



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	BBK DAV College for Women
• Name of the Head of the institution	Dr. Pushpinder Walia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01832221757
• Mobile no	9878422322
• Registered e-mail	bbkdavcw@gmail.com
• Alternate e-mail	info@bbkdav.org
• Address	Lawrence Road
• City/Town	Amritsar
• State/UT	Punjab
• Pin Code	143001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Guru Nanak Dev University, Amritsar				
• Name of the IQAC Coordinator	Rajni Mehra				
• Phone No.	01832221757				
• Alternate phone No.	01832221757				
• Mobile	9463224632				
• IQAC e-mail address	bbkdavcw@gmail.com				
• Alternate Email address	info@bbkdav.org				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://bbkdav.org/wp-content/uploads/2021/10/AQAR_2019_20_online.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bbkdav.org/wp-content/uploads/2022/01/A4.-Academic-Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A+	91%	2004	03/05/2004	02/05/2009
Cycle 2	A	3.5	2014	21/02/2014	20/02/2019
6.Date of Establishment of IQAC			11/10/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Chemistry Department	Young Women Scientist	DST, Govt. of India	01/04/2020 to 02/12/2020	683672	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> • IQAC collaborated with several industries and institutions for providing practical experience to students and held various webinars, online workshops, online competitions and extension lectures. 	
<ul style="list-style-type: none"> • It also purchased new books for enrichment and enhancement of knowledge of library users and mobilized research funding. 	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> Department of Geography and Tourism Management planned webinar 	<ul style="list-style-type: none"> •A webinar on Post-Covid Tourism Scenario was organized on 18th June, 2021. Dr. Prashant Goutam, Professor, UIHTM of Punjab University, Chandigarh, was the key speaker of the event. It was a really splendid presentation which exposed students to the scenario. All the students appreciated and got benefited from his views on the subject.

	50 students participated in this informative lecture.
<p>Department of Home Science & Fashion Design planned workshops</p>	<p>•An online workshop was organized and conducted on Resist Painting on 26th-27th May, 2020 for the students of B.A. Home Science and Fashion Design and Garment Construction. National level freelance artist, Mrs. Bharti Malhotra, was the resource person at the event. 30 students of the department created decorative wall panels of a resist painting. •An online workshop was organized on Designer Bags on 3rd June, 2021 for the students of B.A. Home Science Sem-IV and PGD GCFD Sem-II. The workshop was conducted by a Fevicryl Specialist Ms Muskan Patni. 30 students participated in the workshop. • An online workshop on Blue Pottery was conducted on 5th June, 2021 for the students of B.A. Home Science Sem-II. The workshop was conducted by Muskan Patni, a Fevicryl specialist and a freelancer. 30 students attended the workshop.</p>
<p>Department of Physical Education planned webinars and training programmes</p>	<p>• Two-week Training Programme on Physical Fitness was conducted from 17th Feb 2021 to 3rd March 2021 by Wow Gym, Amritsar in which 39 trainees participated. They learnt aerobic, anaerobic, weight training, circuit training, fartlek, plyometric, flexibility, weight loss and gain training. • A webinar on 'The Role of Yoga in Pandemic of Covid-19' was conducted on 11th June, 2021 by Mr. Vishal Mahindru, senior lecturer from</p>

	<p>Yog Sansthan, Haridwar. 85 students participated in it. They learnt techniques of pranayama, multiple shudhi kiryas and knowledge on various Ayurvedic medications. • A webinar on Yoga and Holistic Health...Context and Perspectives was organised on 21st June, 2021 by Mr. Vishal Mahindru, President, Yogpath Sansthan, Haridwar, Dr. Amandeep Singh, Assistant Professor, Department of Physical Education, Guru Nanak Dev University, Mr. Narpinder Singh, Sr. Vice President, Punjab Yogasana Sports Association, and Sh. Sudarshan Kapoor, Chairman, DAV Local Managing Committee, were the eminent speakers in the webinar in which 100 students participated. They learnt about various yogic postures and Yogsadhnas like Raj Yoga and Hath Yoga.</p>
<p>NCC Unit planned a webinar</p>	<p>•A Webinar was organized on 5th June 2021 on Role of NCC Cadets in 'Maintaining National Integration'. LT. Dr. Anjana Malhotra, Asst. Prof., Dept. of Pol. Science at SDM College Dinanagar was the speaker in the webinar. 55 students participated in it. The aim of the lecture was to inculcate the feeling of nationalism and a sense of responsibility in youth.</p>
<p>NSS Unit planned competitions and workshops</p>	<p>• NSS Unit of the college organised Online Poster-Making Competition on October 2, 2020 to commemorate the 150th Birth Anniversary of Mahatma Gandhi</p>

ji. Approximately 300 NSS volunteers enthusiastically participated in the event. They prepared posters on the teachings of Mahatma Gandhi, maintenance of cleanliness, observance of moral values and dissemination of peace and harmony among citizens. • Pledge Taking Ceremony was organised in compliance with the instructions of Honourable Prime Minister Shri Narendra Modi. Around 50 NSS volunteers as well as NSS Programme Officers of the college took the pledge to be vigilant and follow the COVID guidelines. They promised to take all necessary precautions that prevent the spread of this deadly virus. They also pledged to encourage others to follow the key COVID-appropriate behaviour, such as the commitment to always wear a mask, especially when in public places, maintaining a minimum distance of 6 feet from others and washing their hands frequently with soap and water. The number of participants was 300 • The college volunteers participated in a highly informative MGNCRE online workshop (Phase 2) on Social Entrepreneurship, Community Engagement and Swachhta organised by the Mahatma Gandhi National Council of Rural Education (MGNCRE) on 13th October 2020 to instill social entrepreneurship skills among students. The workshop commenced with the speech of Ms. Divya Chhabra, Project Officer, MGNCRE, Hyderabad, who dwelled

upon the concepts of social entrepreneurship, cleanliness, community engagement, food security, waste management, domestic violence and the importance of girl education and concluded with the address of Ms. Surbhi Sethi, NSS Co-ordinator, who added that the college has been able to champion the cause of social welfare and environment conservation. She also presented a report of the key activities undertaken by the college NSS units, including Tree Plantation Drive, Female Tourist Training Programme, Buddy Programme, Stubble Burning Awareness Campaign and Vermicomposting as well as the conduct of a 7-day NSS Camp.

NSS Unit planned Digital Awareness Campaign

- In compliance with the instructions of Honourable Chief Secretary of Punjab, NSS volunteers enthusiastically participated in a digital awareness campaign on 24th October, 2020 in the villages in the vicinity of their homes to create awareness among the farmers about the ill effects of stubble burning as well as dissuading the farmers not to leave any crop residue as these lead to the release of toxic chemicals that cause many respiratory diseases as well as harm the soil fertility which lead to the depletion of nitrogen, phosphorus, Sulphur and Potassium. The campaign was attended by 60 participants.

NSS Unit planned to celebrate

- The college NSS unit

<p>71st Anniversary of Indian Constitution</p>	<p>celebrated the 71st Anniversary of Indian Constitution on 26th November, 2020 in which 50 volunteers and faculty members joined the Honourable Prime Minister Shri Narendra Modi in reading the Preamble on 26th November from their respective locations. They also took an e-pledge to live in harmony and unity and never resort to physical violence. Mrs. Renu Bhandari, Head, Department of Political Science, delivered a lecture on the importance of a written constitution as well as the ideals of our constitution makers and also emphasised the need of establishing an egalitarian society. During her address, Principal Dr. Pushpinder Walia shed light upon the fundamental rights listed in the constitution, especially for the marginalised section. 50 participants attended the event.</p>
<p>College planned to apply for Green Champion Award</p>	<ul style="list-style-type: none"> • College was conferred with Green Champion Award by the Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Ministry of Education, Government of India 22nd April 2021 for its contribution to Swachhta Education and Practice. The awards, given only to one institution per district, were announced on the occasion of Earth Day this year. As many as 1,000 higher educational institutions participated in the 'One District One Green Champion' awards organised by MGNCRE.

<p>Department of Design planned a webinar</p>	<ul style="list-style-type: none"> • On 2nd June, 2021 a webinar was conducted on Sustainability, Craft and Technology for the students of (Interior Design) by the resource person Professor Raghueaman Iyer, Master of Design in Products Designing, IIT, Mumbai & Head of Punyaa Educational and Research Foundation. More than 50 students attended the webinar and gained knowledge about the techniques of sustainable interior designing.
<p>PG Dept. of Journalism & Mass Communication planned to organize Media Festival</p>	<ul style="list-style-type: none"> • On 5th Sept, 2020 around 65 students of the department celebrated Teachers Day online. • On 12th Dec 2020 the department organised an online media fest 'Different Strokes 2020'. 70 students participated in competitions like Jock Talk, Film your Vision and New Express. • On 11th June 2021, the department organised Online Media Fest. Around 120 students from different colleges and schools participated in different items as- PTC, RJ, AD-MAD, New-Reading.
<p>Department of Cosmetology planned several workshops</p>	<ul style="list-style-type: none"> • A Workshop on Casual Makeup was conducted on 17th December 2020 by Mr. Sandeep, a professional make-up artist. There were 42 participants who learnt the techniques of make-up and got knowledge of different types of brushes. • A Workshop on Shagun Make-up was conducted on 13th May 2021 by a professional make-up artist Ms. Purnima. There were 55 participants who learnt about corrective make-up cheeks and

	<p>jaw line • A Workshop on Bridal Make-up was conducted on 26-05-2021. There were 55 participants. They learnt the techniques of camouflaging in make-up • A Workshop on Rebonding by Mr. Sandeep, a Professional Make-up Artist, was conducted on 23rd June 2021. There were 55 participants who learnt the straightening techniques on rough and frizzy hair.</p>
<p>Department of Computer Science planned to organize webinars</p>	<p>• A Webinar on Impact of Online Teaching during Covid-19 was conducted by Dr. Sandeep Sood, Professor, Central University of Himachal Pradesh, Dharamshala, on 31st August 2020 in which 75 students participated and learnt about benefits of online learning sources & platforms of e-learning. • A Webinar on Project Development Issues was conducted on 28th June 2021 by Mr. Sandeep Sood, Sr. Programmer, GNDU, Amritsar in which 100 students participated in it and learnt about the importance of project report as well as their presentations in the development of a project.</p>
<p>Department of Economics planned a webinar and a competition</p>	<p>• A Webinar on Agriculture Economy of Punjab: Growth and Challenges was conducted by Dr. Naresh Singla, Associate Professor, Central University of Punjab, Bathinda on 17th July 2020, in which 100 students participated. Webinar concluded with active interaction by all the participants including students. This webinar was an eye-opener on the problems of</p>

	<p>agriculture & a justification for diversification of agriculture. It stressed on the corporatization of the agriculture for better growth. A quiz competition was conducted on 15th June, 2021. 30 participants attended the event through Google Meet.</p>
<p>Department of Life Sciences & Community College planned to organize a guest lecture</p>	<ul style="list-style-type: none"> • A Guest Lecture on 'COVID and Mental Health' was organised by Department of Botany, Zoology, Biotechnology and Community College, delivered by Dr. Sonal Rai, renowned psychiatrist, on June 15, 2021 and attended by 80 participants.
<p>Department of Commerce And Business Administration planned seminars/workshops/lectures series and industrial visits.</p>	<ul style="list-style-type: none"> • Department organized a Webinar on Post-Covid Opportunities. It was conducted by CA Nikhil Nainani on 9 Dec 2020. He discussed Post-Covid opportunities, challenges and trends reshaping the economic landscape. The number of participants was 300. • The department, in collaboration with RBI, organized a Seminar on Financial Literacy and Prevention of Frauds on 16th March 2021. The seminar was conducted by Mr. Lokesh Behl (AGM), Mr. Umesh Jaitley (Financial Literacy Counsellor) and Mr. Pritam Singh (Chief LDM). They stressed upon the importance of financial literacy in helping consumers to manage and save enough for providing an adequate income during retirement while avoiding high level of debt that might result in bankruptcy, defaults and foreclosures. The number of

participants was 40. • Department held a Webinar on Stock Exchange on 3rd April 2021. It was conducted by Dr. Prabhdeep, Asstt. Professor, University School of Financial Studies, GNDU, Amritsar. He discussed how stock exchanges allow companies to raise capital or money by issuing equity shares to be sold to investors. The number of participants was 90. • Department organized a Webinar on Retail Banking on 24th May 2021 which was conducted by Ms. Rabia Malhotra, Ex-trainee of HDFC Bank. The session was of a great benefit as it helped students know about the career pathways in the retail banking sector and recent working models of the bank. The number of participants was 100 • Department organised a Webinar on Basic Understanding of Stock Market which was conducted by Ms. Ritima Khindri, Asstt. Professor, University School of Financial Studies, GNDU, Amritsar on 14th June 2021. This was an educative interaction among the students and teachers which made them familiar with basic concepts of stock market including cash segment of capital market, concept of short selling. It also helped them to know more about different market participants, major national and international market indicators and different types of trading. The number of participants was 100 • Department organized a webinar on Stock Market Trading in the Corporate World on 15th June 2021. This webinar was

	<p>conducted by Mr. Pankaj Puri, Asstt. Director, Rayat and Bahra University. It educated the students about the sale of stock that allows the firm to grow rapidly by raising funds from investors. 100 participants attended the webinar.</p>
<p>Placement Cell of college planned a training session</p>	<ul style="list-style-type: none"> • TCS training started on 26th April 2021. TCS session mainly focused on improving communication skills, corporate etiquette and soft skills as well as resume drafting. 100 students participated in the training.
<p>Department of Fine Arts planned to organize workshops/ competitions</p>	<ul style="list-style-type: none"> • To celebrate Ved Prachar Saptah on theme of Vedic Mantra and Shlokas from Bhagavad Gita, Online Calligraphy Competition was organised on 16th August, 2020. The number of participants was 20. • To commemorate 400th Birth Anniversary of Shri Guru Tegh Bahadur Ji, Online Calligraphy Competition Hind Ki Chadar was organised on 22nd Sept, 2020. The number of participants was 50. • Online Mural Workshop on Faux Metal Mural was conducted by the artist Bharti Malhotra, sponsored by Pidilite, on 12th & 14th June, 2021, in which entrepreneurial skills in mural techniques were taught to 20 students.
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>No</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	23/02/2022
Extended Profile	
1. Programme	
1.1	43
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2. Student	
2.1	2869
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	681
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1019
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File

3.Academic	
3.1	59
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	80
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	75
Total number of Classrooms and Seminar halls	
4.2	75413758
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	465
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college has evolved an efficacious mechanism for curriculum delivery under the supervision of Dean Academics. The faculty members of each department meet at the beginning of each academic session for term-wise allocation of syllabus assignments, contents, fix dates for the term-end tests and prepare the teaching module of the session.</p> <p>At the beginning of each academic year, every faculty member familiarizes the students with study plan and reading lists for each</p>	

course. Text books and reference books are also recommended. As and when necessary, notes are also provided. Eighty per cent of the syllabus is covered before the commencement of house tests during each semester. Rest of the syllabus is covered after the house tests and before the final exams. The answer scripts of mid-term tests are shown to the students, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. Besides, students are also acquainted with books, e-journals and e-resources available online on NPTL portal as well as in the library.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college abides by the academic calendar of the affiliating university in letter and spirit for examination, assessment and evaluation, sports trials and youth festivals. The college also prepares a comprehensive academic calendar comprising relevant academic information and important days. For the conduct of Continuous Internal Evaluation (CIE), it ensures that in the odd semester, the Mid-Semester Examination is conducted either in the end of September or in the beginning of October, depending upon the Youth Festival dates. In the even semester, the examination is conducted usually in March.

Besides, information about the evaluation, the academic calendar also carries information regarding general orientation programme, admissions, section formation, change of subject dates, scholarship application dates, talent hunt, identification of slow learners by the teachers, formation of mentoring groups, Freshers' Party, NCC and NSS induction dates, planning of co-curricular activities by the societies and clubs, installation of various student bodies like student council, discipline committee and hostel committee, celebration of days of National and International importance, sports day, youth festival, annual convocation, annual awards day, farewell parties for the UG and PG classes etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

27

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum is offered by the affiliating University to which the college adheres. However, the syllabi offered do deal with issues like Gender, Human Values, Environment and Sustainability in various subject curricula. Along with the programmes offered by the university, the college also offers certain Add-on Courses, and B.Voc Courses that endeavor to integrate the crosscutting issue relevant to the above mentioned aspects.

Professional ethics are integrated into the curriculum of Computer Science & Applications, Commerce and B.Voc Courses. Gender concerns form an integral component of the curriculum of Languages and Sociology. Human Values are the core of our focus and the curriculum is delivered keeping human values such as truth, non-violence and justice to all, at the heart of teaching and learning. Human Values are the part of curriculum of Fashion Designing, Political Science, Home Science, Languages and Psychology. Environmental Studies is a compulsory subject at undergraduate level. Cross-reference of

environmental issues is found in the curriculum of Languages, Political Science, Economics, Zoology and Botany.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

55

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

600

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	https://bbkdav.org/wp-content/uploads/2022/03/2.7.1-Student-Satisfaction-Survey-SSS.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bbkdav.org/wp-content/uploads/2022/03/2.7.1-Student-Satisfaction-Survey-SSS.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2868

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

209

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All new students are required to attend an orientation programme after taking admission.

The wide range of continuous assessment components, that include dailyhome assignments, class assignments, seminars and group discussions, additional assignments, quizzes, class tests, projects, internships, viva-voce examinations and attendance, enable effective assessment of learning levels of the students.

Special measures taken to support relatively slow learners are as follows.

- Organizing extra classes
- Holding remedial and tutorial classes
- Providing lectures and extra reading material on web to improve basic understanding of differentsubjects
- Giving academic and personal counselling to the slow learners by the counselling cell.
- Providing bilingual explanation and holding discussions with the slow learners after their class hours for better understanding
- Providing simple yet standard lecture notes/course material to the slow learners

Strategies for the advanced learners are as follows:

- Advanced learners are provided coaching classes for competitive exams.
- They are encouraged to participate in various seminars/ conferences/ workshops/ inter-collegiate competitions

organized by other colleges.

- They are motivated to participate in extra-curricular activities, aiming to hone their practical life skills
- Placement drives are organized for ensuring better career opportunities for the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2869	140

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student-centric approach. Apart from boosting their confidence and encouraging independence, this methodology helps transform students from being regulated to the role of a passive recipient to an active and an involved stakeholder. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp the information at their own pace.

The teachers make classes as interactive as possible and encourage innovation through novel interpretations. Audio-visual methodology, language lab, Google classroom, industrial visits, field work and projects are some of the means used to provide experimental and participative learning

Besides these, the subjects in various disciplines involve field work, internships, projects and so on which help students acquire experimental learning and problem-solving approach.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college teachers use online educational resources, social networking sites, blended learning platforms like Google classroom to effectively deliver lectures and provide enhanced learning experience to the students.

The teachers of various departments lead in the complete adoption of ICT enabled tools to facilitate the teaching-learning process.

They prepare modules on important topics which are produced and recorded by instructional media centers and made available for the students online.

The use of ICT by teachers in classrooms, apart from enabling students to keep pace with the contemporary digital and virtual world, has helped in creating a student-centric learning approach.

YouTube, Email, WhatsApp groups, Zoom and Google Classroom are used as platforms to communicate and provide material related to course syllabus as well as to address the queries of students.

The Internet and Wi-Fi facility is made available to all the students of the college free of charge.

B.Voc. App carries a weblink for E-content/ study material for B.Voc. courses so that their learning can be strengthened.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1381

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college internal assessment is considerably transparent to an extent where every student has an idea about the standard internal evaluation process of their theory & practical subjects. The institution follows the regulations of Guru Nanak Dev University where the slow learners are permitted to improve their marks by reappearing if their grades are poor. At regular intervals, tests and mock interviews are conducted to assess the learning outcomes. Based on the performance, students are, thus, individually suggested to overcome their barriers. At the time of placement drives, the visiting HR team is requested to summarize the performance of the students. Based on such feedback, suitable measures are adopted to improve the teaching-learning aspects of skill-based training. The college prepares an academic calendar in line with the university calendar prior to the commencement of the academic year. After this, the college organizes an orientation programme for the students to acquaint them with the rules and regulations of the affiliating university, examination and evaluation process and extra-curricular activities. The college information booklet is also provided to the students at the time of admission.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed in the college in terms of dealing with internal examination related grievances.

Internal Assessments

The faculty evaluates the papers within a week of the conduct of a test. The answer sheets are shown to the students in a class and if any discrepancies are reported by the students, then they are resolved by the faculty immediately.

Assignments

The teachers evaluate assignments of the students on the basis of this criteria; timely submission, clarity and neatness. The evaluated assignments are given back to the students, thus, maintaining the transparency of the marks assigned and resolving grievances if any.

Lab Experiments

The experiment performed in a lab by a student is immediately evaluated by the concerned teacher and performance marks are also assigned based on the criteria designed by the faculty. The marks given by him/her are available to the students immediately, and thus providing a transparent way for the students to reflect on their strengths and areas of improvement.

Project Evaluation

A project is evaluated by a panel comprising a group of faculties. The criteria for evaluation are quality of problem formulation, literature analysis, presentation, team work, summary and findings etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to Guru Nanak Dev University and each programme has specific objective to ensure a certain set of skill and competence. All the programmes offered by the institution emphasize academic quality and excellence. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment, entrepreneurship and preparation for competitive examination.

Following is the mechanism of communication for learning outcomes:

- The prospectus of the college is made available to students before the admission process starts. All the information about various programmes and their outcomes is included in it.
- The college website is available for students where relevant information about academic course can be sought.
- Students are educated about outcomes of each course at the time of admission as well as before the commencement of the course. Personal counselling of the students is done as per their need.
- Hard copies of syllabi and learning outcomes are available in the departments for ready reference of the teachers and students.
- Feedback is taken from Alumni and other stakeholders regarding the learning outcomes of various courses and their suggestions are communicated to the university through teachers who are members of faculty/ board of studies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://bbkdav.org/wp-content/uploads/2021/08/Prospectus_2021_22.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of finding the attainment of POs, PSOs and COs uses various tools/methods. These methods are classified into two types: Direct methods and indirect methods:

- Direct methods display the students' knowledge and skills from their performance in the various academic activities like House tests, End-Semester Examinations, Assignments/Class

Tests, Presentations, Seminars, Workshops, Quizzes, Group Discussions etc. These methods provide a sampling of what students know and can do, and thus providing a strong evidence of their learning. All the assessments are analyzed regularly.

- Indirect methods include feedback from various stakeholders which is considered to reflect students' learning. These are:
 - Examiners feedback
 - Sector skill evaluation for vocational courses
 - Hiring and placement agencies
 - Achievements of co-curricular and extra co-curricular activities
 - Alumni Meet
 - Students satisfaction survey
 - Suggestions from students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1000

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bbkdav.org/wp-content/uploads/2022/03/2.7.1-Student-Satisfaction-Survey-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
683672	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
1	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://online-wosa.gov.in/wosb/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has been actively involved in organizing outreach programmes, seminars, workshops and collaborations with various industries to ensure real time experience for students in the real world. The main focus is to inculcate entrepreneurial skills amongst students and train them for the future. The Department of Science of the college is receiving generous support through the extramural resource, DST, DBT for laboratory infrastructure, and thus providing hands-on experience on instrumentation and scientific techniques. Invited talks from eminent scientists, emeritus and adjunct professors from all walks of academia, including lectures by resource persons from various industries and research labs, instil enthusiasm amongst students for education, and thus enabling them to develop intellect required for future education and jobs in various sectors. Moreover, the college has signed MOUs with various industries for skill-based vocational courses which provide a conducive environment for promotion of innovation. All the required facilities are provided to the students and necessary guidance is extended. The institution has a research promotion cell that encourages all the faculty members to receive funding from various funding agencies. The faculty members also upgrade themselves through various faculty development programmes such as conferences, seminars and refresher courses. Additionally, the institution has also adopted innovative, cross-disciplinary programmes with a vision in mind to create a societal impact and to bridge the gap between various streams of academia. The college also conducts extension and outreach programmes to impart human and social values among its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes extension activities in its neighborhood community in order to sensitize the students to social issues, and thus contributing to their holistic development. The college regularly conducts the extension activities in the adopted villages to help the weaker sections of society.

Some extension activities organized during the session 2020-21 included the celebration of Mahatma Gandhi' birth anniversary, International Yoga Day, Financial Literacy and Prevention of Frauds, Blood Donation Camp and Constitution Day.

Besides, NSS volunteers also participated in various webinars conducted on various social issues such as National Education Policy, Social Entrepreneurship, Stubble Burning etc. NCC Cadets also attended CATC camp held at local level.

These activities have gone a long way in developing amongst students a sense of participation and responsibility towards social issues and have deepened their understanding of the problems existing in our

society, and hence enriched their personality through actual participation. Such activities help produce responsible citizens and contribute to their holistic development.

Moreover, these activities have left a positive impact on the students in a sense that it has developed student-community relationship, leadership skill and self-confidence amongst them. It has also helped them to explore their latent skills. These activities have also created awareness among students about social, economic and cultural problems being faced by our society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

26

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2217

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

123

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

38

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spread over an area of 65,000 sq. yards, the college campus is modern, attractive and well-equipped for comfort, convenience and academic pursuits. Apart from the lecture rooms, it has fully furnished Computer Labs, Music Rooms, Home Science & Fashion Designing Laboratories, Design Labs, Science Labs, Geography, Travel Tourism and Psychology Labs, Studios for Fine Arts, Commercial Art, Photography and Design. Separate building of design has come up with a Textile Lab, Fashion Lab, Interior Lab, Studios, Shoppe, Dark Room, Video Production Studio, Audio Production Studio, Electronics Lab, Still Photography Lab & Studio, Art Galleries, Multimedia Lab, Jewellery Studio & Manufacturing Lab, Virtual Library, Seminar Room & Open Air Theatre, Hi-tech Language Lab & Aviation Lab & aesthetically designed Cosmetology Lab.

The college offers hostel accommodation to 500 students. The college library functions on open access system, augmented by reprographic facility. It has commodious reading rooms, exclusively for the students. Auditorium - Urvi, with a seating capacity of 1200 is the centre of academic, co-academic and cultural activities like conferences, orientation camps, face-to-face shows, annual functions. The college has an Indoor Stadium, Swimming pool, Indoor and Outdoor Gym to cater to the need of sportswomen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Physical Education Department

S.No.

Infrastructure

Size/ Area

Year of establishment

User Rate

1.

Main Ground (Incl. Athletic Track, Softball Ground, Cricket Ground, Volleyball ground

1,13,146 Sq.ft

1971

46 sportswomen

2.

Fitness Gym

2,268 Sq.ft

2008

Due to Covid this facility was not utilized in the current session.

3.

Indoor Sports complex

6,000 Sq.ft

2015

52 sportswomen

4.

Swimming Pool

16,632 Sq.ft

2018

Due to Covid this facility was not utilized in the current session.

5.

2 Open Gyms

800Sq. ft each

2021

Hostellers, Staff Members and Students

Music Department

S.No.

Infrastructure

Size/ Area

Year of establishment

User Rate

1.

Department of Music and Dance, Multi Activity Room

4000 sq feet

(two floors)

2010

Faculty and Students Faculty count is 9 and Students count is 194

Facilities Provided: For cultural activities we have musical instruments in our music and dance department, which includes harmonium, tabla, tanpura, sitar and electrical instruments like keyboard, electronic tanpura, electronic tabla, electronic lehra etc. For practice sessions we have a sound system i.e. microphones, speakers and bluetooth speakers in our department. LED screen is also utilized to introduce various forms of music vocal, instrumental and dance activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

421104

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software- Alice for Windows
- Nature of automation (fully or partially)- Partially
- Version- Alice 6.00
- Year of Automation- 2001

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bbkdav.org/wp-content/uploads/2022/01/4.2.1_AMC_Alice.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

19872

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates its IT facilities keeping in view the course curriculum and technological advancement. During 2020-2021, IT facility was strengthened for the provision of online education and conduct of online examination. The college has 50 browsing centres, 21 state-of-the-art computer labs interconnected through Local Area Network with optical fibre backbone. The Network Resource Centre is equipped with Windows servers, pfSense firewall/gateway/router, licensed software and a wide range of latest gadgets. The campus has around 500 computers with the Internet facility and latest printers, scanners, configurations to meet the needs of the students. The college offers Central Computing Facility to the faculty and the students to collect teaching learning resources. The college is also equipped with learning facilitators & gadgets ranging from multimedia projectors, slide projectors, xerox machines, TV, DVD & audio players, smart boards and learning resources.

Currently, we are using fiber broadband connection of 510 Mbps for the internet connectivity. The college provides Wi-Fi facility to

its students both at the hostel as well as in the campus. The college has a 24X7 Wi-Fi facility in the college campus for the students and faculty members to avail the Internet connection at any place in the college, & hostel. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

500

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4016288

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college optimally allocates and utilizes the available financial resources for the upkeep of various infrastructural facilities. The procedures and policies being implemented for maintaining and utilizing physical, academic and support facilities are uploaded in the following link:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

209

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1041

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://bbkdav.org/wp-content/uploads/2022/03/5.1.3-Capacity-building.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

139

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

263

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

53

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council is a body reconstituted every year with the nomination of students by the incharges of different clubs and societies. It includes student representatives and class representatives. The council has a Dean and Associate Dean who convey all the important information to the members and make sure that the council works smoothly. The head girl, joint head girl and assistant head girl are duly appointed so that the council can work with regard to every aspect of discipline regularly. The Student Council remains active throughout the year during the all events like Freshers' Party, Farewell, Awards Day, Convocation Day and seminars.

Cadets of NCC unit are involved in institutional training, camp training, annual Republic Day Camp, social services, community development, youth exchange program and adventure based learning.

NSS volunteers of the college participated in various webinars and workshops during 2020- 2021 such as National Education Policy, Women in Leadership, Voices of Yuvaah, Pravasi Bharatiya Divas, and online Poster-making Competition of Mahatma Gandhi. MGNCRE Workshop Phase 2 on Social Entrepreneurship Community Engagement and Swachhata

Pakhwara took an e-pledge to live with harmony and peace. The college was conferred with Green Champion Award by MGNCRE, Ministry of Education and Government of India for its contribution to Swachhata Education and practice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision and mission of the institution is centred on women empowerment as well as development of entrepreneurial skills, inculcation of spirit of self-reliance and vedic values, enrichment and empowerment of all the beneficiaries through participative, positive and fertile teaching-learning environment and discipline amongst women. To achieve this mission, IQAC prepares a perspective plan based upon the quality parameters determined by NAAC. The perspective plan is finalized by engaging all the stakeholders for the effective policy formulation and decision making.</p> <p>In order to realize the goals and objectives of the institution, the administrative power has been delegated to eight deans viz. Dean Academics, Dean Alumni, Dean Discipline, Dean Student Council, Dean Publications, Dean Youth Welfare, Dean Admissions, and Dean Placements.</p> <p>The wider participation of teachers in the decision making bodies is ensured by virtue of their membership in various committees. They are also the conveners and members of various committees formed to execute policies and programmes. There are various administrative committees, academic committees, and clubs functioning in the college. Some of these committees also include members of non-teaching staff. The democratic setup of the institutional decision making policy is the backbone of the effective functioning of the college.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every year, a good number of teachers and students act as in charges of various committees, clubs and societies and carry out many activities and, contribute to the efficacious functioning of the college with their effective leadership.

Two practices of decentralization and participative management that expedited an effective working of the college during the last year were the entrusting of responsibility of maintenance of discipline, bringing the grievances of the students to the notice of the authorities and giving healthy suggestions for betterment of student community to members of Student Council & Discipline Committee and division of work earmarked for different committees, such as, Press Co-Ordination Committee, Eco Club & Cleanliness Committee, Library Committee, Photographs & Album Preparation Committee, Cafeteria Committee, Community Programmes & Extension Activities Committee, etc. These committees comprised of a convenor who supervised the administration of their respective work arena, a coordinator, and members who shared their valuable insights and contribute in a substantial and a qualitative manner. Furthermore, two faculty members were elected to be a part of Local Managing Committee to enable the management to make policies engaging all perspectives and arriving at a point of concurrence wherein everybody benefits from the policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since the pandemic has presented an unprecedented challenge to public health, thrust of our institutional strategic/perspective plan was to ensure the good health of our stakeholders. In this regard, two open gyms have been installed in the college premises including one in the hostel. The equipment installed in both the open gyms includes four cycles, two cross-trainers, two hip twisters, four chest and shoulder exercise machines and two sit-up benches.

Keeping the physical and mental health of its staff and students in

view, a webinar on "Yoga and Holistic Health...Context and Perspectives" was organized in which it was taught how yoga detoxifies our bodies and helps us build immunity against the diseases. A guest lecture on 'COVID and Mental Health' was organised by Departments of Botany, Zoology, Biotechnology and Community College. The lecture was delivered by Dr Sonal Rai, a renowned psychiatrist, on June 15, 2021. A special COVID-19 vaccination drive was organized in collaboration with District Health Officials to combat the virus, in addition to earlier two camps for first and second dose. During this vaccination drive, the staff from the college as well as DAV Public School, Lawrence Road, received their dosage of COVID-19 vaccine.

A webinar on 'The Role of Yoga in Pandemic of Covid-19' was conducted on 11th June, 2021 by Mr. Vishal Mahindru, senior lecturer from Yog Sansthan, Haridwar. A total of 85 students participated in it and they learnt techniques of pranayama, multiple shudhi kiryas and various ayurvedic medications.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the top level, the college is governed by DAV College Managing Committee, New Delhi. Locally, Local Managing Committee headed by the Chairman, monitors matters related to academic planning and development of the college. At the college level, the administrative responsibility vests in the Principal assisted by IQAC.

Deans, Hostel Warden, Superintendents of General Office & Accounts Office and Estate Officer look after matters related to administration. HODs take decisions regarding the academic matters. Various societies, clubs, and committees organize academic, co-curricular and extra-curricular activities and have representatives from teaching as well as non-teaching staff and students.

For promotions, the appointment and service rules, procedures, etc., the college follows the rules and regulations laid down by UGC, and

DPI (Colleges) Govt. of Punjab, GNDU, Amritsar, and DAVCMC, New Delhi. The posts for permanent faculty against vacant grant-in-aid posts and self-financed courses are advertised and filled by DAVCMC, New Delhi. Contractual faculty for one year is appointed at the college level by a panel of interviewers constituted by DAVCMC, New Delhi, as per the norms. Vacant non-teaching and supporting staff positions are filled at the college level as per the guidelines of DAVCMC/ DPI (Colleges), Government of Punjab.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://bbkdav.org/wp-content/uploads/2022/02/6.2.2-Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution persistently endeavors for the welfare of the employees through following facilities:

- Advance against salary
- Financial assistance by providing loan against CPF
- ESI scheme

- CPF, Gratuity, leave encashment at the time of superannuation
- Medical room with an attendant
- Provision of various leaves, such as, casual leave, earned leave and medical leave in addition to maternity leave for female staff
- Guest House facility, whenever available, on subsidized rates
- Transportation facility for local and outstation assignments
- Fee concession to the wards of teaching and non-teaching staff
- GNDU Holiday Home Facility at Dalhousie on the recommendation of the head of the institution
- Free parking facility for two wheelers and cars for the staff
- Indoor and Outdoor Gyms
- Beauty & Wellness services at the subsidized rates
- Well-equipped and well-furnished staff rooms laced with modern amenities & a full time caretaker
- Adjustment of classes and leave to teaching staff so as to enable faculty to complete course work of pre-Ph.D.
- Free accommodation of class IV employees within the campus
- Free uniforms and washing allowance to class IV employees
- Free ration distribution to class IV employees during the Covid pandemic

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff fills up a Self-Appraisal Form based on PBAS as per UGC guidelines, at the end of the session and submits it to the General office. The college has adopted Performance Based Assessment Score (PBAS) for the faculty which is based upon UGC Regulations (Minimum Qualification for appointment of teachers and other academic staff in universities and colleges and other measures for the maintenance of standards in higher education) 2010 and four amendments thereafter. Faculty performance is verified, validated and further sent to the appropriate authority by the CAS Committee which is a sub-committee, appointed by the Principal. The temporary and part-time staff members who perform well are taken back into the institution next year.

Performance appraisal of non-teaching staff is based upon Annual Confidential Report (ACR). Performance assessment of the non-teaching staff member is based upon the evaluation by the Office Superintendent and administrative head of the concerned employee. The Principal also evaluates the ACR and takes into account the informal feedback received from students regarding their satisfaction with the working of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In order to ensure financial accountability, the college conducts internal and external financial audits regularly.

Internal Financial Audits

The college has been running a number of self-financed courses besides the government-aided courses. The budget for self-financed courses is approved by the local committee and then by the parent governing body, DAVCMC, New Delhi. Furthermore, reconciliation of accounts is done annually in June at DAVCMC, New Delhi. Moreover, the expenditure on major projects is sanctioned by the parent body DAVCMC, New Delhi.

External Audit of the Government Funds

External audit of the government funds is carried out by Govt. of Punjab at three levels:

- Finance Department of Govt. of Punjab
- Accountant General
- DPI (Colleges) Govt. of Punjab

The audit of funds received for SC/ST students is also done by the finance department or a committee constituted by the government. Besides this, DPI Colleges also conducts compliance audit in regard to administrative rules, leave rules, recruitment rules and payments to retired faculty/staff.

External Audit of Funds received from Funding Agencies

Utilization of funds received from government funding agencies like UGC, DST, DBT, etc is also audited by the Chartered Accountant and the duly audited Utilization Certificates are sent to the respective funding agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

100000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Following strategies are adopted for fund mobilization:

- IQAC coordinator, in consultation with Accounts Dept. and under the guidance of Principal, keeps track of the different government funding schemes from MHRD, UGC, DBT, DST, ICSSR, scholarships from government bodies etc. The proposals to apply under various schemes are marked to the respective in-charges for necessary action by the Principal.
- The college property is rented out to Punjab National Bank, stationary, photostat/ photography shop, juice bar, and eatery to generate revenue.
- The college infrastructure is aptly used for the competitive exams organized by various govt. and non-govt. agencies.

Given below are the strategies and procedures for the optimum utilization of resources:

- Purchase committee comprising of members of teaching and non-teaching staff carries out due diligence before finalizing the vendors for specific purposes.
- The parent governing body i.e. DAVCMC also keeps a track of the finances through Internal Audit Cell to ensure the optimal and economical use of resources of the institution in addition to the checking of the accounting records.
- The utilization of government grants is routed through Public Finance Management System, Government of India.
- Stock checking is done at the end of academic year to check pilferages.
- College resources are shared with outside agencies like NGOs, local administration, Police Department for holding programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to institutionalize the quality assurance strategies and processes, IQAC takes feedback from various Deans, Heads of Departments and Heads of various clubs and committees of the college. On the basis of such feedback, IQAC reviews and updates various strategies and processes of the college. Given below are the two practices institutionalized as a result of IQAC initiatives.

1. To develop entrepreneurial skills and inculcate the spirit of self-reliance, IQAC has taken the following measures:

- It ensures the state-of-the-art infrastructure for the efficacious conduct of the vocational courses.
- It validates signing of MOUs with industry partners to bridge industry-academia gap.
- Regular workshops, internship, field visits, and guest lectures are arranged for a fruitful industry-academia interaction by IQAC.

2. Keeping pace with the changing times, IQAC of the college has taken following ICT-enabled administration initiatives to enhance the quality of administrative work:

- A well-developed Management Information System (MIS) has been institutionalized for admission, examination, finance and accounts.
- WhatsApp groups of the students & the staff have been created for sending e-notices.
- Android app called BBK DAV B.Voc App has been developed to provide notes and study material to the students of B.Voc courses.
- WhatsApp mentoring groups have been created for sending important messages and providing the online guidance.
- Dissemination of information on social media via Facebook and Instagram has been initiated.
- Campus has been safeguarded by an extensive e-monitoring through CCTV cameras.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

Based on the institutional reviews, the following teaching learning reforms were facilitated by IQAC:

- In the wake of corona virus pandemic, it was decided that the college would shift to the online teaching-learning mode in order to provide the students with unhindered transmission of information and to maintain equilibrium in regular studies. The college utilized various applications and tools such as Google Meet, Zoom, Cisco WebEx, Google Classroom, Facebook live and WhatsApp. College also developed a Mobile App. called BBKVocs enabling students of vocational courses to get link for online videos and tutorials shared by teachers. Moreover, the faculty shared PDF notes, YouTube links, and other audio-video study material with students. They also had WhatsApp & Goggle Meet chat with students for discussions and clarification of doubts.
- It was also recommended that since webinars turn out to be more effective, crisp and engaging than their offline counterparts and allow maximum participation sans any limitation, these webinars should be organized for broadening the intellectual horizon of the students and the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bbkdav.org/wp-content/uploads/2022/02/6.5.3-Annual-Reports.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed to women empowerment as a key aspect of all its activities. The college organizes fests wherein the students display their handicrafts and learn entrepreneurial skills.

Under the aegis of WEF (Women Empowerment Forum), the college sensitizes women about their status and identity, and motivates them to become more self-reliant. The forum, through lectures by women of eminence, tries to lift women out of the submissive/ subordinator's image and prepares them to live with dignity, facing the challenges of the patriarchal system.

The college has a career counseling center. During the time of admission, this cell helps the students by acquainting them with the courses available in the college and facilitates them in making decisions and choices for their future. The work of this cell is to offer insight, guidance and support to help students understand and manage different career issues.

Self-defense techniques are also taught to the students. Furthermore, commemorative days that honour women are celebrated in the college. The college has a multi-activity room in the college and a common room in the hostel for their leisure.

Programs are organized on female health and hygiene to make the students aware about maintaining hygiene. The security of the girls is a primary concern of the college. Cameras have been installed on all strategic points and guards have been deputed on all entrances

and exits.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Students of the Department of Design use leftover pieces of fabric to make innovative garments, utility items and jewellery pieces.
- Waste chemicals in the chemistry labs are properly disposed of by dissolving them in water or by keeping them separately in protected sheets.
- Students of the Department of Fine Arts use waste material like bottles waste papers, waste clothes, automobile waste, cardboards etc. to create pieces of art.
- The college has invested in green technologies such as solar power, water harvesting to reduce its carbon footprint.
- Vermicompost pit has been dug and has been working for last five years.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college ensures that the students are provided an inclusive

environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. All the students are required to wear uniforms every Monday, as a representation of a collective identity of being a student of BBK DAV College for Women. The lectures are delivered using multilingual medium. Admission of students in various streams is based on merit in order to give an equal opportunity to all the applicants from different regions of the country. The college provides transportation facilities to the students participating in cultural and sports activities. Several scholarships and fee concessions are granted to the students to reduce disparities between the students belonging to different socio-economic backgrounds. The college ensures that the students thrive in a harmonious environment by celebrating all the commemorative events and festivals with equal ardor thereby, honoring the cultural diversity of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college NSS units celebrated the 71st Anniversary of Indian Constitution on 26th November 2020 in which 50 volunteers and faculty members joined the Honourable Prime Minister Shri Narendra Modi in reading the Preamble on 26th November from their respective locations. They also took an e-pledge to live in harmony and unity and never resort to physical violence. Further, a lecture was delivered on the importance of a written constitution as well as the ideals of our constitution makers and also emphasised the need of establishing an egalitarian society like ours.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organized the following events to commemorate national and international days etc.:

- Astate level online poetry recitation competitionon 15th July, 2020 dedicated to commemorate the 400th Birth Anniversary of Shri Guru Tegh Bahadur Ji, in collaboration with its language department and IQAC Cell.
- An online calligraphy competition on 16th August, 2020 to celebrate Ved Prachar Saptah.
- National Sports Day on 28th August, 2020 to mark the 115th Birth Anniversary of Major Dhyan Chand.
- Teachers' Day celebratedon 5th September, 2020, organised by the students of Mass Communication.
- An online calligraphy competition, 'Hind Ki Chadar' organisedon 21 September, 2020 to commemorate 400th Birth Anniversary of Shri Guru Tegh Bahadur.
- Vedic Havan Yajanas on 15th October, 2020 to commemorate the Birth Anniversary ofMahatama Anand Swami Ji.,to pay a tribute to Maharishi Dayand Saraswati Ji and Mahatama Anand Swami Ji

on their Nirvana Day on 30th October, 2020, on the pious occasion of Maharishi Dayanand Saraswati Ji's Birth Anniversary & Rishi Bodh Utsav on 15th March, 2021.

- Online media fest, 'Different Strokes 2020' organised by Department of Journalism & Mass Communication
- The Festival of Lohri on 12th January, 2021 organised by the PG Department of Punjabi.
- A painting exhibition and a recitation competition to mark the celebrations of International Women's Day on 8th March, 2021.
- International Yoga Day on 21st June, 2021 by Dept. of Physical Education.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Title of the Practice: Community Initiatives

The college aims to instill a sense of social responsibility and sensitization among the students by motivating the students to contribute towards the noble cause of community welfare.

The Practice

The college students are actively involved in social outreach programmes like specially conducted in the adopted villages as well as on campus:

- Voluntary help to the needy
- Helping the underprivileged children
- Interaction with Senior Citizens at Old Age Homes
- Programmes for the disadvantaged sections of the society such as widows, orphans and disabled
- Sensitization rallies, drives and plays on socially relevant themes like female foeticide, tree plantation, dowry, drug addiction and cleanliness etc.

- Imparting vocational training to the underprivileged sections of society

II. Title of the Practice: Inculcating Leadership Qualities in Students

The College is committed to impart the values of responsibility, initiative and decision-making to its students. This practice inculcates leadership skills, such as commitment, dedication, accountability, honesty, vision and creativity in the students.

The Practice

The college has various committees, clubs and societies such as Student Council, Scholars Club, Editorial Board, Library Committee, Hostel Committee, Discipline Committee, Mess and Canteen Committee which play an important role in developing leadership skills among the students

File Description	Documents
Best practices in the Institutional website	https://bbkdav.org/wp-content/uploads/2022/05/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision and mission of the institution is to inculcate the spirit to work independently as well as to induce a sense of discipline and vocational skills among the girl students. Being a women's college, it aims at empowering the girls socially and professionally so that they can make the best possible choices for their future. The performance of the institution in the area of sports is distinctive to its vision, priority and thrust.

The investment of the college in sports is more than Rs.1.25 Crore per year and it provides the latest equipment for all the 33 games of GNDU. The college has been winning the Overall General Sports Championship Trophy for a decade now. However, in the wake of COVID-19 pandemic, no sports related tournaments were organized in the given academic year, though online webinars were held.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Organization of UGC-sponsored National workshop under Paramarsh scheme.
- Applying for more skill-based vocational courses.
- Drafting proposal to enhance research structure of the college.
- Purchase of new books for the enrichment of the knowledge of the library users.
- Lab up-gradation of various departments to improve teaching-learning process in the wake of COVID-19.
- Strengthening the infrastructure to ensure unhindered running of online classes.
- Webinars to provide the faculty and the students with specialized knowledge from industry experts.
- Innovations in virtual teaching-learning methods, keeping in view the crisis of COVID-19 pandemic.