in addition to maternity leave for female staff
- Guest House facility available on subsidized rates
- Transportation facility for local and outstation assignments
- Fee concession to the wards of teaching and non-teaching staff
- GNDU Holiday Home Facility at Dalhousie on the recommendation of the Head of the institution
- Free parking facility for two-wheelers and cars of the staff
- Indoor and Outdoor Gyms, Beauty & Wellness services at the subsidized rates
- Well-equipped and well-furnished staff rooms laced with modern amenities & a full-time caretaker
- Adjustment of classes and leave given to teaching staff to enable faculty to complete coursework of pre-Ph.D.
- Free accommodation of class IV employees within the campus
- Free uniforms and washing allowance to class IV employees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff fills up a Self-Appraisal Form based on PBAS as per UGC guidelines, at the end of the session and submits it to the General office. The college has adopted a Performance Based Assessment Score (PBAS) for the faculty which is based upon UGC Regulations (Minimum Qualification for appointment of teachers and other academic staff in universities and colleges and other measures for the maintenance of standards in higher education) 2010 and four amendments thereafter. Faculty performance is verified, validated, and further sent to the appropriate authority by the CAS Committee which is a sub-committee, appointed by the Principal. The temporary and part-time staff members who perform well are taken back into the institution next year. Performance appraisal of non-teaching staff is based upon the Annual Confidential Report (ACR). Performance assessment of the non-teaching staff member is based upon the evaluation by the Office Superintendent and Administrative



Head of the concerned employee. The Principal also evaluates the ACR and considers the informal feedback received from students regarding their satisfaction with the working of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To ensure financial accountability, the college conducts internal and external financial audits regularly.

##### Internal Financial Audits

The college has been running several self-financed courses besides government-aided courses. The budget for self-financed courses is approved by the local committee and then by the parent governing body, DAVCMC, New Delhi. Furthermore, the reconciliation of accounts is done annually in June at DAVCMC, New Delhi. Moreover, the expenditure on major projects is sanctioned by the parent body DAVCMC, New Delhi.

##### External Financial Audits

External audit of the government funds is carried out by Govt. of Punjab at three levels:

- Finance Department of Govt. of Punjab
- Accountant General DPI (Colleges)
- Govt. of Punjab

The audit of funds received for SC/ST students is also done by the Finance Department or a committee constituted by the government. Besides this, DPI Colleges also conducts compliance audit in regard to administrative rules, leave rules, recruitment rules, and payments to retired faculty/staff.

##### External Audit of Funds received from Funding Agencies

Utilization of funds received from government funding agencies like UGC, DST, DBT, etc is also audited by the Chartered Accountant and the duly audited Utilization Certificates are sent to the respective funding agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)



#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The college bursar, in consultation with Accounts Dept. and under the guidance of the Principal, keeps track of the different government funding schemes from MHRD, UGC, DBT, DST, ICSSR, scholarships from government bodies, etc. The proposals to apply under various schemes are marked to the respective in charge for necessary action by the Principal.
- The college property is rented out to Punjab National Bank, stationery, Photostat/ photography shop, juice bar, and eatery to generate revenue.
- The college infrastructure is aptly used for the competitive exams organized by various govt. and non-govt. agencies.

Given below are the strategies and procedures for the optimum utilization of resources:

- Purchase Committee comprising of members of the teaching and non-teaching staff carries out due diligence before finalizing the vendors for specific purposes.
- The parent governing body i.e. DAVCMC also keeps a track of the finances through Internal Audit Cell to ensure the optimal and economical use of resources of the institution in addition to checking of the accounting records.
- The utilization of government grants is routed through the Public Finance Management System, Government of India.
- Stock checking is done at the end of the academic year to check pilferages.
- College resources are shared with outside agencies like NGOs, local administration, and Police Department for holding programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To institutionalize the quality assurance strategies and processes, IQAC takes feedback from various Deans, Heads of Departments, and Heads of various clubs and committees of the college. Based on such feedback, IQAC reviews and updates various strategies and processes of the college. Given below are the two practices institutionalized as a result of IQAC initiatives:

1. At the beginning of the academic session, IQAC collected the academic plan including publication, extension activity, collaboration, innovative and best practices, competitions, seminars, and workshops supposed to be organized for the qualitative growth of the college. IQAC Cell evaluated the plan submitted by the departments and committees and reviewed their academic progress. Because of the implementation of such practice, it is found that all departments and committees have been constantly improving their curricular, co-curricular, and extra-curricular performances.
2. IQAC Cell proposed to initiate various green practices to maintain an eco-friendly college campus through various eco-friendly activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, and a Clean and Beautiful Campus. These green practices have gone a long way in making the college campus eco-friendly and pollution free. The green practices have been successfully implemented by the joint efforts of NSS, Nature & Gardening Club, and the College Estate officer under the guidance of the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Based on the institutional reviews, the following teaching-learning reforms were facilitated by IQAC:

- IQAC has developed an online proforma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology, and so on. This online feedback system has been introduced and implemented as a quality initiative to make the student feedback system more effective and efficient, as it involves all the students of the college to assess and improve the curriculum of the programmes of study, and the quality of teaching and learning in the college. The students' feedback is provided to all the teachers so that they improve their teaching and, thus, strengthen it. Nevertheless, the student's identity remains concealed from the teachers. The entire system has been developed and implemented by IQAC
- To enhance the quality of teaching-learning, and ensure transparency in the evaluation, the college introduced a system

of displaying answer scripts/booklets and discussing the answer scripts with the students after each semester examination. The students are provided this opportunity so that they see their answer scripts after the evaluation, discuss their answers/responses with the teachers, and if they commit any mistakes, know about them and find out the ways to fix and rectify them from their teachers. This course of action was recommended by IQAC, as a quality initiative to augment the quality of teaching-learning, and evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bbkdav.org/wp-content/uploads/2022/12/6.5.3-Annual-Report-2021-22.pdf">https://bbkdav.org/wp-content/uploads/2022/12/6.5.3-Annual-Report-2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college is committed to the cause of women empowerment as a chief aspect of all its activities. Under the aegis of WEF (Women Empowerment Forum), the college sensitizes women about their status and identity, and motivates them to become more self-reliant. The forum, through lectures by women of eminence, tries to lift women out of the submissive/ subordinator's image and prepares them to live with dignity, facing the challenges of the patriarchal system.

The college has a career counseling center. During the time of admission, this cell helps the students by acquainting them with the courses available in the college and facilitates them in making decisions and choices for their future. The work of this cell is to offer insight, guidance and support to help students understand and manage different career issues.

Self-defense techniques are also taught to the students. Furthermore, commemorative days that honour women are celebrated in the college. The college has a multi-activity room in the college and a common room in the hostel for their leisure.

The college organizes fests wherein the students display their handicrafts and learn entrepreneurial skills. Programs are organized on female health and hygiene to make the students aware about maintaining hygiene. The security of the girls is a primary concern of the college. Cameras have been installed on all strategic points and guards have been deputed on all entrances and exits.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Students of the Department of Design use leftover pieces of fabric to make innovative garments, utility items and jewellery pieces.
- Waste chemicals in the chemistry labs are properly disposed of by dissolving them in water or by keeping them separately in protected sheets.
- Students of the Department of Fine Arts use waste material like bottles, waste papers, waste clothes, automobile waste, cardboards etc. to create pieces of art.
- The college has invested in green technologies such as solar power, water harvesting to reduce its carbon footprint.

- Vermicompost pit has been dug and has been working for last Six years.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
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Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The college ensures that the students are provided an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. All the students are required to wear uniforms every Monday, as a representation of a collective identity of being a student of BBK DAV College for Women. The lectures are delivered using multilingual medium. Admission of students in various streams is based on merit in order to give an equal opportunity to all the applicants. Several scholarships and fee concessions are granted to the students to reduce disparities between the students belonging to different socioeconomic backgrounds. The college ensures that the students thrive in a harmonious environment by celebrating all the commemorative events and festivals with equal ardour thereby honouring the cultural diversity of the college.

File Description	Documents
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Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS unit of college celebrated Constitution Day on 26th November, 2021 as a part of 72 year of Independence "Azadi ka Amrit Mahotsav". The Constitution Day was organized with "Jan Bhagidari" on a large scale by Government of India. Students joined online function with President of India at 11.00 am. The Principal, staff and students read the preamble to the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- A Covid-19 vaccination camp in collaboration with District Health Department, Amritsar on 11th August, 2021.
- A tree plantation drive was organized as a part of Swachhta Pakhwada Scheme on 12th August, 2021.
- Fit India Freedom run 2.0 to commemorate 75 years of Independence, "Azadi ka Amrit Mahotsav" on 19th August, 2021.
- An Eye Donation Camp in collaboration with Department of Ophthalmology, Government Medical College, Amritsar was



organized to mark the National Eye Donation fortnight on 13th September, 2021.

- A webinar was organized to celebrate Hindi Diwas on 20th September, 2021.
- Diwali Fiesta; a special exhibition to showcase the talent and entrepreneurial skills of the students was organized to celebrate Diwali on 3rd November, 2021.
- Voters Awareness Rally was organized on 10th November, 2021.
- World Diabetes Day was celebrated on 14th Dec, 2021.
- A Webinar on Menstrual Health & Hygiene Management was organized.
- National Child day on 31st January, 2021.
- A booster dose vaccination camp was organized on 1st February, 2022.
- National Science Day was celebrated on 28th February, 2022.

For more events, kindly refer to the link below

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### I - Title of the Practice: Students for Society

#### The Practice

The college students are actively involved in social outreach programmes like:-

- Donations for the needy.
- Donations for the victims of natural disasters.
- Interaction with Senior Citizens at Old Age Homes.
- Activities for the disadvantaged sections of the society such as widows, orphans and disabled.
- Sensitization rallies, drives and plays on socially relevant themes like female foeticide, tree plantation, dowry, drug addiction, cleanliness, digitization etc.
- Imparting vocational training to the underprivileged sections of society.

### II - Title of the Practice: Imparting leadership skills to students.

#### The Practice

The college has various committees, clubs and societies to develop leadership skills among the students.

File Description	Documents
Best practices in the Institutional website	<a href="https://bbkdav.org/wp-content/uploads/2022/12/7.2.1-Two-best-practices.pdf">https://bbkdav.org/wp-content/uploads/2022/12/7.2.1-Two-best-practices.pdf</a>
Any other relevant information	<a href="https://bbkdav.org/wp-content/uploads/2022/12/7.2.1-Two-best-practices.pdf">https://bbkdav.org/wp-content/uploads/2022/12/7.2.1-Two-best-practices.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being a women's college, BBK DAV College aims at empowering the girls socially and professionally so that they can make the best possible choices for their future. The performance of the institution in the area of sports is distinctive to its vision, priority and thrust.

The investment of the college in sports is more than Rs.1.25 Crore per year and it provides the latest equipment for all the 33 games of GNDU. The college won the Overall General Sports Championship Trophy 2021-2022 and also got 2nd Runners-up position in Shaheed-e-Azam Bhagat Singh Trophy (Men and Women combined) 2021-2022.

Three students also brought international acclaim to the college in the arena of sports. Vindhya Sankth BA-I, represented Indian Rowing Team at Asia/Oceania Olympic and Paralympic Qualified Regatta from 5th May to 7th May 2021. Taniksha Khatr BA-III, participated in World Cup Fencing Championship held at Doha, Qatar, from Jan 27 to Jan 30, 2022 and she won Silver Medal in Asian Junior Fencing Championship at Uzbekistan, from Feb 24 to March 04, 2022. Pawanpreet Kaur BA-V, won a Gold Medal in Indo-Nepal Invitational International.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- Purchase of new books for the enrichment of the knowledge of the library users.
- Lab up-gradation of various departments to improve teaching-learning process.
- Webinars to provide the faculty and the students with specialized knowledge from industry experts.
- Organization of National/ International Workshops/Seminars/FDPs and Research oriented activities to be sponsored by various funding agencies like UGC, ICSSR, DBT etc.
- Drafting of a proposal to set up Research and Development cell in the College.

- Infrastructure Augmentation to strengthen teaching learning process.
- Planning of various activities to sensitize the students regarding cleanliness, water conservation, physical and mental health and cyber-crimes etc.