BBK DAV COLLEGE FOR WOMEN, AMRITSAR
IQAC REPORT 2011-12 (SUBMITTED ONLINE)

1. Kindly provide the details of the institution

Name of Institution: BBK DAV College for Women

Year of Establishment of the Institution: 1967

Address Line 1: Lawrence Road

Address Line 2:

City/Town: Amritsar

State: Punjab

Postal Code: 143001

Email Address: bbkdavcw@yahoo.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2004

Current Grade: A+

CGPA: Nil

3. Institutional Status

Affiliated Permanent ▼

4. Contact Person Details

Name of Head of Institution: Dr. (Mrs.) Neelam Kamra

Contact Phone: 0183-2221757

Email: bbkdavcw@yahoo.com

Website URL: www.bbkdav.org

Name of IQAC Co-ordinator	Mrs. Manbir Kaushal
Email:	bkdavcw@yahoo.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	16
Post Graduate (MA/M.Sc./M.Com etc.)	12
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	7
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	1
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	5
New programes designed	2
Programes under revision	0
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	2
Number of NAAC peer team recommendations implemented	6
Number of UGC/any other expert committee recommendations implemented	8
Number of review committee recommendation under implementation	0

Number of NAAC peer team recommendations under implementation	4
Number of UGC/ any other expert committee recommendations under implementation	4

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	177
Total faculty on rolls	177
Faculty added during the year	9
Faculty positions vacant	0
Faculty left during the year	5
Total number of visiting faculty	0
Total number of guest faculty	2

8. Qualification of Faculty

PhD and Above	18
MPhil	34
Masters	125
Any other (Specify)	0

9. Faculty qualification improvement

PhD awarded to existing faculty	2
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	33
Administrative staff (Actual strength)	33
Added during the year of reporting	0
Left during the year	2
Number of posts vacant	0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	10
Technical Support Staff (Actual strength)	10
Added during the year	0
Left during the year	1
Number of posts vacant	0

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	11	10	2004

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	9
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	9
Number of Administrative Staff in IQAC	3
Number of Technical Staff in IQAC	1
Number of Management Representatives	2
Number of External experts in IQAC	2
Number of any other stakeholder and community representatives	0

14. IQAC Meetings

Number of IQAC meetings held during the year	3

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ▼

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed
```
5
```

Number of value added programmes proposed
```
0
```

Number of skill oriented programmes proposed
```
0
```

Number of faculty competency and development programmes proposed
```
12
```

Number of other staff development programmes proposed
```
5
```

Number of student mentoring programmes proposed
```
5
```

Number of co-curricular activities proposed
```
6
```

Number of inter departmental cooperative schemes proposed
```
2
```

Number of community extension programmes proposed
```
10
```

Any other programmes proposed (Specify)
```
3
```

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented
```
3
```

Number of value added programmes implemented
```
0
```

Number of skill oriented programmes implemented
```
0
```

Number of faculty competency and development programmes implemented
```
8
```

Number of other staff development programmes implemented
```
3
```

Number of student mentoring programmes implemented	3
Number of co-curricular activities implemented	4
Number of inter departmental cooperative programs implemented	2
Number of community extension programmes implemented	10
Any other programmes suggested that are implemented (Specify)	2

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	7
Number of participants from the institution	456
Number of particpants from outside	72
Number of external experts invited	21
Number of external conferences/seminars/ workshops on institutional quality attended	57
Number of events conducted with IQACs of other institutions as collobrative programes	0

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	0
Amount Received from any other source including the college	0

management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

* Designing curriculum of new courses such as M.Sc. Internet Studies and Masters in Tourism Management
* Faculty Development Programmes such as seminars, conference etc.
* Physics lab, new Sports Hostel , Bank Building and a Computer lab has been added to infrastructure

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	2
Number of faculty members involved in curriculam restructuring/revision/syllabus development	19
Number of programes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	165
Average percentage of attendance of students	65
Percentage of classes engaged by guest faculty and temporary teachers	67
Number of self financed programmes offered	21
Number of aided programmes offered	12
Number of programmes discontinued during the year	1

23. Whether any systematic student feedback mechanism is in place ?

Yes ▼

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

43

25. Is feedback for improvement provided to the faculty?

Yes ▼

Please enter a positive number/0 if NA or Nil.

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

0

Number of minor research projects undertaken during the year

4

Number of major ongoing projects

3

Number of minor ongoing projects

4

Number of major projects completed

3

Number of minor projects completed

4

Number of major project proposals submitted for external funding

3

Number of minor project proposals submitted for external funding

5

Number of research publications in peer reviewed journals

8

Number of research publications in international peer reviewed journals

3

Number of research publications in national peer reviewed journals

3

Number of research papers accepted for publication in international peer reviewed journals	3
Number of research papers accepted for publication in national peer reviewed journals	3
Average of impact factor of publications reported	5
Number of books published	6
Number of edited books published	1
Number of books (single authored) published	2
Number of books (coauthored) published	3
Numbers of conferences attended by faculty	6
Number of international conferences attended	1
Number of national conferences attended	5
Number of papers presented in conferences	9
Number of papers presented in international conferences	7
Number of papers presented in national conferences	2
Number of conferences organized by the institution	1
Number of faculty acted as experts resource persons	1
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons - national	1

Number of collaborations with international institutions	0
Number of collaborations with national institutions	4
Number of linkages created during the year	8
Total budget for research for current year as a percentage of total institution budget	1
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	1
Number of PhDs awarded during the year	1
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	57

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1940
Actual enrollment during the year	3951
Student dropout percentage during the year	4
Success percentage in the final examination across the courses	94
Number of academic distinctions in the final examination and percentage	317
Number of students who got admitted to institutions of national importance	550
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	27
Number of students qualified GATE/ CAT/ other examination	0

(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

Yes ▼

29. Student participation, if response is yes to Qn. 27

Number of students
participated

11

30. Does student counselling and guidance service exist ?

Yes ▼

31. Student participation, if answer to Qn. 29 is yes

Number of students
participated

25

32. Career Guidance

Number of career
guidance
programmes
organized

2

Percentage of
students participated
in career guidance
programmes

10

33. Is there provision for campus placement?

Yes ▼

34. If yes to Qn. 32

Number of students
participated in
campus selection
programmes

280

Number of students
selected for
placement during the

149

year

35. Does gender sensitization program exist ?

Yes ▾

36. If Answer is Yes to Qn 34

Number of
programmes
organized

1

37. Student activities

Number of students
participated in
external cultural
events

264

Number of prizes
won by students in
external cultural
events

230

Number of cultural
events conducted by
the institute for the
students

87

Number of students
participated in
international sports
and games events

5

Number of students
participated in
national level sports
and games events

137

Number of students
participated in state
level sports and
games events

144

Number of students
participated in
university level
sports and games
events

435

Number of prizes
won by students in

1

international sports , and games events

Number of prizes won by students in national level sports and games events	81
Number of prizes won by students in state level sports and games events	72
Number of prizes won by students in university level sports and games events	349
Number of sports and games events conducted by the institute for the students	42

38. Composition of students

Percentage of Scheduled Caste	0.0025
Percentage of Scheduled Tribe	0
Percentage of other backward communities	0
Percentage of women students	100
Percentage of physically challenged	0
Percentage of rural students	15.79
Percentage of urban students	84.20

39. Scholarships and Financial Support

| Number of students availing financial support | 1084 |

from the institution

Amount disbursed as
financial support from the
institution

4686619

Number of students
awarded scholarship from
the institution

352

Number of students
received notable
national/international
acheivements/recognition

161

40. Student initiatives

Number of
community upliftment
programmes initiated
by students

10

Number of literary
programmes initiated
by students

1

Number of social
action initiatives
based on science /
environment initiated
by students

3

Number of student
research initiatives

2

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

```
* Continuous Internal Assessment
* 100% student feedback
* Industrial visits
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45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others
(enter the respective details corresponding to the serial numbers)

```
1. Payroll, tax, fee, PF etc. is computerized
2. Information about different courses is uploaded onto website of the college.
3. Student record from admissions to examination has been computerized.
```

47. Existence of learning resource management

	Yes	No
e-database in library		
ICT and smartclass room		
e-learning sources (e-Books, e-Journals)		
Production of teaching modules		
Interactive learning facilities		

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	1926972
Alumni contribution	128485
Wellwishers	40485

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	3973927
Amount spent for student welfare	1592164
Amount spent for staff welfare	459005

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty		
Students		
Staff		

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	5
Number of grievances resolved	5

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	20
Number of grievances resolved	20

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	2
Number of grievances resolved	2

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

* Well-equipped infrastructure reflected by modern technology.
* Laborious students and committed faculty focused towards academic pursuits.
* Extra-curricular & sports activities.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

* Less publication of research articles in standard referred journal with high impact factors
* Lack of space at parking
* Limited research activity in arts & social sciences.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

* Strengthening curriculum to meed the needs of industries and to help the students to pass the NET/SLET/CSIR/GATE exams.
* Opening of more Postgraduate courses.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

* Reversing a declining trend of girls in humanities/medical stream through motivation.
* Bringing girls into mainstream by motivating them.

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

* Introduction of new courses
* Revamping the curriculum

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

* NAAC assessment helps us discover our strengths and weaknesses.
* It puts us on the right path to move forward to achieve our goals and objectives.
* It helps us redesign the curriculum.
* It helps us improve the quality of syllabus to suit to the needs of industries.
* Grants from NAAC go a long way in developing infrastructure of the college.
* Accreditation A grade by NAAC spurs the college on to go in for excellence.

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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