

Minutes of Meeting of IQAC

Minutes of the meeting of IQAC held on 14th December 2016 from 11:00 a.m. to 2:00 p.m. at Conference Room, BBK DAV College for Women, Amritsar.

Attendees:

1. Chairperson Principal Dr. Pushpinder Walia
2. Coordinator Mrs. Poonam Kohli
3. Sh. Sudarshan Kapoor
4. Sh. Vipin Bhasin
5. Dr. Simar deep
6. Mrs. Manjot Sandhu
7. Dr. Seema Jaitly
8. Dr. Anita Narendra
9. Mrs. Rajni Mehra
10. Mrs. Kamayani
11. Dr. Sushma Manocha
12. Mrs. Rashmi Kalia
13. Dr. Anjana Bedi
14. Mrs. Mandeep Sokhi
15. Mr. Devinder Sharma
16. Mr. Shiv Kumar
17. Mr. Rattanjit Singh

Absentees:

1. Mrs. Neelam Khanna
2. Dr. Adarsh Pal
3. Mrs. Manju Duggal
4. Dr. Neenu Malhotra
5. Dr. Poonam Rampal
6. Mr. Sundeep Zuthshi

Agenda

1. Confirmation of the minutes of the last meeting (February 2016), copy enclosed.
2. Review of the activities organized in the year 2016
3. Suggestions to be sought on the following points:
 - a. Golden Jubilee Celebrations of College in 2017
 - b. Start of new courses and measures to be taken to increase intake in the existing courses
 - c. Innovative classroom skills for quality improvement of the institution
 - d. Increasing the strength in the self-financing courses
4. Any other matter with the consent of the chair

Minutes

1. Confirmation of the minutes of the last meeting

The minutes of the last meeting were read out by Co-ordinator Mrs. Poonam Kohli and confirmed.

2. Review of the activities organized in the year 2016

All the departmental and the key institutional activities were reviewed by the IQAC Committee.

3. Suggestions to be sought on important issues

The following suggestions were given on the four points mentioned in the agenda:

a. Golden Jubilee Celebrations of College in 2017

Regarding Golden Jubilee Celebrations of College in 2017, the following suggestions were given:

- Seminars & poetical symposiums to be held.
- Workshop by Arya Yuvti Sabha to be organized.
- Golden Jubilee Lecture Series by the 50 renowned speakers to be organized.
- Alumni meet to be organized in which alumni of the last fifty years to be invited.

- A special Fashion Show to be organized by the Department of Design on the Golden Jubilee of the College, grand finale of which to be held in November. Themes of all the previous fashion shows held so far to be incorporated in the Golden Jubilee Fashion Show.
- Documentaries on the history and the growth of the college (1967-2017) to be made.
- Golden Jubilee celebrations to span over the whole year (2017).
- List of invitees/donors to be chalked out.
- Family of donors of the land for the college to be honoured.
- Golden Jubilee Lectures Series to be delivered by the renowned artists, economic, political, social and literary icons to be published.

b. Start of new courses and measures to be taken to increase intake in the existing courses

On this issue, the following suggestions were offered:

- Department of Fashion Design and Department of Textiles to be merged.
- BA Honours in the subjects, such as, Psychology, English to be applied for.

c. Innovative classroom skills for quality improvement of the institution

With regard to Innovative classroom skills for quality improvement of the institution, it was generally agreed that:

- Training Session for teachers should be organized so as to acquaint them with the use of smart boards.
- Interactive teaching should be promoted.
- Multimedia presentation of lectures should be encouraged.

d. Increasing the strength in the self-financing courses

On the issue of increasing the strength in the self-financing courses, it was decided that:

- Himachal Pradesh to be explored for new admissions.
- Students from the foreign countries to be motivated for taking admission in the college.
- Career Fest to be organized.

4. Any other matter with the consent of the chair

The following matters were considered at length:

- All the UG/PG courses would be well-publicized.
- Website of the college would be upgraded.
- Digital Payment Option Consultancy Cell would be set up.
- Students would be deputed to train villagers to make e-payments.
- Link on the college website would be created for making e-payments.
- E-publication would be introduced.
- Swipe machines would be installed in the canteen and the cafeterias for payment.
- Psychology Counseling Cell would be set up on the nominal payment basis as per the NAAC recommendations.
- In sync with the motive of earning through consultancy, Consultancy Cell (Teachers and Students Cell) would be set up.
- Students would be given life skills training. Martial art and judo training would also be imparted to them.
- Programmes on the life skills, such as, swimming and the first aid would be organized.
- The Community College Development Programmes would be emphasized & highlighted.

5. Next Meeting

Coordinator Mrs. Poonam Kohli was directed to call the next meeting of IQAC in March 2017.

Amritsar
14th December 2016

Principal Dr. Pushpinder Walia
Chairperson

Mrs. Poonam Kohli
Coordinator