

Details of two best practices successfully implemented by the institution

I Best Practice

Title of the Practice: Students for Society

Goal

The college remains on its toes to instil a sense of social responsiveness and philanthropy among the students. The college keeps on planning multifarious activities for students to reach out to the underprivileged sections of the society. This practice motivates the students to contribute towards the noble cause of social welfare.

The Context

Large sections of our society are living a life of dearth and deprivation, while the affluent people indulge in various wasteful activities. Schools and colleges have to impart the values of fellow feeling, brotherhood, charity and compassion and propel the students to extend the benefits of education, knowledge and awareness towards the disadvantaged sections of society.

The Practice

The college students are actively involved in social outreach programmes like:-

- Blood Donation Camps
- Donations for the needy
- Donations for the victims of natural disasters
- Interaction with Senior Citizens at Pingalwara and Old Age Homes.
- Activities for the disadvantaged sections of the society such as widows, orphans and disabled.
- Sensitization rallies, drives and plays on socially relevant themes like female foeticide, tree plantation, dowry, drug addiction, cleanliness, digitization etc.
- Imparting vocational training to the underprivileged sections of society.

Evidence of Success

Every year a good number of students participate in aforementioned activities to extend the benefits of their education, knowledge and awareness towards the disadvantaged sections of society.

Some distinct achievements during the academic session 2019-20:

1. To spread the message of cleanliness, Swachhata *Pkhwara* was celebrated from 14th August 2019 to 1st September 2019. Nearly 250 volunteers participated in the 15-day event which was inaugurated by organizing the *Swachhta* Oath-taking ceremony.
 - The volunteers visited the adopted village of Malawali for creating awareness regarding personal and environmental hygiene. Further, competitions like essay writing, poster making were held. A Tree Plantation Drive was organised, awareness rally and rainwater harvesting were held to make the students aware about cleanliness of environment and nature.
 - An essay writing competition was organised on “E –Waste Management a step towards a better Economy”.
 - A 3-day cleanliness and Environmental Sustainable Development Camp was organised in *Malawali* under the *Unnat Bharat Abhiyan*, a flagship program of MHRD.

- Volunteers attended a DBT-sponsored workshop on vermicomposting and manure making, organized by Dr. Adarsh Pal Vig, Head, Department of Botanical and Environmental Sciences, Guru Nanak Dev University. A series of lectures on self-hygiene, and menstrual hygiene were given to the inmates of the village and the students of primary and secondary school of *Malawali*.
 - A visit was organised at CIPET centre institute of plastic and engineering technology department of chemical and petrochemical ministry of chemicals and fertilizers, Government of India where the volunteers were taught about wealth from waste and how well the plastic can be recycled.
 - A seminar on traffic awareness was held on 27th August, 2019 in the college premises which was presided over by delegates from the traffic department of the city namely, ASI S. Arwinder Pal Singh (I/C of traffic education cell), Inspector Paramjeet Singh (I/C *Saanjh Kendra*) and Mr. Satwal Singh. Students were made aware of the benefits of wearing helmets and following traffic rules.
 - A Poster making competition was organized in college in which the volunteers made the posters on the theme “Innovative ways for spreading the message of Hygiene”.
 - A lecture was organized to create awareness about rain water harvesting.
 - The NSS and NCC units of the college also organized a tree plantation drive as a part of *Swachta Pakhwada* Scheme to convey the significance of preservation of environment.
 - The volunteers interacted with class 4 employees on the twin bin system.
2. The NSS Unit of the college observed a Vigilance Awareness Week in compliance with CVC guidelines, from 26th October, 2019 to 31st October, 2019 to spread awareness against corruption amongst the general public.
 3. The NSS Unit of the college organized an awareness rally in 20 nearby villages of Amritsar to create awareness among the farmers about the ill-effects of stubble burning.
 4. To inculcate a spirit of community service among the volunteers, a special 7-Day NSS camp was organised wherein the students visited IVE (Initiative for Viable Education) School and Guru Ramdas Kusht Ashram and service among the volunteers. The volunteers distributed soaps, clothes, food items to the 130 families living in Kusht Ashram. A dance workshop and a quiz competition were organized at the IVE School. Nearly 120 notebooks made by the Kora Kagaaz club of the college were also distributed there.
 - Further, they visited Government Middle School and Government Elementary School, *Malawali*, Amritsar and acquainted the students with certain designing and painting techniques and taught some useful topics of Chemistry and Physics.
 - Christmas was also celebrated with them and 150 students were given note-books, pens and eatables. 12 trees namely *molsari*, *srimol*, *swanjana* and *amaltass* were planted in the village in collaboration with *Nanhi Chaan*.
 5. In order to sensitise the volunteers to the problems of senior citizens and finding ways and means to solve them, the NSS Units of the college visited Guru Ram Das Old Age Home to have an interaction with the elderly inmates.
 6. The college organised a two-day visit to its five adopted villages namely Malawali, Tabowali, Mirakot Kalan, Mirakot Khurd and Gumtala Suburban under the scheme of Unnat Bharat Abhiyan launched by MHRD (Ministry of Human Resource Development). The students of elementary schools of Malawali and Mirakot kalan were made aware about environmental conservation and personal hygiene. Various items such as blackboards, chalks, toiletries, mats, stationery, story books, novels, dustbins, menstrual kits, and eatables were distributed among the students.
 7. The NSS unit of the college organised various activities under the Buddy Programme Scheme launched by the Government of Punjab to spread awareness about the harmful

effects of drugs and make Punjab a drug free state in *Guru Ramdass Khusht Ashram* and at the secondary school of one of the adopted villages of the college, Malawali.

8. The college organized a two-week long 'Female Tourist Guide'- Training Programme, in collaboration with the Department of Women and Child Development, Punjab, for 300 girls under the *Beti Bachao Beti Padhao* Scheme to impart training to girls who wish to make a career in the tourism industry.
9. To combat the pandemic, NSS volunteers of the college organized a series of events to spread awareness about the COVID-19 pandemic via online mode during the whole month of May, 2020. A video giving tips on mask preparation was also uploaded by the volunteers to counter the pandemic.

Problems Encountered

The college students are forever geared for social outreach and philanthropic activities. While performing these activities, their classes are missed. However, by attending extra classes/remedial classes, they make good their loss. Further, in the wake of COVID-19, students have struggled to balance between serving the society and taking a personal risk. Also, the indispensable lockdown stifled their benignant spirit.

II Best Practice

Title of the Practice: Imparting leadership skills to students.

Goal

The College is committed to impart the values of responsibility, initiative and decision-making to its students. This practice inculcates leadership skills, such as commitment, dedication, accountability, honesty, vision and creativity in the students.

The Context

There is cut-throat competition in the current world and to survive students need to develop global competencies to meet the demands of the changing scenario successfully. Schools and colleges have to inculcate leadership skills in students so that they are able to move in sync with the changing world.

The Practice

The college has various committees, clubs and societies to develop leadership skills among the students. All the student bodies aim at grooming the future leaders of the country.

Student Council: The institution has a very vibrant Student Council functioning as a pyramid like structure with the Head girl on the top, followed by 9 joint head girls and 3 assistant head girls from different streams. The members of the student council are the elected class representatives who have, in turn, been chosen by the section representatives who are also on the body of the student council. Other members include merit holders and in charges of various clubs and societies. It is ensured that all the members of the student council are role-models. The major activities of the student council are:

- To organize functions like Talent Hunt and Farewell party for outgoing classes
- To conduct the assembly, maintain discipline and cleanliness in the institution
- To bring the grievances of the students to the notice of the authorities and give healthy suggestions for betterment of student community.
- During COVID-19 Lockdown, students took initiative to make the transition from offline to online mode of teaching smooth.

Scholars Club: The scholars club comprises merit holders who have won top slots in the university examinations. The teachers of various faculties interact with the members of the club at regular intervals. The members of the Scholars Club update the faculty regarding their academic progress, highlighting the problem areas where any kind of help from the institution is required.

Editorial Board: Every section of the college magazine has a Student Editor who helps source articles from the students and also assists in editing the college magazine *Shachi*. They write editorials on the crucial issues of life. These assignments enhance their creative skills.

Library Committee: The library committee has a number of student volunteers who help the readers access books and ensure security and discipline in the library. The volunteers are always willing to lend a helping hand to the differently-abled. These tasks inculcate leadership qualities and instil a sense of responsibility in them.

Hostel Committee: The hostel committee has a number of student representatives who take decisions regarding the functions to be organized, maintenance of discipline and cleanliness in the hostel. The student representatives are also involved in planning the menu of the Hostel Mess. They work in close cooperation with the wardens of the college hostel. By the time they leave hostel, they are seasoned leaders.

Discipline Committee: This is a student force that is always on its toes helping in the routine functioning of the college by maintaining discipline on the college campus during their free periods. The committee is comprised of a president, vice president, a secretary and a joint secretary. The committee members contribute to maintenance of discipline in all the important functions and activities of different departments of the college. While discharging their discipline duty, they acquire those special leadership skills required for running big institutions.

Mess and Canteen Committee: Members ensure that healthy food cooked in hygienic conditions is served to the students at reasonable prices.

- Members review the rates annually.
- Wide varieties of foods are served keeping in mind the nutrition value. For example, there is a fresh juice corner and a milk booth on the campus.
- Students are deputed in and around the canteen area to ensure fair price and hygiene.

Evidence of Success

Every year a good number of students act as in charges of various committees, clubs and societies and carry out various activities and develop various leadership skills, such as, commitment, dedication, accountability, honesty, vision and creativity.

During the academic session 2019-20, members of Student Council assisted in organizing functions like *Nav Bahaar* Fresher's Fiesta 2019, 50th Annual Awards Day etc. Student Editors of the college magazine *Shachi* helped source articles from the students and also assisted in editing during the academic session 2019-20. Members of the Library Committee helped the readers access books even during the difficult time of COVID-19. Members of the Scholars Club held meetings with the teachers in charge and updated the faculty regarding their academic progress, highlighting the problem areas where any kind of help from the institution is required and continued to do so virtually during the COVID-19 lockdown. Members of the Hostel Committee helped in the maintenance of discipline & cleanliness in the hostel and

facilitated easy evacuation of the hostels during COVID-19 Emergency. Members of mess and canteen committee made a huge contribution in maintaining the quality of food and rates.

During the academic session 2019-20, the students developed and exhibited the qualities of commitment, integrity, dedication, accountability and decision.

Some distinct achievements during the academic session 2019-20

Exhibiting leadership skills of responsibility, initiative, decision-making, vision and creativity:

- Muskan Marwaha, B.Com. Sem-V, Mannat Mahajan, BBA Sem-V, Nishtha Takiar, M.Com Sem-I, Vanshika Sareen, B.Com. Sem-V, Simran Mahajan, B.Com. Sem-V, Deeksha, B.A. Sem-III, Khwaish, B.A. Sem-I, Mehak Sharma, M.A. Sem-I, Arshdeep, M.Com. Sem-I, Navjot, M.Com. Sem-I, Harleen Kaur, B.A. Sem-V, Anshita, BBA Sem-I organized a 7 Day Camp in the adopted villages Malawali and Tabowali
- Geetanjali, BA Sem-V acted as President of Dance Club.
- Rupam, BA Sem-V acted as President of Music Vocal Club.
- Avleen, BA Sem-V acted as President of Music Instrumental Club.
- Varinda khanna , P.G.D.C.A. acted as President of Theatre Club.
- Vanshika Sharma, B.D. (Multimedia) acted as Joint Secretary of Theatre Club
- Mehak Sharma, M.A. Eng Sem-I acted as President of Youth Welfare.
- Vanshika Sareen, B.Com. Sem-V acted as Joint Secretary of Discipline Committee
- Nishtha, M. Com Sem-I, Arshdeep Kaur, M. Com Sem-I, Navjot Kaur, M. Com Sem-I and Muskan Marwaha, B.Com, Sem-V assisted in Theater Items in Youth Festival.
- Lakshmi, BA Sem-V, acted as President of NCC Army Wing
- Jasmine, M.M. Sem-I, acted as Vice President of NCC Army Wing.
- Cadet SGT Parul acted as President of NCC Air Wing
- Cadet SGT Jyoti acted as Vice President of NCC Air Wing
- Akshita, BA sem-V acted as President of Red Cross.
- Muskan Marwaha, B.Com. Sem-V acted as President of the NSS, Member NSS Core Committee and Member of Organizing Committee of NSS.
- Nishtha, M.Com. Sem-I, Muskan Marwaha, B.Com. Sem-V, Mannat Mahajan, BBA Sem-V and Vanshika Sareen, B.Com. Sem-V acted as President, Vice-President, Secretary and Joint Secretary of the Discipline Committee respectively.
- Harleen, B.A. Sem-V, Ramneek , B.Sc. Sem-V, Isha Thakur , B.Voc. Sem-V, Muskan Mittal , BBA Sem-V, Naviya Khanna , B.Com. Sem-V and Geetanjali Kapoor , B.A. Sem-V acted Assistant Head Girls.
- Kiranbir, MA Sem-III, Jyotsna Babbar, M.A. JMC Sem-III, Tania, BA Sem-V, Mansi Chawla, BA Sem-V, Anshita, BA Sem-V, Riya, BBA Sem-V, Muskan Mittal, BBA Sem-V, Shazia, BA Sem-V, Nandini, B.Sc. Medical Sem-V, Jyotsna Verma, M.Sc. Computer Science Sem-III, Ashma, BFA Sem-V and Gurpreet, B.D. Sem-VIII acted as Student Editors of the college Magazine.

During 2019-20, the following student of Multimedia performed leadership roles:

- Sai Divya Parmar of B.Des. Multimedia Sem-IV acts as an MD at Cosmo Consultants.
- Ashima of B.Des Multimedia Sem-VI works at Digikaps as Graphic Designer
- Nainaa Mehra of B.Des Multimedia Sem-VIII works at KBC as International Speaking trainer
- Kriti Dutt of B.Des Multimedia Sem-VIII works at KBC as International Graphic Designer

- Ayushi Gupta of B.Des Multimedia Sem-VIII works at Associated Enterprises as Graphic Designer
- Garima Aggarwal of B.Des Multimedia Sem-VIII works at House of Printing as Graphic designer
- Ridhi Gupta of B.Des Multimedia Sem-VIII works at Pixelsor as Graphic Designer
- Phalguni Arora of M.Design Multimedia Sem II works at Duggal Infotech Senior as graphic designer
- Yashmeet Arora of M.Design Multimedia Sem II works at Mehra Processors as Textile designer
- Konica Prashar of M.Design Multimedia Sem II works at Mehra processors as Textile Designer
- Nandini Nischal of M.Design Multimedia Sem II works at RMX Industries as Graphic designer
- Charu Mahajan of M.Design Multimedia Sem II works at Gráphicos as Co-founder
- Janvi Kalra of M.Design Multimedia Sem II works at Sethsonsindia as Graphic Designer
- Lavina Duseja of M.Design Multimedia Sem IV works at Infinite Thinking Solutions as Brand developer & Communication Designer

During 2019-2020, PG Dept. of Journalism & Mass Communication honed the leadership skills of the following students as a result of which:

- Devika Jain works as a News Anchor at Fastway News, Amritsar.
- Manshu works as a Fundraiser at UNICEF, Chandigarh.
- Himakshi works as a Content Writer at Pepper Media, Bengaluru.
- Chanchal works as Anchor, Live, Amritsar.
- Dinkle Popli works as an English Sub-Editor at Dainik Savera TV, Jalandhar.
- Vriti Madaan works as a Trainee at Webberz, Amritsar.
- Mahima works as a CSA in RBL bank in Teleperformance, Mohali.
- Chandni works as a CSA in RBL bank in Teleperformance, Mohali.
- Jasreen works as a Voice over Artist at KME Studio, Mumbai.
- Ashima works as a Social Media Marketing Intern, Amritsar.
- Kawalpreet Kaur works as an Anchor at PTC News, Mohali.