

Minutes of Meeting held on 18th Dec 2018 at 11:30am

Minutes of the meeting of IQAC held on 18th Dec. 2018 at 11:30am at Meeting Room, BBK DAV College for Women, Amritsar.

Attendees:

1. Mrs. Rajni Mehra
2. Mrs. Poonam Kohli
3. Dr. Seema Jaitley
4. Dr. Simardeep
5. Mrs. Kamayani
6. Mr. Hardeep Singh
7. Dr. Poonam Khullar
8. Mr. Sanjeev Sharma
9. Mrs. Sukhbir Kaur
10. Mr. Ratanjit Singh
11. Mrs. Ravi Lochan
12. Mr. Sher Singh
13. Mr. Kapil Thukral

Absentees:

1. Mrs. Manju Duggal
2. Dr. Priyanka Bassi
3. Dr. Nidhi Aggarwal
4. Mr. Sudershan Kapoor
5. Mr. Vipin Bhasin
6. Mrs. Neelam Khanna
7. Mrs. Bimal Bassi

Agenda:

1. Confirmation of the minutes of the last meeting.
2. Review of the activities organized in the session till Dec. 2018.
3. Student Satisfaction Survey.
4. Student database for maintenance of records of those who have qualified exams like NET/ SET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOFEL/ Civil Services/Govt. Services.
5. Faculty Development Program
6. Any other matter with the consent of the chair

Minutes

1. Confirmation of the minutes of last two meetings:

The minutes of the last meeting were read out by coordinator Mrs. Rajni Mehra.

2. Review of the activities organized in the session till Dec., 2018. All the departmental and the key institutional activities were reviewed by the IQAC committee.

3. Dean, Students Council and her team were given the responsibility to get the student satisfaction survey forms filled well in time.

4. All HODs were directed to maintain a student database comprising names and Roll numbers of all students who qualified exams like NET/ SET/ SLET, GATE/ etc.

5. It was decided that college will organize a 7-day faculty Development programme in the month of Feb., 2019 out of UGC Grant. Mr. Anurag Gupta and Mrs. Jaspreet Bedi from Department of Computer Science were appointed as convenor and Co-convenor of FDP respectively.

6. At the end, the IQAC coordinator congratulated the Principal and the whole BBK team for winning Overall Championship in the Inter-Zonal Youth Festival of Guru Nanak Dev University after a gap of 19 years. The college had already won the Championship trophy in the Zonal Youth Festival of GNDU this year too, as in the past almost two decades.

7. Next Meeting:

Coordinator Mrs. Rajni Mehra was directed to call the next meeting of IQAC in July, 2019.

Amritsar
18 Dec, 2018

Principal Dr. Pushpinder Walia
Chairperson

Mrs. Rajni Mehra
Coordinator