



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	BBK DAV COLLEGE FOR WOMEN, AMRITSAR
Name of the head of the Institution	Dr Pushpinder Walia
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01832221757
Mobile no.	9878422322
Registered Email	bbkdavcw@gmail.com
Alternate Email	info@bbkdav.org
Address	Lawrence Road
City/Town	Amritsar
State/UT	Punjab
Pincode	143001

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Rajni Mehra
Phone no/Alternate Phone no.	01832221757
Mobile no.	9463224632
Registered Email	bbkdavcw@gmail.com
Alternate Email	info@bbkdav.org

3. Website Address

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Web-link of the AQAR: (Previous Academic Year)	https://bbkdav.org/wp-content/uploads/2021/10/AQAR_2019_20_online.pdf
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4. Whether Academic Calendar prepared during the year	Yes
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if yes, whether it is uploaded in the institutional website: Weblink :	https://bbkdav.org/wp-content/uploads/2021/08/A.4-Academic-Calendar-2019-20.pdf
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A+	91.00	2004	03-May-2004	02-May-2009
2	A	3.5	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	11-Oct-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Collage & Decoupage	23-Jul-2019 3	30
Guest Lecture on Herbal Biotechnology	24-Jul-2019 1	60
Workshop on Cut, Colour and Styling	25-Jul-2019 1	50
Workshop on Layout of Studio	26-Jul-2019 1	30
Guest lecture on Parental Care in Animals.	26-Jul-2019 2	200
Workshop on Hair Cutting	30-Jul-2019 1	60
Guest lecture on Digital Media	31-Jul-2019 1	75
Guest Lecture on Plant Hormones and their Role in Plant Pathology	02-Aug-2019 1	66
Workshop on Synthesis and Characterization of	02-	80

Nanomaterials	Aug-2019 2	
Guest Lecture on Radioactivity and Assessments of Radiology Risks due to Natural Radioactivity	02-Aug-2019 1	90

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	PARAMARSH	UGC	2019 730	1500000
Department of Sciences	Star Scheme	DBT	2019 365	10300000
Faculty	Young Women Scientist Scheme	DST	2019 365	912637

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- It collaborated with several industries and institutions for providing hands on experience to students.
- It organized various webinars, online workshops, online competitions and extension lectures.
- It bought new books for enrichment and enhancement of knowledge of library users.
- It mobilized research funding.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Department of	• Webinar was organised dedicated to Labour Day on 12-06-

Punjabi planned to organize Webinar	2020.
Department of Physical Education planned to organize seminars/workshop	<ul style="list-style-type: none"> • Two days Seminar on Physical Fitness was conducted on 20-09-2019 and 21-09-2019 by Mr Vipin Kumar, Physical trainer. • Two days workshop on Self Defence was conducted on 26.09.2019 and 27-09-2019 by Mr Laxman Prasad.
Department of Mass Communication planned to organize seminars/Guest lectures	<ul style="list-style-type: none"> • Guest lecture on digital media by Munish Devgan, News Anchor, Producer (Dilli Tak) on 31-07-2019. • Guest lecture on "Digital radio" conducted by Ms.Samiksha Narula, RJ Mirchi 104.8FM on 13-11-2019. • Guest lecture on citizen amendment act (CAA) conducted by Ms. Kamayani Bali Mahabal, Human rights activist, lawyer, Mumbai on 23-01-2020. • Guest lecture on News Reporting and Editing by Mr. Aseem Bassi, Special Correspondent, ABP Sanjha, Chandigarh on 20-02-2020. • Seminar on Rights and Legal Aid in collaboration with Legal Literacy Club. Mrs. Swaraj Grover, Advocate Navdeep, Mr. R.D. Sharma and inspector Parveen Kumari were the guests for the event on 12-03-2020. • Guest lecture on Audio/Radio techniques by Mr.Amardeep Singh (Broadcast engineer 93.5 FM) on 13-03-2020.
Department of Zoology planned to organize workshop /Guest lectures	<ul style="list-style-type: none"> • A DBT sponsored guest lecture was organized on "Parental care in Animals" on 26-07-2019. The resource person for the lecture was Dr. Puja Ohri, Associate Professor, Department of Zoology, Guru Nanak Dev University, Amritsar. • A DBT sponsored Guest Lecture was organized on "Women health" on 24-9-2019. The resource person for guest lecture was Ms. Minna Bagga, Assistant professor, Department of clinical Nutrition and Dietetics, S.R. Government College for Women, Amritsar. • A DBT sponsored Guest Lecture was organized on "Vermicomposting" at GNDU campus itself on 07-11-2019. The resource person for this workshop was Dr. Arvinder kaur, Professor, Department of Zoology, Guru Nanak Dev University, Amritsar. • A DBT sponsored Guest Workshop was organized on "Vermicomposting" at GNDU campus itself on 07-11-2019. The resource person for this workshop was Dr. Arvinder kaur, Professor, Department of Zoology, Guru Nanak Dev University, Amritsar. • A DBT sponsored guest lecture was organized on "Neuropsychiatric disorders" on 07-02-2020. The resource person for this lecture was Dr. Harjot singh Makkar, famous Neuropsychiatrist of Amritsar. • A DBT sponsored Guest Lecture was organized on "Prevention and Management of Deafness" on 18-2-2020. The resource person for guest lecture was Dr. Karunesh gupta renowned ENT surgeon of Amritsar. • A DBT sponsored guest lecture was organized on "Fundamentals and Applied Nematology" on 25-02-2020. The resource person for the lecture was Dr. Puja Ohri, Associate Professor, Department of Zoology, Guru Nanak Dev University, Amritsar. • A DBT sponsored one day Workshop was organized on "Fundamentals and Applied Nematology" on 25-02-2020. The resource person for the lecture was Dr. Puja Ohri, Associate Professor, Department of Zoology, Guru Nanak Dev University, Amritsar. • A workshop was organized on "CPR in Medical Emergencies" on 02-03-2020. The resource person for the lecture was Dr. Raman Chatrath, Anaesthetist. • A lecture was organized on "CPR in Medical Emergencies" on 02-03-2020. The resource person for the lecture was Dr. Raman Chatrath, Anaesthetist. • A workshop was organized on "PATHOLOGY" on 03-03-2020. The resource person for the lecture was Dr. Robin Tuli, Pathologist, Tuli Diagnostics, Asr.
Department of Design planned to	<ul style="list-style-type: none"> • A two-day long workshop was held by the team of experts from Usha Sewing Machines for the students of B.D.V sem and

<p>organize workshops</p>	<p>B.Voc. Fashion technology on 20-09-2019 and 21-09-2019. The students were introduced with the latest sewing machines like "Wonder stitch plus" and "Dream maker". Approx.72 students participated and gained knowledge about the features, working and usability of the above machines. • A two-day long workshop on Thread Embroidery was held for the students of B.D.V sem to teach them about basics of machine, types of stitches and its working on 23-09-2019 and 24-09-2019. Almost 32 students participated and made beautiful designs in machine embroidery. • A two-day workshop was organised on 25-09-2019 and 26-09-2019 by Resource person Mrs. Rupa Sharma for the students of B.D.V sem. They were taught about various techniques of handling colours to create beautiful motifs by making use of various techniques. Later a similar workshop was also held for the students of B.D. VIIth sem. on 07-10-2019 and 09-10-2019. • On 07-10-2019 a Workshop was held for the students of B.D.III sem. by the Resource Person Mrs. Bharti. 23 students learnt the techniques of wax application and colour mixing to create beautiful samples of Batik painting in the lab. • An online workshop involving all the students of B.D. and B.Voc .Fashion Technology and staff of the Design Dept. was organised by Mrs. Mandeep Kaur, head Dept. of Design on 4th April 2020 about how to prepare Face Masks from left over pieces of cloth at home as during Corona Times as it was the need of the hour. About 115 students were involved and later prepared 4000 Masks and distributed among the needy.</p>
<p>Department of Commerce and Business Administration planned to organize workshops/lecture series</p>	<p>• A guest Lecture on Mock Assessment Series delivered by Mr. Manish Mahajan (Retail trainer under PM KVV Project) on 11-08-2019. Mr. Mahajan guided students about selling and merchandising skills. • A workshop on Customer Complaint Handling Procedure by Mr. Manish Mahajan (Retail trainer under PM KVV Project) on 12-08-2019. • A guest Lectures on Team/Org. Dynamics by Dr.Prabhdeep Kaur, Assistant Professor, UFS Dept., GNDU on 14-08-2019 • A workshop on Live Trading by Dr. Jaspal Singh (Professor, Head of UFS dept, GNDU) AND Dr. Siddharth Seth (Portfolio Manager) on 05-10-2019 to make students aware of trading on the stock exchange. • A guest Lecture on Retail Shopper Behaviour on 01-03-2020. The lecture was delivered by Harvinder Singh (Retail trainer). Mr.Singh guided the students regarding shopping behavior of consumers. • A workshop on Time Value of Money which was conducted by Vineet Khurana, Financial Planner at Kapil Khurana Financial & Risk Solutions Private Limited, Amritsar) on 02-03-2020. • A workshop on GST which was conducted by CA Vinamar Gupta for the students on 02-03-2020. Mr. Gupta explained various implications of GST.The workshop focused on how GST brings uniformity in the taxation process and helps in eliminating the cascading effect of tax. • An interactive session on Budget 2020-21 on 04-03-2020. The event covered different activities like Group Discussions and Multimedia presentations on Budget. At the outset, Mr. Deepak Khullar, Assistant Professor, Department of Commerce apprised the students about the basic concept and idea behind budget making and its presentation. It was followed by a live session on budget 2020-21. • A workshop on SIP conducted by Mr. Mukesh Kumar (Financial Analyst, NJ Wealth) on 04-03-2020. Mr. Kumar guided students regarding the CORPUS fund and how to calculate returns in SIP. • A workshop on Digital Marketing on 05-03-2020 conducted by Sugandh Khanna (CACMS Institute). Mrs. Khanna explained the designing, maintenance of the Website to sell the products online. The working of payment gateways was also explained. • A guest Lecture on (RTGS+NEFT) Online Banking on 06-03-2020 which was delivered</p>

	<p>by Mr. Jasbir Singh (PNB Retired Manager). Mr. Singh made students aware of benefits of using NEFT and RTGS for transferring funds. • A workshop on Quick books on 11-03-2020 which was conducted by Ms. Samriti (CACMS Institute). She guided about new online accounting software used for managing a small business, paying bills, and payroll functions. • Financial Analyst, Mr. Rasmeet was invited to conduct a workshop on Goal Setting on Online Trading on 11-03-2020. Students were made aware of Demat accounts, different buy orders, etc. • A workshop on Retail Accounting by CA Rohit Narang on 12-03-2020. Mr. Narang instructed the students regarding accounting software available for retailers. • Puneet Arora (Manager BIBA) was invited on 13-03-2020 to deliver a lecture on Retail Practices.</p>
<p>Department of Geography & TTM planned to conduct guest lectures</p>	<p>• A guest lecture was organised by the department of Tourism and Geography on 04-09-2019 in which Mr. Raja Sadhukhan HR Manager TAJ Swarna, Amritsar, was the chief guest along with Ms. Gursheen Kaur HR executive. The theme of the seminar was career opportunities in hospitality industry in which the chief guest delivered the lecture on various career options available in tourism and hospitality sector. It was informative session for one and all and students gained immense knowledge from this lecture.</p>
<p>Department of Home Science planned to conduct workshops.</p>	<p>• A workshop on "Advance Sewing Techniques" was organised on 24-08-2019 for the students of M. Sc. Fashion Designing Sem-I and PGDGCDF Sem I on 24-08-2019. An expert Mr. Jobanpreet Singh From 'USHA' conducted the workshop and introduced 'USHA WONDER STITCH PLUS' machine which was fully automatic. Demonstration on Ruffle Stitch, Gathering Stitch, Beading Stitch, Darning Stitch was given in the workshop. • Celebrating the Poshan Month on 24-09-2019, Dept. of H.Sc. and Life Sciences held a lecture on Women Health. Ms. Minna Bagga, Asst. Prof. H.Sc., SR Govt College, Amritsar delivered a lecture on calcium and Vitamin D for women. Students of Home Science and Science attended the lecture. • A workshop on jewellery making was organized for the students of M.Sc Fashion Designing on 4-10-2019 & 05-10-2019. International artisans Mrs. Kahakashan and Mr. Usama from Delhi conducted the workshop. Different types of neckpieces and earrings from crystals, beads, bones and wires were Demonstrated to the students. • Two day workshop on 11.10.2019 and 16.10.2019 in P.G. Dept of Home Science and Fashion Designing on 'Tapestry-A Woven Art', conducted by Dr.Rakhi Mehta, Head BD department of HMV, Jalandhar for the students of M.Sc (FD) Sem-III. The resource person explained that tapestry is the woven art that has been known since centuries in diverse cultures. The origin of this art is dedicated to French weavers. The students were given demonstration on different types of Knotting, Weaving, Braiding and Plaiting used for Tapestry weaving. They got technical know-how of designing wall panels that initiated the revival of this faded art. The inspiration for this artistic work was taken from scenes depicting nature, abstract as well as geometrical motifs. • A workshop on fabric painting was held in the dept. for the Students of PG Diploma GC& FD Sem-I, on 18-10-2019. The workshop was conducted by Mrs. Rupa, a freelance artist and teacher at D.A.V. Public School, Attari. During the workshop students learnt different techniques of Fabric painting and incorporated these on stoles and cushions. • A Workshop on 'Gond Art' was held in the Dept. for the students of M.Sc. FD&M Sem-I on 24-10-2019. The workshop was conducted by Mrs. Ashia, freelancer and fashion Designer from Mumbai. During the workshop she introduced various techniques involved in</p>

	<p>the Gond art forms. Students actively participated in workshop and prepared wall panels in Gond art. • A two day craft workshop was organized in the PG dept. of Home Science and Fashion Design, BBK DAV College for Women, Amritsar on 14-02-2020 and 15-02-2020 for the students of BA (Home Science) Sem-II and Sem IV. Mrs. Kanchan Arora a freelancer was the resource person. The workshop was very informative and enriched with novel techniques of Hand paintings, Stencil painting and talavera paintings. Students painted dupattas, suits, t-shirts, table mats, table runners, coasters etc using fabric paints, neon shades, mod podge</p>
<p>Department of NSS planned to conduct guest lectures and training programme.</p>	<p>• A lecture was organised in college on 26.08.2019 to create awareness about rain water harvesting. The College estate officer Mr Rattanjit Singh gave a live demonstration of the rain water harvesting technique which is being adopted in the college. • A two-week long 'Female Tourist Guide'- Training Programme, in collaboration with the Department of Women and Child Development, Punjab, for 300 girls under the Beti Bachao Beti Padhao Scheme. The training programme was inaugurated by Mr. Shiv Dular Singh Dhillon, Deputy Commissioner, in the college premises. The scheme aims at imparting training to girls who wish to make a career in the tourism industry. Addressing the students, Mr. Shiv Dular Singh Dhillon, Deputy Commissioner, highlighted the significant role that a tourist guide plays and also urged them to undertake a thorough research of the holy city, Amritsar. During the second day of the event, a series of lectures on tourism, history of Amritsar and communication skills were given by Mr. Surinder Kochhar (eminent historian), Dr. Rupinder Kaur (Department of Punjabi) and Mr. Deepak Khullar (PG Department of Commerce). Principal Dr. Pushpinder Walia acknowledged the zeal of the Deputy Commissioner in the empowerment of women. She emphasised the relevance of this training programme since Amritsar has acquired the status of being an international tourist destination. Sh. Sudarshan Kapoor, Chairman, LMC, presented a vote of thanks and encouraged the students for active participation. Mrs. Harpreet Bhullar, Community Development Officer, Punjab Heritage Tourism Promotion Board also graced the occasion. The programme was widely attended by the faculty and the students of the college.</p>
<p>Department of IQAC planned to conduct Conference.</p>	<p>BBK DAV College organized a two day ICSSR sponsored International Conference 'Kudrat ke Sab Bandey' - Reflections on the Life and Legacy of Guru Nanak Dev ji in the Contemporary Context. To commemorate the 550th birth anniversary of Guru Nanak Dev ji, BBKDAV College for Women organized a twoday ICSSR sponsored International Conference 'Kudrat ke Sab Bandey' - Reflections on the life and legacy of Guru Nanak Dev Ji in the Contemporary Context on 29th and 30th January, 2020. The aim of the conference was to provide a platform to academicians and researchers to exchange ideas on Guru Nanak's teachings and to explore the relevance of His teachings in the contemporary era. The conference commenced with a devotional walk in which students and staff of the college led the delegates to the auditorium while reciting Guru Nanak's hymns. While delivering the keynote address, Prof. Dr. Harmohinder Singh Bedi, Chancellor, Central University of Himachal Pradesh, Dharamshala, shared his view about the diversity in Guru Nanak's bani as it contains traces of Sanskrit Grammar, Marathi, Rajasthani, Islamic and many more languages. He further added that diversity of Asian culture as well as Indian culture can well be understood by studying Gurbani and Guru Nanak's teachings. He also</p>

emphasized on the three principles of Guru Nanak i.e. kirat karo, naam japo and vand shakko. The first technical session of the conference was chaired by Hon'ble Dr. Ramesh Arya. Dr. Alonzo L. Gaskill, Professor from Brigham Young University, USA presented a paper titled 'Guru Nanak's Vision of God'. In his paper, he said that Guru Nanak's vision of oneness helped Christianity to unite and follow the faith called 'God is One'. Maulana Syed Athar Hussain Dehlavi, Chairman "Anjuman MinhazeRasool", New Delhi presented his paper titled 'Baba Nanak ka Roohani Paigam Insaniyat ke liye'. He said that Guru Nanak Dev ji shackled the age old chains of inequality by introducing langar the concept of community kitchen where a free meal is served to all without distinction of religion, caste, gender, economic status and ethnicity. Dr. Taunalyne Rutherford, Adjunct Professor, Religious Education, Brigham Young University, USA expressed her views on 'Guru Nanak's Significance for Women 550 years later: An invitation to conversation'. In her paper she appreciated the status of women in Sikhism and said that Sikhism is one of the few religions which talked about the equality of women in society. Ms. Jeannette Schiwek Kleijweg, Intergrational teacher for Children with ADHS, Eberhard Ludwig School, Ludwigsburg, Germany presented paper on 'Guru Nanak Dev Ji and Joseph Smith Sikhism and the Church of Jesus Christ of Latter day Saints'. She threw light on the Udasis taken by Guru Nanak Dev Ji and she said that there is a need to open up ourselves for each other's religion. Ras Vighra Das, a spiritual teacher from ISKCON expressed his views on 'Kudrat ke Sab Bandey'.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	03-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has operationalized Management Information System (MIS), in the form of BSIM (Bitfield Solutions Institute Management System), ALICE and Hostel Management system. At present, operational Modules of BSIM comprise General Office Management System, Fee Management System, House Test Management, Accounts management, Payroll Management, Library Management and Examination Management. In addition to BSIM, the college has the integrated library automation software named ALICE as well. It has been exclusively utilized

for the development and support of advanced knowledge, content and integrated library management solutions. Currently, operational modules of the software are inquiry, email support, management, circulation, acquisitions, periodicals, inventory, reports system and supports. College also uses Hostel Management System to deal with the information of hostellers. Its presently operational modules include Student ID and Visitor ID.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has evolved an efficacious mechanism for curriculum delivery under the supervision of Dean Academics. The faculty members of each department meet at the beginning of each academic session for term-wise allocation of syllabus assignments, contents, fix dates for the term-end tests and prepare the teaching module of that session. At the beginning of each academic year, every faculty member familiarizes the students with study plan and reading lists for each course. Text books and reference books are also recommended. As and when necessary, notes are also provided. These study plans are adhered to, so that the student is able to determine, with a degree of clarity, what portion of the curriculum will be delivered within the specified time frame. Eighty per cent of the syllabus is covered before the commencement of house tests during each semester. Rest of the syllabus is covered after the house tests and before the final exams. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. Besides, students are also acquainted with books, e-journals and e-resources available online on NPTEL portal as well as in the library. The answer scripts of mid-term tests are shown to the students and they are guided to work on their shortcomings. Films based on novels and dramas prescribed in the syllabus are also shown to students by the Department of English on the projectors. Similarly, various departments of the college organize industrial visits and collaborate with industry so as to provide practical exposure to the students with respect to different contents of the curriculum. Some departments also organize exhibitions to give practical experience to their students on different aspects of curriculum. Seminars, workshops and conferences are also organized from time to time to impart hands-on experience to students. Students of Multimedia video the main events of the college and thus practically implement various contents of their curriculum. Similarly, students of Departments of Home Science and Design make costumes for participants of the youth festival. Students of Journalism & Mass Communication are practically trained about their curriculum contents by arranging work for them as trainee journalists, radio jockeys and content writers.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Tourism & Travel Management	19
MTM	Tourism & Travel Management	6
BFA	Painting	6
BCom	Commerce	10
BA	Home Science	11
BDes	Fashion, Textile, Interior	33
BA (Journalism)	Journalism & Mass Communication	9
BSc	Biotechnology / Botany / Zoology	42
BDes	Multimedia	7
MDes	Multimedia	7

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Different stakeholders including staff, students, alumni and parents provide feedback to the college. Dean (Academics), Dean (Students Welfare) and IQAC function as a team to analyze this feedback, ascertain the areas to work on and thus prepare a blueprint for the holistic growth of the institution. The Principal also gets involved and suggests potential areas of upgrading. She

also motivates the team to find out specific areas where growth is required. Assessment of all college programmes with the respective stake-holders is conducted. Feedback obtained from all stake holders is utilized at the time of developing the curriculum. Once the curriculum is chalked out, it is discussed in the meetings of Board of Studies and faculty meetings of the affiliating university so as to revise and update the syllabus as well as introduce new programmes according to the current market demands as and when required. New subjects and courses are also introduced in sync with the mood of the job market. The feedback offered by the employers about the programmes are given due significance and accordingly, the contents of the programmes are modified or revised through the meetings of Board of Studies and faculty meetings of the affiliating university. Students' feedback on curriculum is utilized while framing and revising the syllabus. The feedback of the alumni, on designing curriculum catering to the global standards and trends, is given due weightage. On the feedback of students and teachers, physical infrastructure is added for the efficacious curriculum delivery. Apart from this, new books, e-journals and e-resources are added based on feedback obtained from all stake holders.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA (Journalism)	Journalism & Mass Communication	40	32	32
BBA	Business Admn.	120	75	75
BCom	Honours	150	21	21
BCom	Pass Course	450	164	164
BSc	Biotechnology	40	12	12
BVoc	Fashion Technology	50	50	50
BVoc	Beauty & Fitness	50	51	51
BCA	Computer Applications	180	88	88
BDes	Fashion, Textile, Interior Designing	90	48	48
MCom	Commerce	60	44	44

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2867	344	96	2	73

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
193	193	13	43	35	19

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

It is fairly clear that our nation's future depends on the existence of a strong higher education system that provides learning opportunities at every level throughout life. As educators, we have a responsibility to prepare students to be active participants in the global society. Planned mentoring programmes and strategies have been effective in responding to these challenges when implemented with a broad flexible framework and accompanied by a clearly stated program mission, goals and objectives. Mentoring is one of the most effective tools that can be used to enhance the level of consciousness in working and promoting retention of students. Following are some important clubs, committees and departments with respective mentor mentee ratio:

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3211	171	1:19

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	26	24	Nill	13

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Pushpinder Walia	Principal	Honoured by District administrator for exceptional services in the field of education, and award a certificate of appreciation by the Deputy Commissioner, Amritsar during Republic day celebrations on 26th January 2020
2019	Dr. Pushpinder Walia	Principal	Honoured by District Governor (2019-2020) Rotary District 3070 for community services.
2020	Dr. Pushpinder Walia	Principal	Honoured by Rotary Club, Amritsar cantt. on 25th August 2019 for contribution in the field of Education
2020	Dr. Rashmi Kalia	Assistant Professor	Educational Excellence in Higher Education
2020	Dr. Lalit Gopal	Assistant Professor	Artist of the Year "2020" Award
2020	Dr. Lalit Gopal	Assistant Professor	International Art Exhibition on Covid-19 Best Entry Award Form Indian Royal Academy Art and Culture
2020	Dr. Lalit Gopal	Assistant Professor	Excellence Awards by International Online Art Exhibition/ Competition 2020
2020	Dr. Jaspreet Bedi	Assistant Professor	Best Paper Presentation Award May 2020
2019	Ms. Sweety Bala	Assistant Professor	Guest of Honour on 7-8 December 2019 organization by Japan Shotkan Karate organization (Punjab)
2019	Dr. Nidhi Aggarwal	Assistant Professor	Teacher's Award of Excellence by Rotary Club Amritsar Cantt.

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	-	I	11/11/2019	25/02/2020
BBA	-	V	11/11/2019	04/03/2020
BBA	-	III	11/11/2019	27/02/2020
BBA	-	I	11/11/2019	14/02/2020
BCom	-	V	11/11/2019	11/03/2020
BCom	-	III	11/11/2019	06/03/2020
BCom	-	I	11/11/2019	25/02/2020
BA	-	V	11/11/2019	16/03/2020
BA	-	III	11/11/2019	11/03/2020
BA	-	I	11/11/2019	03/03/2020

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

BBK DAV College for Women, Amritsar, an affiliated institution of GNDU, is obliged to implement all directives of the University regarding continuous internal Evaluation. The college has adopted a method of assessing the academic performance of students on continuous basis. There is complete transparency in the internal assessment performed as per the criterion adopted by the university. At the beginning of the semester, faculty members inform the students about various components in the assessment process during the semester. The internal assessment test schedules are prepared as per university norms and communicated to the students well in advance. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. Continuous assessment evaluation in theory subjects: • As per GNDU regulations, one internal midterm exams are conducted every semester. • Special tests for slow learners. • Assignments are given for practice and to check the concept clarity of students • The students are informed about their mistakes and guided to improve their performance in final examinations. • Every student is encouraged to give presentations in the classrooms. Continuous assessment evaluation in practical subjects: • Students are provided with the problems which they need to solve in their practical labs. • Students have to prepare the file of experiments given to them during semester along with their solutions. • The file is evaluated by the teachers many times during the semester and at the end of the semester final practical exam is conducted by the university. Feedback by the college monitoring committee • The college has a system of student feedback which facilitates effective implementation of evaluation process. • Student feedback data is available on college website for all stakeholders . • To ensure transparency, the system of evaluation is effectively implemented.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Date-Event 13-07-2019-Session start, Havan 02-08-2019-Guest lecture (Biology) 03-08-2019-Havan in hostel new session 06-08-2019-Two day Media Fest (PG department of Journalism and Communication 09-08-2019-Teej celebration 14-08-2019-Swachhta Pakhwara 16-08-2019-Fresher's fiesta 'Nav Bahaar-2019' 30-08-2019-Havan Yajna to celebrate Janamastmi 10-09-2019-50th Annual Awards Day 17-09-2019-3 day Cleanliness Environmental Sustainable Development Camp 18-09-2019-Mangal Kamna Diwas 19-09-2019-Workshop on Synthesis and Characterization of Nanoparticles 20-09-2019-Workshop on Interesting Aspects of Physics 21-09-2019-Guest Lecture (Botany Department) 25-09-2019-DBT sponsored Guest Lecture 30-09-2019-Guest Lecture (Physics Department) 09-10-2019-Two day Self Defence Program (Physical education Department) 11-10-2019-Seminar on MOOCs 18-10-2019-Two day workshop on Content Management System 19-10-2019-Havan yajna to

commemorate the Birth Anniversary of Mahatma Anand Swami ji 21-10-2019-Seminar by TTM 24-10-2019-Diwali Fiesta 28-10-2019-Vigilance Awareness Week 30-10-2019-DBT sponsored workshop 01-11-2019-Vedic Havan to pay tribute to Maharishi Dayanand Saraswati Ji on his Niravana Day 2-11-2019-Swacchata Pakhwara 09-11-2019-Theatrical enactment of Balwant Gargi's play Gagan Meh thaal on the occasion of 550th Birth Anniversary of Shri Guru Nanak Dev Ji 06-12-2019-Special exhibition to commemorate a Death Anniversary of Mahatma Hans Raj Ji 10-12-2019-Preeti Bhoj to celebrate 550th Birth Anniversary of Shri Guru Nanak Dev Ji 13-12-2019-Awareness Rally regarding Stubble Burning 16-12-2019-DBT Sponsored Guest Lecture 16-12-2019-March past 17-12-2019-DBT Sponsored Guest Lecture 17-12-2019-Vigilance Awareness Rally 18-12-2019-DBT Sponsored Guest Lecture 21-12-2019-Havan yajna on the inauguration of 7 day NSS Camp 01-01-2020-Havan yajna to start New Year 04-01-2020-Valedictory of 7 day NSS Camp 29-01-2020-Two day ICSSR sponsored International Conference Kudrat Ke Sab Bandey- Reflection on Life and Legacy of Guru Nanak Dev Ji 02-03-2020-Swacchta Abhiyaan by NCC Cadets. 03-03-2020-Workshop (Home Science Dept.) 04-03-2020-Interactive session on Budget 2020-21(Commerce Dept.) 06-03-2020-Female Tourist Guide Programme 07-03-2020-DBT Sponsored Guest Lecture 12-03-2020-DBT Sponsored Workshop 13-03-2020-DBT Sponsored Guest Lecture 14-03-2020-DBT Sponsored Guest Lectures 23-03-2020-Prize Distribution Function of Moral Studies Examination to celebrate 550th Birth Anniversary of Shri Guru Nanak Dev Ji

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bbkdav.org/wp-content/uploads/2021/08/2.6.1-Program-outcomes.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
-	BA	Humanities	225	223	100
-	BCom	Commerce	306	305	100
-	BCA	Computer Applications	84	84	100
-	BVoc	Fashion Technology	37	37	100
-	BVoc	Banking & Financial Services	20	20	100
-	BVoc	Software Development	13	13	100
-	BSc	Biotechnology	24	24	100
-	BSc	Computer Science	50	50	100
-	BSc	IT	26	26	100
-	BDes	Fashion, Textile & Interior	59	59	100

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://bbkdav.org/wp-content/uploads/2021/08/2.7.1-Student-Satisfaction-Survey-SSS-on-overall-institutional-performance.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations**

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	Dept. of Biotechnology, New Delhi	7500000	7500000
Major Projects	1095	Dept of Science and Technology, New Delhi	2356981	912637

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3.2 - Innovation Ecosystem**3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

Title of workshop/seminar	Name of the Dept.	Date
One Day workshop on Trading in stock Market	Commerce	05/10/2019
One Day workshop on Time Value of money	Commerce	02/03/2020
One Day workshop on GST	Commerce	02/03/2020
One Day workshop on SIP (Systematic Investment Plan)	Commerce	04/03/2020
One Day workshop on Digital Marketing	Commerce	06/03/2020
One week workshop on Quick Books	Commerce	11/03/2020
One day workshop on Goal Setting on Online Trading	Commerce	11/03/2020
One day workshop on Retail Accounting	Commerce	12/03/2020
One Day workshop on Interpersonal Skills	Commerce	14/03/2020
One Day workshop on Digital Marketing	Commerce	04/05/2020
One Day workshop on Application of Busy Software	Commerce	20/05/2020
Advance one day workshop on sewing techniques	PG Dip. Garment Construction Fashion Designing	24/08/2019
One Day Seminar on Poshan month	Home Science	24/09/2019
One Day Workshop on Domestic Baking of breads buns and cookies	Home Science	25/09/2019
Two Days Workshop on Fashion accessories	Fashion Designing	04/10/2019
Tapestry- A woven art	Fashion Designing	11/10/2019
Two Days Workshop on Fabric painting	Fashion Designing	18/10/2019
One Day Workshop on Gond-art	Fashion Designing	24/10/2019
Two Days Workshop on Craft workshop	Home Science / Fashion Design	14/02/2020
One Day Workshop on Making of Energy bars	Home Science	24/02/2020
Two Days Workshop on Resist painting	Home Science / Fashion Design	26/05/2020
Two Day Workshop on Content Management System-WordPress	Computer Science	27/08/2019
One Day Seminar on MOOCs in modern	Computer Science	02/09/2019

content and Development of own MOOCs		
Three Days Workshops on Collage and Decoupage	Fine Arts	23/07/2019
One Day Workshop on Method and Material	Fine Arts	06/09/2019
One Day Workshop on Oil Pastel and Water Colours	Fine Arts	06/09/2019
Three Days Workshops on Decoupage Furniture	Fine Arts	12/02/2020
One Day Workshops on Making coasters	Fine Arts	29/05/2020
One Day educational outdoor sketching at Golden Temple	Fine Arts	18/09/2019
One Day Educational Outdoor Sketching Tour at Pul Kanjri War Memorial	Fine Arts	18/02/2020
One Day Seminar Intellectual property rights (IPR)	Chemistry	15/02/2020
One Day Workshop on Aroma magic-skin treatment	Cosmetology	25/07/2019
One Day Workshop on Cut, Color Styling	Cosmetology	25/07/2019
One Day Workshop on Hair Cutting	Cosmetology	30/07/2019
One Day Workshop on Shagun Make-up	Cosmetology	18/09/2019
One Day Workshop on Reception Make-up	Cosmetology	18/02/2020
One Day Workshop on Bridal Make-up	Cosmetology	18/02/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Recognition Award	Dr. Pushpinder Walia	Rotary Club, Amritsar	25/08/2019	Education
Sports Excellence	Dr. Pushpinder Walia	Guru Nanak Dev University, Amritsar	17/09/2020	Sports

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Home Science	1	0
National	Commerce	1	0
National	Computer Science	2	0
International	Home Science	2	5.48

International	Commerce	3	0
International	Design	4	0
International	Chemistry	6	4.60

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	4
Commerce	3
Botany	1
Biotechnology	1
Chemistry	24
Sanskrit	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Photophysical behaviour of heme group : Unfolding of haemoglobin and myoglobin in the presence of Gemini surfactants of different molecular architectures, international	Ms. Lavanya Tandon	Journal of Biological Macromolecules	2020	0	BBK DAV College for women, Amritsar	3
Multifunctional Photo-Physiochemical Properties of tetronic 304 in Aqueous Phase: mechanistic Aspects of Au (III) Reduction into Au (0)	Ms. Prabhjot Kaur	Journal of photochemistry and Photobiology A: chemistry	2019	0	BBK DAV College for women, Amritsar	1
Applications of Molecular structural Aspects of Gemini Surfactants in reducing nanoparticle-nanoparticle interactions	Ms. Rajpreet Kaur	Langmuir	2019	0	BBK DAV College for women, Amritsar	7
Photophysical behaviour of home group Unfolding of haemoglobin and myoglobin in the presence of Gemini surfactants of different molecular	Ms. Poonam Khullar	Journal of Biological Macromolecules	2020	0	BBK DAV College for women, Amritsar	3

architectures, International						
Applications of Molecular structural aspects of Gemini surfactants in reducing nanoparticle- Interactions	Ms. Poonam Khullar	Langmuir	2019	0	BBK DAV College for women, Amritsar	2
Understanding factors affecting technical Debt	Ms. Jaspreet Bedi	International Journal of Information Technology	2020	0	BBK DAV College for women, Amritsar	Null
Adoption of e-wallets in educated society	Mr. Anurag Gupta	Tathapi	2020	0	BBK DAV College for women, Amritsar	Null
Progression of the portrayal of women in advertising: flouting down the concept of gender Stereotyping	Ms. Mandeep	EPRA international Journal of Economic and Business Review	2019	0	BBK DAV College for women, Amritsar	Null

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h- index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Applications of Molecular structural aspects of Gemini surfactants in reducing nanoparticle- Interactions	Dr. Poonam Khullar	Langmuir	2019	13	10	BBK DAV College for Women, Amritsar
Multifunctional photo- physiochemical properties of tetronic 304 in Aqueous phase: Mechanistic Aspects of Au (III) Reduction into Au (0)	Dr. Poonam Khullar	Journal of Photochemistry and Photobiology A: Chemistry	2019	13	1	BBK DAV College for Women, Amritsar
Photophysical behaviour of home group Unfolding of haemoglobin and myoglobin in the presence of Gemini surfactants of different molecular architectures, International	Dr. Poonam Khullar	Journal of Biological Macromolecules	2020	13	5	BBK DAV College for Women, Amritsar
Applications of Molecular structural Aspects of Gemini Surfactants in reducing nanoparticle-	Ms. Rajpreet Kaur	Langmuir	2019	3	10	BBK DAV College for Women, Amritsar

nanoparticle interactions						
Photophysical behaviour of heme group : Unfolding of haemoglobin and myoglobin in the presence of Gemini surfactants of different molecular architectures, international	Ms. Lavanya Tandon	Journal of Biological Macromolecules	2020	Nil	5	BBK DAV College for Women, Amritsar
Multifunctional Photo-Physiochemical Properties of tetronic 304 in Aqueous Phase: mechanistic Aspects of Au (III) Reduction into Au (0)	Ms. Prabhjot Kaur	Journal of photochemistry and Photobiology A: chemistry	2019	Nil	1	BBK DAV College for Women, Amritsar

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	45	Nil	1
Presented papers	21	6	Nil	Nil
Resource persons	1	4	1	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ALC (Base-2) Advance Leadership Camp (22-09-2019 to 03-10-2019) held at Malout	1st (PB) Girls (BN) NCC Amritsar	1	9
CATC Camp (18-07-2019 to 27-07-2019)	1st (PB) Girls (BN) NCC Amritsarn (Mai Bhago College) Amritsar	1	25
Vigilance Awareness Pledge	NSS Unit	7	200
Tree Plantation Drive	NSS and NCC Unit	10	50
Vigilance Awareness Rally	NCC, NSS Unit and Punjab Police	7	30
International Yoga day Celebrations	NCC, NSS Unit and Sports Wing	4	250
Outreach Programme at IVE (Initiative for Viable Education) School and Guru Ram Das Kushth Ashram	NSS	7	50
Outreach programme as a part of one week NSS Camp at Government Middle school and Government elementary school, Malawali Amritsar	NSS	10	50

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	A Grade in C-Certificate	NCC Army Wing	3

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Mission	NSS and NCC Units	Swachh Abhiyan	7	100
Awareness Rally	NSS Unit	Ill effect of Stubble Burning	7	100
Vigilance Awareness Week (28-10-19 to 02-11-2019)	NSS Unit	Vigilance Awareness Week	9	100
Swachh Bharat Abhiyan (02-11-2019)	NSS unit	Swachhta	7	100
Unnat Bharat Abhiyan (01-09-2019)	NSS Unit	Cleanliness and Environmental Sustainable Development Camp	16	288
Swachhta Pakhware (14-08-2019)	NCC and NSS Units	Swachhta Oath	7	100
Beti Bachao Beti Padoo Scheme	NSS Unit	Women Tourist Guide Programme	10	200

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Dr M.S. Bakshi, Assistant Professor Department of Natural and Applied Sciences, University of Wisconsin USA	Self Funded	365
Research	Dr .Gurinder Kaur Ahluwalia, Assistant Professor and Senior Instructor, Department of Physics, College of the North Atlantic, Labrador City, New Foundland, Canada	Self Funded	365
Research	Dr. Anita Gupta, Associate Professor Amity Institute of Applied Sciences, AUUP, Noida, India.	Self Funded	365
Research	Dr. Jaspreet kaur Rajput Associate Prof. Department of Chemistry, NIT, Jalandhar	Self Funded	365
Research	Dr. Vimal Kumar Assistant Prof. Department of Chemistry, NIT, Jalandhar	Self Funded	365
Research	Prof. Narpinder Singh, Director Research , Professor , Dept. Of Food Science and Technology, GNDU, Amritsar.	Self Funded	365

Research	Dr. Harsh Kumar, Associate Professor, Dept. Of Chemistry, NIT Jalandhar.	Self Funded	365
Research	Dr. Tulsi Das Narang, Dept. of Maths, GNDU, Amritsar	Self Funded	365
Research	Rajpreet Kaur, Principal Investigator, WOS-B, Dept of Chemistry.	DST	365
Research	Lavnya Tondon Assistant Prof, Dept of Chemistry	Self Funded	365

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Content Creator	Internship	Programming at AAHO Media and Entertainment	02/01/2020	21/03/2020	1
Reporter	Internship	Dainik Jagran	23/12/2019	23/01/2020	1
News Writing	Internship	PTC Network	01/07/2019	03/08/2019	1
Assistance Manager	Internship	Humanity Possible	21/01/2020	30/04/2020	1
Event Manager	Internship	Moments by Kamal's	02/01/2020	02/03/2020	1
Online trainer	Internship	Internshala	26/05/2020	30/06/2020	1
Content Developer	Internship	Dose Internet Media	01/08/2019	30/08/2019	1
Event Manager	Internship	Lemon and Leaf Events	01/11/2019	30/01/2020	1

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NASSCOM and IT-ITES Sector Skills Council	21/08/2019	On-job training · Joint organization of events like seminars workshops etc. · Joint development of curriculum · Delivery of curriculum · Final placement of students · Other areas of mutual benefit	39
Anil Store	27/08/2019	On-job training · Joint organization of events like seminars workshops etc. · Joint development of curriculum · Delivery of curriculum · Final placement of students · Other areas of mutual benefit	40
Kapil Khurana	24/08/2019	On-job training · Joint organization of events like seminars workshops etc. · Joint development of curriculum · Delivery of curriculum · Final placement of students · Other areas of mutual benefit	40
Kumar Gupta and	26/08/2019	On-job training · Joint organization of events like seminars workshops etc. · Joint	40

Company		development of curriculum · Delivery of curriculum · Final placement of students · Other areas of mutual benefit	
Future Retail	28/08/2019	On-job training · Joint organization of events like seminars workshops etc. · Joint development of curriculum · Delivery of curriculum · Final placement of students · Other areas of mutual benefit	40
Zen Software	30/08/2019	On-job training · Joint organization of events like seminars workshops etc. · Joint development of curriculum · Delivery of curriculum · Final placement of students · Other areas of mutual benefit	40

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	13.64

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Alice	Partially	Alic482e 6.0	2001

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	65876	3965181	727	5662778	66603	9627959
Reference Books	630	579079	7	1160	637	580239
e-Books	3135000	Nil	Nil	Nil	3135000	Nil
Journals	25	68700	Nil	Nil	25	68700
Digital Database	1	5900	Nil	Nil	1	5900
e-Journals	6000	340380	Nil	Nil	6000	340380
CD & Video	960	Nil	Nil	Nil	960	Nil
Library Automation	1	8260	Nil	Nil	1	8260
Weeding (hard & soft)	1964	127741	Nil	Nil	1964	127741
Others (specify)	95	158261	Nil	Nil	95	158261

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

Nil	Nil	Nil	Nil
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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	500	20	500	49	49	9	19	410	3
Added	0	1	0	1	1	1	0	100	0
Total	500	21	500	50	50	10	19	510	3

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

510 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Studio with Audio and Video Editing Facilities	https://facebook.com/bbkdavcw
Studio with Audio and Video Editing Facilities	https://bbkdav.org

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1100000	2022035	700000	5462657

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college optimally allocates and utilizes the available financial resources for the upkeep of various infrastructural facilities. Following are the procedures and policies being implemented for maintaining and utilizing physical, academic and support facilities:

- The college holds regular meetings of various committees constituted for maintaining and utilizing physical, academic and support facilities.
- It also utilizes the grants received according to the requirement in the best interest of students.
- It always purchase branded and good quality computers which are covered under warranty. However, for general troubleshooting it has employed a full time technician for campus area network. All laboratories are maintained by trained and experienced laboratory assistants.
- The college library offers reference service to readers. OPAC, CD ROMS, Book Bank facility and e-resources are made accessible through INFLIBNET. Besides, the digital library of the college optimally facilitates the use of e-resources. Stock checking of the main library as well as departmental libraries is performed every year to check the missing and damaged books.
- Visual aids such as multimedia projectors are used for delivering lectures. For languages too, projectors and smart board is used to make teaching interactive.
- In the Home Science Laboratory, sewing machines are used for stitching and draping dummies for the display of clothes stitched by the students and staff.
- PG Department of Home Science and Fashion Designing houses well-equipped Food and Nutrition Lab, Garment Construction Lab, Draping Lab and Computer Lab. Apart from this, there is a machine operator appointed on adhoc basis for the servicing the fashion makers, treadle machines, hand operated sewing machines and interlock machine. The electrician appointed by college repairs all electric faults. The repair and servicing of

electronic equipment, such as, microwave oven, refrigerator, mixer grinder is immediately done as and when required. • Department of Applied Arts has a computer laboratory with twenty computers, a projector, a smart board, a publication office and a photography studio with three cameras. Classrooms/dark room/library/studio material, such as, studio lights, DSLR and SLR cameras and drawing boards is utilized as and when required. • Department of Multimedia has fully equipped, completely operational, multi-configured labs consisting of equipment like mixers (video and audio), mics, editing stations, spot/ambient lights and professional level movie and still cameras, optimized and aligned along the syllabus. Projectors and Laptops are available to make lectures primarily demonstrative. • For the maintenance of computer laboratories, regular repair is ensured, therefore, there are no AMCs allotted for their upkeep. However, AMC for college UPS is provided. AMC for software used in general office, account office and library is also provided. • The science laboratories are looked after as per the requirements of the prescribed syllabus. Consumable/class room/materials are purchased which include live materials, chemicals and glassware. Non-consumable materials such as scientific instruments are purchased for each laboratory. • For the upkeep of grounds, two ground men have been appointed. Similarly, one peon and one sweeper have been appointed to maintain indoor gymnasium hall.

<https://bbkdav.org/wp-content/uploads/2021/08/4.4.2-Procedures-and-policies-for-maintaining-and-utilizing.pdf>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institution support to the student on the basis of poverty, merit freeship, fatherless, defence, Sports, Youth Welfare, NCC, Hostel Fee and Mess	1638	15716790
Financial Support from Other Sources			
a) National	SC, Ram Dass Mehar Mohan Indra Trust, PMSSS (prime Minister special scholarship scheme) for J K	239	3934280
b) International	Nil	Nil	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Training Programme	20/02/2020	50	Yog Sansthan, Haridwar
Gym fitness training	03/10/2019	50	WOW Gym, Amritsar
Workshop on Live Trading	05/10/2019	20	UFS Department, Guru Nanak Dev University, Amritsar
Retail Shopper Behaviour	01/03/2020	19	Freelancer Retail Skill Centre, Amritsar
Workshop on GST	02/03/2020	19	S. Kumar Gupta and Co., Amritsar
Workshop on SIP (Systematic Investment Plan)	04/03/2020	19	NJ Wealth India Pvt, Ltd., Amritsar

Workshop on Self-defence	26/09/2019	100	J.J Innovation, Amritsar
Gym fitness training	05/11/2019	50	Unique Hub, Amritsar
(RTGS NEFT) Online Banking	06/03/2020	19	Punjab National Bank, Amritsar
Workshop on Digital Marketing	06/03/2020	30	Centre for Advanced computer and Management studies, Amritsar

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Nil	Nil	Nil	Nil	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
85	85	3

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bajaj Allianz, Concentrix, BBK DAV College	218	109	TCS, Wipro, INFOSYS, CAPEGEMINI, US Tech Solution, HCL, SAP LAB, Kochar Infotech, Mehra Processors, RMX Industries, Seth Sons India, Graphixie Art Dye Textile, SNPC (Rice Farm), Wisdom Academy, Art Divine Clinic, UNICEF etc.	217	97

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA JMC	Journalism & Mass Communication	Shri Aurabindo Centre of Art and Communication	PG Diploma And Advertising and Public Relation
2019	1	B.Sc. Biotechnology	Biotechnology	Panjab University, Chandigarh	MSc
2019	1	BBA	Commerce	Narsee Monjee College of Commerce and Economics	MBA

2019	1	BA	Tourism Travel Management	Lambton College ,Ontario	Hotel and Resort Management
2019	1	BA	Home Science	NIIFT	Masters in Fashion Marketing and Management
2019	3	BBA	Commerce	Chandigarh University	MBA

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
GMAT	2
CAT	1

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Vigilance Awareness Week	Institutional level	100
Swacchta pakhwara	Institutional level	100
Diwali Fiesta	Institutional level	350
Two-Day Self Defense Programme	Institutional level	100
Mangal Kamna Divas	Institutional level	220
Annual Awards Day	Institutional level	900
Swachhta oath	Institutional level	70
Fresher 2019	Institutional level	850
Teej	Institutional level	110
Two Day Media Fest	Institutional level	95

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medals in Road Cycling and Track Cycling in South Asian Games Track Asia Cup	International	2	Nil	3540	Elangbam Chouba Devi
2020	Runners-up & Third Position	National	2	Nil	11	Amandeep
2019	Silver Medal	National	1	Nil	26	Jasmeen Kaur
2019	Gold & Bronze Medals	National	2	Nil	64	Simranjeet Kaur
2019	2 Golds, Silver & Bronze Medals	National	4	Nil	65	Komaldeep Kaur

2020	Silver Medal	National	1	Nil	32	Pawanpreet Kaur
2019	Silver Medal	National	1	Nil	53	Anmolpreet Kaur
2019	First in Online Art Painting Competition	International	Nil	1	7019	Jasmeen
2019	Second in National Art Competitions	International	Nil	1	7009	Ramandeep Kaur
2019	Second in National Online Art Exhibition	National	Nil	1	7003	Sameeksha Mehra

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• Student Council is the body constituted every year with nomination of students by incharges of different clubs and societies. • It includes student representatives and class representatives. • To facilitate the working of council we have a Dean and Associate Dean who convey all the important information to the members and make sure that council works smoothly. • Student representatives are office bearers of different clubs and societies established in the college like NSS, NCC, Youth Welfare club etc. • Head Girl, Joint Head Girl and Assistant Head Girl are duly appointed so that council can work on every aspect of discipline regularly. • Students are appointed on discipline duty alternatively on weekdays at various corners of the college to prevent any anti-disciplinary activity and to help them give an experience in discipline and leadership so that they can inculcate all these habits in their daily lives. • Class representatives are elected by their classmates in classes of English and Punjabi (Compulsory Subjects). • Student Council remains active throughout the year during all the events like Talent Hunt (Freshers Party), Farewell, Award Day, Convocation Day and Seminars. • It helps the administration in maintaining discipline of the college. • It is a link between the students and teacher incharges of different clubs and societies.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

993

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

The Alumni Association of the college organises alumni meet annually but in year 2019-20 due to COVID, alumni meeting could not be organized.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management that expedited effective functioning of the college during the last year were the entrusting of responsibility of maintenance of discipline to members of Student Council as well as Discipline Committee and division of work earmarked for different committees, such as, Press Co-Ordination Committee, Eco Club Cleanliness Committee, Library Committee, Photographs Album Preparation Committee, Cafeteria Committee, Community Programmes Extension Activities Committee, etc. These committees comprised of a convener who supervised the administration of

their respective work arena, a coordinator, and members who shared their valuable insights and contribute in a substantial and a qualitative manner. Furthermore, two faculty members were elected to be a part of Local Managing Committee to enable the management to make policies engaging all perspectives and arriving at a point of concurrence wherein everybody benefits from the policies.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>For curriculum development, course content of existing programmes is regularly updated. Feedback from all stake holders is taken into consideration at the time of developing the curriculum. Once the curriculum is drawn up, it is discussed in the meetings of Board of Studies and faculty meetings of the affiliating university so as to introduce new programmes according to the current market demands. New subjects and streams are introduced in sync with the mood of the job market, government policy (e.g. National Skill Qualification Framework) and UGC policies. College has developed curriculum of its Community College Course, Add-on Courses and B.Voc Courses such as B.Voc (Entertainment Technology), B.Voc (Theatre Stagecraft) and B.Voc (Fashion Technology) following UGC guidelines.</p>
Teaching and Learning	<p>The HOD of each department holds a meeting with its faculty at the beginning of the academic session for division of syllabus and contents for the mid-term semester tests and for preparing a teaching module of that session. Activity calendar of the department for the current session is also prepared. The college shifted to online teaching-learning during the pandemic to maintain equilibrium in regular studies. The college utilized various applications and tools such as Google Meet, Zoom, Cisco WebEx, Google Classroom, Facebook live and WhatsApp. College also developed a mobile app enabling students to get link for online videos and tutorials shared by teachers. Moreover, the faculty shared PDF notes, YouTube links, and other audio-video study material with students. They also had WhatsApp Goggle Meet chat with students for discussions and clarification of doubts. To enlighten the students regarding diverse aspects of their subjects, webinars and guest lectures are organised by different departments. Field visits, workshops, student exchange programs, online theatre activities are also organised by different departments. Air conditioned library, a reading room, a multi activity room and smart class rooms have been provided to students. Laboratories, art studios, cosmetology room, seminar halls, auditorium are also available to the students. Students are given various tasks like report writing, press release writing, recording of college programs making documentaries and literary writing, so as to enhance their creative skills. To provide additional help to the students, extra classes are taken by the faculty in their free periods, on Sundays as well as in winter break. Furthermore, the sports students and the students from youth welfare department have the privilege of relaxation of lecture shortage. To make teaching/learning more interactive and entertaining, intensive use of information technology and advanced teaching/learning techniques and aids such as projectors, CD players, computers, smart boards, tutorials, remedial coaching, audio visual aids are used. Further, films</p>

	<p>based on the prescribed syllabus are shown. Students of English department are shown films based on the texts prescribed in their syllabus. Shift towards experiential learning is enabled. Interactive learning through lectures, seminars, webinars, workshops, conferences etc. is facilitated. Inclusion of peer learning is ensured. Lectures on Stress-management, Time-management and Healthy-diet for students are arranged. Teaching and practical entrepreneurial skills are promoted by organising college fests on various occasions. Students are constantly motivated to participate in webinars and online competitions so that they are able to broaden their intellectual horizons, along with benefiting from online interactive study sessions.</p>
Examination and Evaluation	<p>Mid-term tests are conducted regularly before the final semester examination of the university. The answer scripts of the Mid-term tests are shown to the students whereby they are made to see their shortcomings and encouraged to work hard. Class tests are taken regularly. Circulation of the best attempted answers among class students. The college conducted monthly tests, house tests and university exams online from time to time during the pandemic. Several teams of faculty including a trouble shooting team were formed to help any student who faced any problem during or after the exam. Question papers were sent to students 15 minutes before the start of exam and double-checked the papers for any irregularity. WhatsApp Groups of all the classes were formed to give them instructions during exam and mark their attendance.</p>
Research and Development	<p>Research Promotion Cell creates research environment in the college. Under its aegis, research projects are applied for and taken by the faculty of various departments. The institution provides ample space and infrastructure support to the faculty for their research work.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Automation of the library service initiated through OPAC (Online Public Access Catalogue) (used for searching books in library). Availability of internet service in the college round the clock. PG departments of college have separate departmental libraries that ensure an easy access to books. Latest books and journals are subscribed to and purchased every year. The institution has made various ICT resources available to its staff and students. The college has already subscribed to N-LIST database of INFLIBNET containing e-journals and e-books so as to ensure digital access to books/ journals/ study materials to students and the faculty and this was especially helpful during the pandemic. It also helped the students and faculty to utilize tutorials video lectures and reference material provided by SWAYAM NPTEL and National Digital Library created by IIT Kharagpur which is a virtual repository of learning resources.</p>
Human Resource Management	<p>The college manages human resources in the manner given below: Allocation of duties and responsibilities to faculty in consonance with their aptitude, talents and ability. Every session begins with a meeting, with Principal in the chair, to spot the unique talents and abilities of individual teachers and charge of various clubs committees is handed over to them accordingly. Orientation sessions for fresh appointees. Every fresh appointee to the college is made to attend an interactive orientation session with the Principal and Head of his/her department whereby a clear understanding of the work culture and ethos is imparted to them. Such sessions are repeated at regular intervals. A congenial environment for staff for full blossoming of their potential. E.g. 1. Prompt Grievance redressal. 2. Elected staff-representatives to act as a link between staff and administration. 3. Unions of teaching and</p>

non-teaching staff to remove all irritants and smoothen the working of the college. 4. Motivational workshops, lectures, webinars and the like to optimise the productivity of staff. 5. Leading by example: The head of the institution tries to inspire her staff through her own example. 6. Providing best facilities to the staff to maximise their efficiency like housing facility for outstation staff. 7. Organising seminars, conferences, workshops and lectures for updation of staff's knowledge and skills. 8. Channels of communication like emails, mobile phone and other media are always kept open. 9. College has a Research Promotion Cell aimed at boosting research in various fields. 10. Regular meetings are held by Heads of the Departments with the staff and students to get their feedback and take the necessary actions accordingly. Incentives in the form of prizes, concessions and free hostel facility are given to the students who excel in academics, sports or cultural activities so as to keep the spirit of healthy competition alive among them. Students are involved in the process of decision making and planning. Depending on their aptitude and ability, students are assigned leadership roles like Head Girl, Assistant Head Girl, Class Representatives, and Library Volunteers.

Industry Interaction / Collaboration

The college has entered into active collaborations with the following institutions for improving the quality of curriculum delivery and imparting practical exposure to the students:
Anil Store Kapil Khurana Financial and Risk Solutions Pvt Ltd
Kumar Gupta Company Future Retail Zen software NASSCOM
and IT-ITES Skills Sector Council NASSCOM

Admission of Students

The college has a full-fledged Admission Committee with a senior teacher acting as a Dean. The following activities are undertaken by the committee to counsel prospective students. 1. Visits are paid to schools in adjoining areas to acquaint the students with courses, subjects, facilities, infrastructure and the like available in the college. 2. Every year new courses and subjects are introduced to cater to the demand of the job market. 3. Course content is also reviewed and revised at regular intervals in sync with the requirements of the job market. 4. Image make-over of the college is a top priority. Every effort is made to win the trust of parents and their wards. E.g. safety security of girls as well as provision of world class facilities facilitators. 5. Counselling cells to provide guidelines to admission seekers in accordance with their aptitude. 6. Liberal incentives in terms of fee-waivers, freeships, scholarships, free hostel stay and medical facility to brilliant students, artists and sports women to attract and retain students talented in their chosen fields. 7. Using print and electronic media to highlight the achievements of the college from time to time. 8. Advertising by word of mouth. 9. The facility of online admissions has been provided to ensure safety of the students. 10. Online fees payment system has been introduced to safeguard the prospective students as well as their parents from the exposure to COVID-19 11. Unbiased admissions are ensured on the basis of merit. However, for optimum utilisation of resources, seats are filled on first-cum-first-served basis. During the session 2019-20, 3211 students were admitted to various courses available in the college.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college publishes its AQAR on the college website which contains details of its previous as well as next year planning and development. It also highlights its developments in the

	fields of academics, sports and cultural activities on its website.
Administration	MIS is in place. The website displays notices before admission, and reports of recent events.
Finance and Accounts	The college has implemented EAT (Expenditure, Advance, Transfer) module of PFMS (Public Financial Management System) for recording the expenditure undertaken in many schemes such as DBT. The finance department enters data regarding receipt of funds from various funding agencies. Expenditure undertaken in the college is electronically recorded on the PFMS portal. Besides, Amount of PF is transferred through RTGS (Information online and hard copy also).
Student Admission and Support	Admission notice is put up on the college website. Besides, admission form is available for download. Email as well as phone number is provided on the college website for any kind of admission query or counselling. Common ordinances regarding admission are also available on the college website.
Examination	Record of the students admitted to various courses in the first semester is shared with GNDU online. Similarly, absentee list of the students appeared in Final Exams of each semester is sent to GNDU electronically. Marks of practical exams are also communicated to GNDU online. The college conducted monthly tests, house tests and university exams online from time to time.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Dept. of Chemistry organized two days DBT Sponsored Workshop on the topic "Synthesis and Characterization of Nanomaterials" by Dr. M. S. Bakshi, Assistant Professor, Dept. of Natural and Applied Sciences, University of Wisconsin- Green Bay, USA	Nil	02/08/2019	03/08/2019	8	Nil
2019	DBT Sponsored Outreach activity (Workshop) on the topic	Nil	21/08/2019	21/08/2019	4	Nil

	"Vermicomposting" by Prof.(Dr.) Adarsh Pal Vig, Professor, Dept of Botanical and Environmental Sciences					
2019	DBT Sponsored Lecture on the topic "Plastic Management" by Dr. Parminder Singh, Manager, Central Institute of Plastic Engineering and Technology (CIPET)	Nil	22/08/2019	22/08/2019	4	Nil
2019	MOOCs in Modern Context and Development of Own MOOCs	Nil	02/09/2019	02/09/2019	100	Nil
2019	DBT sponsored Lecture Series on the topic "Stereochemistry" by Prof P.S. Kalsi (Retd.), Dept of Chemistry, Punjab Agricultural University, Ludhiana	Nil	04/10/2019	04/10/2019	8	Nil
2020	DBT sponsored Workshop on the topic "Multidentate Schiff base Ligand " by Dr. Vimal Kumar, Assistant Professor, Dr. BR Ambedkar National Institute of Technology	Nil	25/01/2020	25/01/2020	8	Nil
2020	DBT sponsored Lecture Series on the topic "Intellectual Property Rights (IPR) " by Dr. Rahul Taneja , IPR Facilitator, Department of Science and Technology, Govt of Haryana, Panchkula	Nil	15/02/2020	15/02/2020	8	Nil
2020	DBT sponsored Lecture Series on the topic "Ionic Liquids" by Dr. Arvind Kumar, Senior Principal Scientist, Central Salt and Marine Chemicals Research Institute- CSIR Lab, Bhavnagar, Gujrat	Nil	17/02/2020	17/02/2020	8	Nil
2020	DBT sponsored Two Day on 'Microscale analysis in chemistry' conducted by Dr. S. Murugan , Retd. HOD of Chemistry, South Travancore Hindu College, Nagerkivil, Tamil Nadu.	Nil	04/03/2020	05/03/2020	8	Nil

2020	DBT sponsored Workshop for the Faculty of Other Institution on 'Microscale Analysis in Chemistry' conducted by Dr. S. Murugan, Retd. HOD of Chemistry, South Travancore Hindu College, Nagerkovil, Tamil Nadu.	Nil	06/03/2020	06/03/2020	8	Nil
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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	26/06/2020	26/06/2020	1
Faculty Development Programme	1	26/05/2020	30/05/2020	5
Faculty Development Programme	1	05/06/2020	06/06/2020	2
Faculty Development Programme	1	18/05/2020	22/05/2020	5
Faculty Development Programme	2	07/03/2020	07/03/2020	1
Faculty Development Programme	6	06/03/2020	06/03/2020	1
Faculty Development Programme	1	29/05/2020	30/05/2020	2

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	171	33	42

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Wards of the teaching faculty are given fee concession. They are to pay only University Government charges.	Wards of the non-teaching staff are exempted from the college tuition fee and are bound to pay only University Government charges. Interest-free loan is given to non-teaching staff. They are also given Diwali gifts.	The students are given various fee concessions on the basis of poverty, cultural performance, merit, NCC, Sports positions. Fatherless students are also given fee concession.

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted by the DAV CMC, New Delhi. All the college account books are checked by the CA and Vouchers, Bills etc. are checked by a CA appointed by the DAV, CMC, New Delhi. External audit is conducted by the State Government. External auditor is appointed by the Punjab Government who checks data related to government aided posts sanctioned under 90 deficit grant-in-aid scheme.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mr. Sudarshan Kapoor, Chairman, LMC	21000	Sponsored

scholarship

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6.4.3 - Total corpus fund generated

205740.50

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Nanak Dev University	Yes	Members of Faculty
Administrative	Yes	Guru Nanak Dev University	Yes	DAV Managing Committee

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

In order to inform parents of the performance of their wards, the college holds meetings with parents. These meetings are instrumental in the proper functioning of the college because of parents' suggestions and feedback. Parental feedback goes a long way in improving the working of the college.

6.5.3 - Development programmes for support staff (at least three)

- Motivational lectures are delivered by Career Counselling Cell of the college to enable staff to make better career choices.
- Training programs for support staff are organised to boost progress in their career graphs by keeping them updated about the most recent technological advancements.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

- Research Cell has been formed to promote academic research among staff and students.
- ICT enabled teaching-learning has been promoted to make curriculum delivery more effective and engaging.
- Skill/capability enhancement certificate courses have been introduced to boost the employability of the students.
- Community Development Programmes taken up at wide scale to fulfil the national goal of overall national development and women empowerment.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Collage Decoupage	23/07/2019	23/07/2019	26/07/2019	30
2019	Herbal Biotechnology	24/07/2019	24/07/2019	24/07/2019	60
2019	Cut, Colour and Styling	25/07/2019	25/07/2019	25/07/2019	50
2019	Layout of Studio	26/07/2019	26/07/2019	26/07/2019	30
2019	Parental Care in Animals	26/07/2019	26/07/2019	27/07/2019	200
2019	Hair Cutting	30/07/2019	30/07/2019	30/07/2019	60
2019	Digital Media	31/07/2019	31/07/2019	31/07/2019	75
2019	Plant Hormones and their Role in Plant Pathology	02/08/2019	02/08/2019	02/08/2019	66
2019	Synthesis and Characterization of Nanomaterials	02/08/2019	02/08/2019	03/08/2019	80
2019	Radioactivity and Assessments of	02/08/2019	02/08/2019	02/08/2019	90

Radiology Risks due to Natural Radioactivity

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rights and Legal Aids	21/09/2019	21/09/2019	92	Nil
Female Tourist Guide Programme	06/03/2020	06/03/2020	300	Nil
Child Protection Act	12/03/2020	12/03/2020	95	Nil

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	5	5	19/12/2019	9	NSS Camp	Health and hygiene, Community welfare, Environmental conservation, Education, Entrepreneurship development, Drug abuse	100

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus for students	30/05/2019	Dean Academics, Discipline Committee and Student Council ensure observance of code of conduct.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Awareness about COVID-19	01/05/2020	31/05/2020	100
Inculcation of values such as health and hygiene, community welfare, environmental conservation etc, among students (Swachhata Pakhwara)	14/08/2019	01/09/2019	250

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college adopts environment friendly practices and takes necessary steps such as energy conservation, rain water harvesting, waste recycling, carbon neutrality etc. Energy Conservation • Most of the doors and windows in Computer Labs have been thermally sealed and are kept closed on entry/exit to maintain the required temperature. • Members of Faculty, Student Council and Discipline Committee remain vigilant to check the wastage of electrical energy. • Computers, printers, copiers etc., which are not in use, are switched off. • N- Computing thin clients are used for conservation of Energy • Split units in all Labs and central ACs in Auditorium are compatible to the occupancy level. • All the office windows are covered with blinds or curtains to reduce heat conduction. • Unit settings for all ACs are at 25 deg. • 4 automatic pump controllers have been installed on the campus. • LED lights have been installed in Computer Labs, on College Campus, Seminar and Conference Halls. Use of Renewable Energy • Solar thermal devices have been installed in the college as an alternative to electrical appliances: • Four solar water heaters in hostel • Eight solar lights on campus • Vermicompost pit has been dug and has been working for last five years. Water Harvesting • Rain water of main building is collected in two storage tanks and also enters the borewell for ground water recharging. • Eight bore wells have been dug for ground water recharging of BD block, Hostel Building, Main Building, Sports Hostel and Commerce Block. • Waste Water of RO systems is also being used for toilets purposes. • Wasted drinking water spilled in the tray is also collected in tank later used for lawns. Carbon Neutrality • The greenhouse gas emission has been reduced by encouraging the employees and students to pool their conveyances. • The college has invested in green technologies such as solar power, water harvesting to reduce its carbon footprint. • Plantation of trees has been increased to sequester CO2 emitted in the atmosphere. About thirty five plants of species such as Neem, Amla and Gulmohar have been planted. Plantation • A terrace garden developed outside the Science Block has different varieties of ornamental plants, such as, Ratanjot, Theeja, Ocimum, Aloe vera, Ficus Species, Cycas, Alstonis, Palms and Euphorvia. • The garden and kitchen waste of the college is converted into vermicompost and utilized as a natural fertilizer. • There is a herbal garden having medicinal plants, such as, Tinospora, Lemongrass, Sweet Basil, Ashwagandha, Stevia, Curry Leaf plant, Thuja and other seasonal plants like Jamun and Raat ki Rani. • The college has planted about 1000 ornamental, seasonal, medicinal plants and organic vegetables. Waste Management • Students of the Department of Design use leftover pieces of fabric to make innovative garments, utility items and jewellery pieces.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Title of the Practice: Students for Society Goal: The college remains on its toes to instil a sense of social responsiveness and philanthropy among the students. The college keeps on planning multifarious activities for students to reach out to the underprivileged sections of the society. This practice motivates the students to contribute towards the noble cause of social welfare.
2. Title of the Practice: Imparting leadership skills to students. Goal :The college is committed to impart the values of responsibility, initiative and decision-making to its students. This practice inculcates leadership skills, such as commitment, dedication, accountability, honesty, vision and creativity in the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in

your institution website, provide the link

<https://bbkdav.org/wp-content/uploads/2021/08/7.2-Details-of-two-best-practices.pdf>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision and mission of the institution is to inculcate the spirit to work independently as well as to induce a sense of discipline and vocational skills among the girl students. Being a women's college, it aims at empowering the girls socially and professionally so that they can make the best possible choices for their future. The performance of the institution in the area of sports is distinctive to its vision, priority and thrust. The investment of the college in sports is more than Rs.2 Crore per year and it provides the latest equipment for all the 43 games of GNDU. Out of the 33 Inter College competitions organized by Guru Nanak Dev University, our college participated in 30 games and got 28 positions out of which 12 Championships, 9 teams got 1st runners up positions and 7 teams got 2nd runners up positions. The college has made tremendous contribution to university sports, adding a major share in Guru Nanak Dev University's exceptional feat of winning Maulana Abul Kalam Azad All India Trophy for Sports. The college lifted the Overall General Sports Championship Trophy for the ninth time in a row and also won 2nd runners-up position in Shaheed-E-Azam Bhagat Singh Overall General (Men Women combined) sports championship trophy. The college sportswomen were awarded Rs.12,00,000/- (Rupees Seventeen Lac only) for their commendable achievements in various sports. Different teams were awarded Rs.33,000 as cash prize in various tournaments. 52 players of the college won a huge amount of Rs. 17,00,000 as prize money on the 49th Annual Sports Prize Distribution function on 17th August 2019 organized by the Sports Department of GNDU, Amritsar. The college enjoys the rare honour of having given to the nation one Arjuna Awardee, one Olympian, one gold Medalist in Asian Games and scores of players of the international level in addition to 400 sports women of extraordinary ability to meet the national standards during the last five years. In the session 2019-20, two college players won name and fame at international level, namely Elangbam Chouba Devi Cycling Player, won Gold Medal in Track Asia Cup held in New Delhi and participated in 13th South Asian Games held at Rathmahdu-Pokhara, Nepal. Ms. Jasjeet Kaur, Pencak Silat Player, won Bronze Medal in 2nd Malaysia Open International Silat Championship held at Patong Beach, Phuket, Thailand. She also won a Bronze Medal in Federation Cup held at Nasik, Maharashtra and participated in National Pencak Silat Championship held at Chennai, Tamil Nadu.

Provide the weblink of the institution

<https://bbkdav.org/wp-content/uploads/2021/08/7.3.1-Details-of-the-performance-of-the-institution.pdf>

8.Future Plans of Actions for Next Academic Year

Mobilization of research funding for Major Research Projects through various national and international bodies. Organization of various seminars, workshops and faculty development program. Adding more vocational courses at UG and PG level apart from the 7 B.Voc courses already running successfully. Getting our Students assessed and certified for NSQF Level 5 for all students of B.Voc as per UGC Guidelines. Planning more collaborations in the next session on the basis of B.Voc courses to endow the students with skill-based knowledge. Utilizing Micro Small Medium Enterprises Awareness Programme for Unemployed Youth. Introduction of innovative interdisciplinary course in the emerging areas and applying for the same to UGC. Purchase of new state of the art computers with latest configuration keeping in view the new trends and installing a retail laboratory to facilitate students in B.Voc courses. Purchase of the latest audio visual equipment to improve teaching-learning process. Initiatives to be taken in accordance with Swachh Bharat Abhiyan and Unnat Bharat Abhiyan. Keeping in view the crisis of COVID-19 pandemic, we intend to come up with innovation in virtual teaching methods to ensure the

safety of students and planned to install sanitation services in the Campus as precautionary measure. Purchase of new books for the enrichment of the knowledge of the library users. Lab upgradation of various departments to improve teaching-learning process. Celebrations of 400th Birth Anniversary of Shri Guru Teg Bahadur ji by organising a seminar/workshop. Strengthen the infrastructure to ensure unhindered running of online classes. Planning of webinars to continue to provide the faculty and the students with specialised knowledge from industry experts. Other necessary steps to be taken required for upgradation and improvement of the institution.