The Annual Quality Assurance Report (AQAR) of the IQAC 2015-16

Part – A

1. Details of the Institution

1.1	Name of the Institution	:	BBK DAV College For Women
1.2	Address Line	:	Lawrence Road
	City/Town	:	Amritsar
	State	:	Punjab
	Pin Code	:	143001
	Institution e-mail address	:	info@bbkdav.org, bbkdavcw@gmail.com
	Contact Nos.	:	0183-2221757
	Name of the Head of the Institution	:	Dr. Pushpinder Walia
	Tel. No. with STD Code	:	0183-2221757
	Mobile	:	9878422322
	Name of the IQAC Co-ordinator	:	Mrs. Poonam Kohli
	Mobile	:	+91 9417469628
	IQAC e-mail address	:	info@bbkdav.org, bbkdavcw@gmail.com
1.3	NAAC Track ID	:	PBCOGN11252
1.4	Website address	:	www.bbkdav.org
	Web-link of the AQAR	:	www.bbkdav.*org/bbkdavwebsite/userfiles/ file/AQAR2015-16.pdf*

1.5 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A+	91.00%	2004	5 Years
2	2nd Cycle	A	3.5	2014	5Years
4	3rd Cycle				
5	4th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY | 11/10/2004 |

1.7 AQAR for the year : | 2015-16 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (for example AQAR 2010-11submitted to NAAC on 12-10-2011)

    i. AQAR 2011-12 submitted to NAAC on 30.09.2013

    ii. AQAR 2012-13 submitted to NAAC on 28.05.2014

iii.   AQAR 2013-14 submitted to NAAC on 03-06-2015

iv.   AQAR 2014-15 submitted to NAAC on 22-06-2016

1.9   Institutional Status

University   State   NA   Central   NA   Deemed   NA   Private   NA

Affiliated College   Yes   √   No

Constituent College   Yes   No   √

Autonomous college of UGC   Yes   No   √

Regulatory Agency approved Institution   Yes   No   √
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   Men   Women   √

                       Urban   √   Rural   Tribal

Financial Status   Grant-in-aid   UGC 2(f)   √   UGC 12B   √

           Grant-in-aid +Self Financing   √   Totally Self financing

1.10   Type of Faculty/Programme

Arts   √   Science   √   Commerce   √   Law   PEI(Phy.Edu)

TEI (Edu)   Engineering   √   Health Science   Management

Others   (Specify)   (1) Visual & Performing Arts   (2) Arts &Social Sciences
                      (3) Faculty of Life Sciences   (4) Faculty of Language

1.11   Name of the Affiliating University   Guru Nanak Dev University, Amritsar
       (*for the Colleges*)

1.12   Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University   NO

University with Potential for Excellence   NO   UGC-CPE   √

DST Star Scheme   NO   UGC-CE   NO

UGC-Special Assistance Programme   NO   DST-FIST   NO

UGC-Innovative PG programmes   √   Any other *Specify*)   DBT Star Scheme

UGC-COP Programmes   √

2. IQAC Composition and Activities

2.1 No. of Teachers — 15

2.2 No. of Administrative/Technical staff — 03

2.3 No. of students — 02

2.4 No. of Management representatives — 02

2.5 No. of Alumni — 02

2.6 No. of any other stakeholder and community representatives — 00

2.7 No. of Employers/ Industrialists — 00

2.8 No. of other External Experts — 01

2.9 Total No. of members — 25

2.10 No. of IQAC meetings held — 02

2.11 No. of meetings with various stakeholders: No | 02 | Faculty | √

Non-Teaching Staff | √ | Students | - | Alumni | - | Others | √

2.12 Has IQAC received any funding from UGC during the year? If yes, mention the amount

Yes | | No | √

2.13 Seminars and Conferences (only quality related)

I. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Nos. | 46 | International | | National | | State | | Institution Level | √

II. Themes:

1. Training the students in various life-saving skills and First Aid measures.
2. Demonstrating the use of various types of lenses and mirrors used in clinical diagnostics.
3. Explaining the methods of estimating the nutrient content in vermicomposting.
4. Spreading awareness among graduate students regarding various career opportunities.
5. Demonstrating surface techniques in Interior decoration, Fabric painting, Block printing, Tie-dye, Meenakari, Roller texture etc.
6. Imparting awareness to students regarding road safety and traffic rules.
7. Generating awareness among students regarding various laws relating to women safety & security.
8. Orienting students towards innovative emotional competent and confident mind set.
9. Acquainting students with various styles of embroidery and its different tools and techniques.
10. Familiarizing the students with murals and various miniature paintings.
11. Providing tips to students regarding social entrepreneurship, expertising beats, page makeup and personality development.
12. Giving an insight to the students into the pre-production stage of film making, script writing, screen play and role of various crew members in film making.
13. Acquainting students with various new jewellery designs.

2.14 Significant Activities and contributions made by IQAC
1. To cultivate the value of hard work among students.
2. To expedite the critical perception of faculty.
3. To motivate the students in exhibiting their hidden talents.
4. To make students socially responsible.
5. To promote the feeling of self-dependence among students.
6. To support students in shaping their marketing, employment and communication skills so as to open for them new doors to various job opportunities.

2.15 Plan of Action by IQAC/Outcome

Following is the plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

Plan of Action	Achievements
Department of Zoology, Chemistry, Physics planned to organise DBT Sponsored workshops.	▪ Department of Zoology organized a workshop on CPR and Simple First Aid in Medical Emergencies on 4th Aug. 2015 to train the students in various lifesaving skills including Cardio Pulmonary Resuscitation (CPR) and other first aid measures. ▪ Department of Zoology organized a DBT & UGC sponsored workshop on Application of Optical Physics in Clinical Diagnostics on 7th Aug. 2015. ▪ Department of Physics organized a DBT sponsored workshop on Sensors and Solar Cell Technology on 25th Sep. 2015. ▪ Department of Physics organized a DBT sponsored workshop in collaboration with IISER, Mohali on Glimpses of Quantum World and Experiments for Physics Pedagogy on 3rd Oct. 2015. ▪ Department of Zoology and Physics organized a DBT & UGC sponsored Lecture cum workshop on the topic 'Morphology and Mechanics of Human Body' on 6th Oct. 2015. ▪ Department of Zoology organized a workshop on 'Nutrient Analysis in Vermicomposting' on 8th Oct 2015. ▪ Department of Zoology organized a two days' workshop on 'Immunodiagnostic Techniques' on 9th & 10th Oct. 2015. ▪ Department of Zoology organised a UGC & DBT sponsored workshop on 'Laboratory preparation of body fluids' on 16th Feb. 2016. ▪ Department of Chemistry organized a DBT sponsored workshop on 'Nano Fibers' from 1st – 2nd Mar. 2016
Department of Biotechnology planned to organise seminars and workshops.	▪ A Seminar on Biotechnology Interventions in Withania Somnifera was organized on 2nd Sep. 2015. ▪ Workshop on Solid Waste Management was organized on 29th Sept. 2015. ▪ Seminar on Various Spectroscopic Techniques was organized on 9th Oct. 2015.

	▪ Department of Biotechnology & Botany organized a workshop on Faculty Improvement Programme on 2nd Feb. 2016.
PG Department of Fashion Designing and Home Science planned to organise seminars and workshops.	▪ Workshop on Research and Portfolio Development was conducted from 24th – 26th July 2015. ▪ Workshop on textures was conducted from 28th - 31st July 2015. ▪ Workshop on Textures and Fabric Manipulation was conducted on 31st July and 1st Aug. 2015. ▪ Workshop on Fabric Painting was organized on 7th and 8th Oct. 2015 ▪ Workshop on Block Printing and Tie-dye was organized from 21st – 22nd Dec. 2015. ▪ Workshop on Basic Weaves and their Variations was organized from 4th – 6th Feb. 2016. ▪ Workshop on Stencil Printing was organized on 16th Feb. 2016. ▪ Two days' workshop on Batik Dyeing was organized on 25th and 26th Feb. 2016. ▪ Three days' workshop on Fabric Painting was organized from 3rd - 5th Mar. 2016.
Department of Cosmetology, Music, Dance, Political Science, Computer Science, Design, Fine Art and Journalism & Mass Communication planned to organise seminars and workshops.	▪ Department of Journalism & Mass Communication organized a workshop on Page Makeup on 25th July 2015. ▪ Department of Design organized a workshop based on Research Model, Design Thinking *Dekho-Socho-Karo* on 6th & 7th Aug. 2015. ▪ Department of Cosmetology organized a workshop on 'Nail Art' on 8th Aug. 2015. ▪ Department of Computer Science organized a one day seminar on Awareness of Career Opportunities for Graduates students in collaboration with TCS on 8th Sept. 2015. ▪ Department of Design organized a two days Zardozi Embroidery workshop on 9th & 10th Sept. 2015. ▪ Department of Design organized a seminar on 'Emerging Trends in Interior Decoration Materials and Techniques' on 15th Sept. 2015. ▪ Department of Design organized a workshop on Wilcom Software from 16th – 18th Sep. 2015. ▪ Department of Design organized a one day drawing and painting workshop on 19th Sep. 2015. ▪ Department of Fine Arts organized a workshop on pot making from 22nd – 25th Sept. 2015. ▪ Department of Fine Arts organized a Miniature Painting workshop from 22nd – 25th Sept. 2015. ▪ Department of Computer Science organized a seminar on Network Security on 10th Oct. 2015. ▪ Department of Design organized a Block Printing workshop from 2nd – 3rd Nov. 2015. ▪ Department of Design organized a two days Pidilite workshop from 4th – 5th Feb. 2016.

	▪ Department of Design organized a workshop on 'Traditional Embroideries' on 6th Feb. 2016. ▪ Department of Journalism & Mass Communication organized a seminar on 'Social Entrepreneurship' on 8th Feb. 2016. ▪ Women Empowerment Forum & Legal Literacy Club organized a seminar on introspection under the series *Log Kya Kahenge* on 13th Feb. 2016. ▪ Department of Music and Dance organized a four days' workshop on Mask Making from 16th – 19th Feb. 2016. ▪ Department of Music and Dance conducted a music workshop on 20th Feb. 2016. ▪ Department of Political Science organized a seminar on Traffic awareness on 20th Feb. 2016. ▪ Women Empowerment Forum & Legal Literacy Club organized a seminar on laws relating to women under the series *Log Kya Kahenge* on 1st Mar. 2016. ▪ Department of Journalism & Mass Communication organized a two days' workshop on Expertising Beats from 17th – 18th Mar. 2016. ▪ Department of Design organized a workshop on Batik Printing Techniques for the students of Fashion Design & B.Voc. Fashion Technology on 11th April, 2016. ▪ Department of Journalism & Mass Communication organized a seminar on Personality Development on 19th Apr. 2016. ▪ Department of Journalism & Mass Communication organized a three days' workshop on film production from 18th – 20th Apr. 2016.

2.16 Whether the AQAR was placed in body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Suggestions for various fields/activities were taken from members of IQAC for implementation in the coming session.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
PhD	-	-	-	-
PG	11	00	08	00
UG	18	01	09	00
PG Diploma	03	00	03	00
Advanced Diploma	01	00	01	01
Diploma	07	00	07	07
Certificate	09	00	09	09
Others	00	00	00	00
Total	**49**	**01**	**37**	**17**
Interdisciplinary	00	00	00	00
Innovative	01	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Majority of the courses and their curriculum is decided by university itself but in certain courses like M.Sc.(Internet Studies), MA (Commercial Art) and B.Voc. the curriculum is formulated by the faculty of the college.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	34
Trimester	-
Annual	-

1.3 Feedback from stakeholders

Alumni √   Parents √   Employers √   Students √

Mode of feedback:

Online ☐   Manual √   Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being a part of the affiliated university, faculty members of different departments of the college contribute to the revision and updation of syllabi by giving suggestions in the meetings of Board of Studies and faculty meetings. After the revision, changes are added in the proceedings of Academic Council for the current Session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	28	25	00	00

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the years

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
162	00	00	00	00	00	00	00	162	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	162

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminar/Workshop	03	38	07
Presented Papers	31	77	12
Resource Persons	02	01	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Advanced technological learning methods such as audio-visual aids, virtual library, projectors, smart boards etc. are used.
- Interactive teaching is offered through the audio-video technology.
- The spirit of social responsibility is developed in the students through regular community service programme.
- Moral education is emphasized by organizing inspirational and interactive programmes.
- Practical activities, such as filming, recording, interacting with resource persons are organized to make learning easier and student-friendly.

2.7 Total No. of actual teaching days during this academic year:-

159 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions).

Answer scripts are evaluated by the concerned teachers. Question papers and answers written by students are discussed in the class room. Students are made aware of their shortcomings and are suggested the required guidelines and answers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11	06	00

2.10 Average percentage of attendance of students: - 74%

2.11 Course/Programme wise distribution of pass percentage:

Name of Class	Total students	Distinction %	I %	II %	III %	Pass %
BA Sem- I	303	3.63%	16.50%	18.81%	5.61%	100%
BA Sem- III	201	7.46%	24.38%	33.33	4.48	100%
BA Sem-VI	171	8.18%	19.29%	21.63%	58%	100%
BA School of Hons. in Eng. Sem-I	25	32%	28%	44%	20%	100%
BA School of Hons. in Eng. Sem-III	28	0.28%	3.71%	42.86%	7.14%	100%
BA School of Hons. in Eng. Sem-V	22	0.25%	50%	45.45%	-	100%
BA School of Hons. in Eng. Sem – VI	22	9.09%	50%	31.8%	-	100%
B.Sc.(Bio.Tech) Sem- I	32	6.25%	28.12%	21.88%	-	100%
B.Sc.(Bio.Tech) Sem- III	27	33.33%	37.03%	7.41%	-	100%
B.Sc.(Bio.Tech) Sem- V	26	38.46%	46.13%	15.38%	-	100%
B.Sc.(Bio.Tech) Sem – VI	26	30.76%	50%	15.38%	-	100%
B.Sc. (Non.Med.) Sem-I	96	10.42%	20.43%	26.04%	1.04%	100%
B.Sc. (Non.Med.) Sem-III	82	7.32%	21.95%	41.25%	1.22%	100%
B.Sc. (Non.Med.) Sem-V	48	10.42%	41.67%	25%	4.08%	100%
B.Sc. (Non.Med.) Sem – VI	43	16.27%	37.20%	20.93%	-	100%
B.Sc. Medical Sem-I	126	57.14%	27.78%	14.28%	-	100%
B.Sc. Medical Sem-III	104	8.65%	33.65%	6.73%	-	100%
B.Sc. Medical Sem-V	58	29.31%	36.21%	24.14%	-	100%
B.Sc. Medical Sem – VI	53	13.20%`	45.28%	20.75%`	-	100%
B.Sc.Economics Sem-I	67	4.48%	7.46%	16.42%	8.95%	100%
B.Sc.Economics Sem-III	43	6.98%	27.91%	39.53%	18.64%	100%
B.Sc.Economics Sem-V	47	17.02%	44.68%	23.40%	2.13%	100%
B.Sc.Economics Sem - VI	42	14.28%	45.23%	26.19%	4.76%	100%
B.Sc. Computer Science Sem-I	69	4.35%	26.09%	27.54%	2.90%	100%
B.Sc. Computer Science Sem-III	47	14.89%	29.79%	34.04%	6.38%	100%
B.Sc. Computer Science Sem-V	65	4.62%	16.92%	36.92%	10.77%	100%
B.Sc. Computer Science Sem - VI	58	5.17%	24.13%	36.20%	5.17%	100%
B.Sc.IT Sem-I	14	28.57%	28.57%	28.57%	28.57%	100%
B.Sc.IT Sem-III	14	_	14.28%	35.71%	28.57%	100%
B.Sc.IT Sem-V	21	9.52%	52.38%	19.05%	-	100%
B.Sc.IT Sem - VI	20	5%	70%	-	-	100%
BCA Sem-I	93	6.45%	21.50%	16.13%	4.30%	100%
BCA Sem-III	75	10.67%	25.33%	42.67%	5.33%	100%
BCA Sem-V	79	16.45%	30.38%	27.85%	5.06%	100%
BCA Sem – VI	72	11.11%	56.94%	19.44%	_	100%
B.Com Regular Sem-I	306	12.42%	36.93%	38.56%	15.03%	100%
B.Com Regular Sem-III	154	4.54%	42.21%	40.26%	16.23%	100%
B.Com Regular Sem-V	177	3.39%	31.64%	45.20%	7.34%	100%
B.Com Regular Sem - VI	177	10.73%	49.71%	18.64%	0.56%	100%
B.Com Professional Sem-III	70	-	10%	35.71%	37.14%	100%
B.Com Professional Sem-V	123	11.38%	47.98%	36.58%	6.50%	100%
B.Com Professional Sem- VI	123	20.32%	43.90%	26.01%	0.81%	100%
BBA Part-I	92	3.26%	1087%	21.74%	3.26%	100%
BBA Part-III	61	18.03%	26.23%	32.79%	4.92%	100%
BBA Part-V	65	4.62%	41.54%	43.08%	9.23%	100%
BBA Part-Sem- VI	63	11.11%	50.79%	34.92%	1.58%	100%
BFA Part-I	18	83.33%	22.22%	-	-	100%
BFA Part-III	16	75%	12.5%	-	-	100%
BFA Part-V	17	70.59%	23.53%	-	-	100%
BFA Sem – VIII	12	-	33.33%	50%	8.33%	100%
Bachelor of Design Sem-I	66	66.67%	21.21%	19.70%	-	100%
Bachelor of Design Sem-III	55	47.27%	38.19%	1.82%	-	100%
Bachelor of Design Sem-V	59	45.76%	28.81%	15.25%	-	100%
Bachelor of Design Sem-VII	40	65%	15%	17-5%	-	100%
Bachelor of Design-VIII	39	5.12%	33.33%	41.02%	8.33%	100%
Bachelor of Multimedia Sem–I	34	44.12%	2.94%	-	-	100%
Bachelor of Multimedia Sem–III	24	83.33%	8.33%	-	-	100%
Bachelor of Multimedia Sem–V	23	86.96%	-	13.04%	-	100%
Bachelor of Multimedia Sem–VII	20	90%	15%	-	-	100%
Bachelor of Multimedia –VIII	20	-	40%	50%	10%	100%
B.Voc(Entertainment Tech) Sem-I	14	21.43%	28.57%	28.57%	-	100%
B.Voc(Theatre and Stage Craft) Sem-I	11	27.27%	-	-	-	100%
B.J.M.C –I	32	3.12%	9.38%	50%	12.5%	100%

B.J.M.C –III	19	-	10.53%	68.42%	21.05%	100%
B.J.M.C –V	16	25%	56.25%	6.25%	6.25%	100%
B.J.M.C – Sem – VI	15	13.33%	26.66%	66.66%	-	100%
M.Sc.-Fas Des & Merchandising Sem-I	21	76.19%	4.77%	-	-	100%
M.Sc.-Fas Des & Merchandising Sem-III	16	73.75%	12.5	-	-	100%
M.Sc.-Fas Des & Merchandising-IV	16	100%	-	-	-	100%
MJMC Sem–I	8	12.5%	25%	37.5%	-	100%
MJMC Sem–III	12	-	66.67%	33.33%	-	100%
MJMC –IV	12	-	58.33%	41.66%	-	100%
M.Com Sem–I	61	9.83%	52.46%	29.51%	-	100%
M.Com Sem–III	55	45.45%	52.73%	1.82	-	100%
M.Com –IV	55	34.54%	63.63%	3.63%	-	100%
MA Fine ArtsSem-I	20	60%	35%	-	-	100%
MA Fine ArtsSem-III	12	50%	41.67%	8.33%	-	100%
MA Fine Arts-IV	12	58.33%	41.66%	-	-	100%
MA English Sem-I	29	-	0%	58.62%	20.69%	100%
MA English Sem-III	32	-	3.12%	71.88%	6.25%	100%
MA English-IV	31	-	3.22%	58.06%	16.12%	100%
MA Punjabi Sem–I	18	-	16.67%	66.67%	5.55%	100%
MA Punjabi Sem–III	13	-	23.08%	53.85%	15.38%	100%
MA Punjabi –IV	13	-	30.76%	38.46%	7.69%	100%
MA Commercial Art Sem-I	10	80%	20%	-	-	100%
MA Commercial Art Sem-III	5	100%	-	-	-	100%
MA Commercial Art-IV	5	100%	-	-	-	100%
Master in Tourism Management Sem-I	17	52.94%	17.65%	11.76%	-	100%
Master in Tourism Management Sem-III	13	92.31%	7.69%	-	-	100%
Master in Tourism Management-IV	13	84.61%	7.69%	-	-	100%
Master in Multimedia Sem-I	12	-	-	-	-	100%
Master in Multimedia Sem-III	20	-	-	-	-	100%
Master in Multimedia-IV	20	85%	10%	-	-	100%
M.Sc Comp.Sc Sem-I	36	11.11%	50%	22.22%	-	100%
M.Sc Comp.ScSem-III	14	28.57%	50%	28.57%	-	100%
M.ScComp.Sc-IV	14	28.57%	57.14	28.57%	-	100%
M.Sc Internet Studies-I	19	36.84%	61.16%	5.26%	-	100%
M.Sc Internet Studies-III	18	72.22%	26.32%	-	-	100%
M.Sc Internet Studies-IV	18	72.22%	27.77	-	-	100%
PGDCA Sem-I	37	24.73%	24.73%	-	-	100%
PGDCA Sem-II	35	28.57%	22.85%	-	-	100%
PG Diploma in Financial Services-I	20	50%	50%	-	-	100%
PG Diploma in Financial Services Sem- II	20	25%	50%	5%	-	100%
PG Dip Fashion Designing Garment Construction Sem-I	16	56.25%	12.5%	6.25%	6.25%	100%
PG Dip Fashion Designing Garment Construction Sem- II	13	76.92%	7.69%	7.69%		100%
Diploma in Cosmetology Sem-1	46	58.70%	19.56%	-	-	100%
Diploma in Cosmetology Sem- II	36	80.55%	13.88%	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
- Through feedback of students, the teaching and learning processes are improved and enhanced.
- Through feedback from various stakeholders, teaching and learning processes are monitored.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	13
HRD Programmes	00
Orientation Programmes	00
Faculty exchange Programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	01/21
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	-	-	21
Technical Staff	06	-	-	12

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A Research Promotion Cell has been set up to promote research environment. The college got a DBT Star status under which Rs 54,61,035 has been sanctioned and Rs. 38,70,835 has been received so far.
- Budget worth Rs. 2,00,000 has been allocated by the institution for research and development.
- Staff members are motivated to apply for various fellowships and schemes provided by UGC.
- Workshops, Seminars and Conferences have been organised.
- To promote research work, various manual facilities, such as, Xerox facility, overnight issue of reference books, library, audio-visual resources and internet facility are provided. Moreover, online facility of free e-books and e-journals is made available through membership of UGC-NLIST programme of college.

3.2 .Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	01	-	-
Outlay in Rs. Lakhs	-	-	54, 61, 035	38,70,835

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	28	12	-

3.5 Details on Impact factor of publications:

Range 5.267   Average 5.267   h-index 09   Nos. in SCOPUS   03

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	(2016- 19) 3yrs	DST (N.D)	54,61,035	38,70,835
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored				

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Projects sponsored by the University/ College	-	-	-	-
Students research projects(other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	(2016- 19)		54,61,035	38,70,835

3.7 No. of books published

    i.   With ISBN No.   05   Chapters in Edited Books   04

    ii.   Without ISBN No.   00

3.8 No. of University Departments receiving funds from

    UGC-SAP   NA   CAS   NA   DST-FIST   NA

    DPE   NA   DBT Scheme/funds   NA

3.9 For colleges

    Autonomy   -   CPE   √   DBT Star Scheme   √

    INSPIRE   -   CE   -   Any Other (specify   -

 3.10 Revenue generated through consultancy   NA

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	NIL
Sponsoring agencies	-	-	-	-	NIL

 3.12 No. of faculty served as experts, chairpersons or resource persons   10

3.13 No. of collaborations

    International   02   National   01   Any other   00

 3.14 No. of linkages created during this year   02

3.15 Total budget for research for current year in lakhs :

    From Funding agency   38,70,835   From Management of College   2 Lakh

    Total   40,70,835

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
11	NIL	04	01	NIL	05	01

3.18 No. of faculty from the Institution

$\boxed{01}$

who are Ph.D. Guides and students registered under them

$\boxed{02}$

3.19 No. of Ph.D. awarded by faculty from the Institution

$\boxed{NA}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{01}$ SRF $\boxed{-}$ Project Fellows $\boxed{01}$ Any other $\boxed{-}$

3.21 No. of students Participated in NSS events:

University level $\boxed{114}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.22 No. of students participated in NCC events:

University level $\boxed{-}$ State level $\boxed{26}$

National level $\boxed{19}$ International level $\boxed{-}$

3.23 No. of Awards won in NSS:

University level $\boxed{0}$ State level $\boxed{0}$

National level $\boxed{0}$ International level $\boxed{0}$

3.24 No. of Awards won in NCC:

University level $\boxed{-}$ State level $\boxed{02}$

National level $\boxed{03}$ International level $\boxed{-}$

3.25 No. of Extension activities organized

University Forum $\boxed{-}$ College Forum $\boxed{145}$

NSS $\boxed{19}$ NCC $\boxed{13}$ Any other $\boxed{5}$

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility.

- All India Girls Trekking Camp was held at Ooty from 22nd to 28th May 2015.
- National Integration Camp was held at Shri Guru Harkrishan International Public School, 10 Amritsar from 2nd to 13th July 2015.
- CATC Camp was held at Guru Teg Bahadur School, Khankot from 6th to 15th July 2015.
- Annual Training Camp was held at Ropar from 18th to 27th Sep. 2015 at NCC Academy Ropar
- Basic Leadership Camp was held at Malout NCC Academy from 21st to 30th Jan. 2016.
- 72 Cadets celebrated "National Voters Day" on 25th Jan. 2016 and took a pledge to vote for the right candidate without any distinction of caste, religion or language.
- 90 Cadets celebrated "No Mobile Day" on 5th Feb. 2016 to create awareness among the students about the misuse of mobile phones.
- 45 cadets participated in Independence Day and Republic Day parade at Gandhi Ground, Amritsar on 15th Aug. 2015 and 26th Jan. 2016 respectively.
- International Yoga Day was celebrated on 21st June 2015 by organizing *Yoga* camp in the government school of *Qila Jiwan Singh* village, adopted by the NSS unit of college.
- *Sadbhawna Diwas* was celebrated on 21st Aug. 2015. A debate competition was organized on the theme of National Integration. Shivani & Mehak of M.Com Sem 1st and 2nd were awarded 1st and 2nd prize respectively. Pratibha of BA Sem-V presented a documentary on her visit & her working experience as an international intern with AIESEC Mauritius where she worked on the project AIDS.
- Gandhi Jayanti & Lal Bahadur Shastri Jyanti were celebrated on 2nd Oct. 2015 by organizing 'Swachh Bharat Abhiyan' to make India a better place to live in. A part of Lawrence Road has been adopted for regular cleanliness.
- A two day workshop was organized at Cutting and Stitching Centre - *Shakti Mahila Sahayata Kendar* at Angad on 22nd to 23rd Dec. 2015 in which Assistant Professors of Home Science Department, Mrs. Benu, Mrs. Harpreet Dhillion, Mrs. Harpreet Aneja and Ms. Isha taught the girls the techniques of tie and dye, marbling, pleating, knotting and dyeing the clothes, block printing and stencil printing.
- NSS organized a Blood Donation Camp in collaboration with NSS and Red Cross Units of the college on 2nd Mar. 2016 in which 105 units of blood were donated.
- The volunteers collected approx. Rs. 3,000 from the sale proceeds of a Rakhi Exhibition organized on 28th Aug. 2015 and donated it to Red Cross School for Special Children.
- Funds were raised by selling Red Cross flags to students and staff of the college and an amount of Rs.15,000 was sent to Indian Red Cross Society, Punjab Red Cross Bhawan, Madhya Marg, Chandigarh in July 2015.
- A lecture on First Aid was delivered by Mr. K.K. Saini and Mr. Bhalla of Punjab State Red Cross Branch, Chandigarh on 25th Dec 2015. He discussed first aid exercises for different casualties. He emphasized the importance of Red Cross for various emergency conditions.
- The Youth Red Cross Unit organized a Blood Donation Camp with the NSS unit and NCC Unit of the college on 2nd Mar. 2016. 105 units were donated during the camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	65,000 sq. Yards	0	College's own funds	65,000 sq. Yards
Class rooms	70	0	College's own funds	70
Laboratories	38	0	College's own funds	38
Seminar Halls	4	0	UGC	04
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	18	3	UGC+DBT+College's Own funds	21
Value of the equipment purchased during the year (Rs. in Lakhs)	18,040,879.77	6,709,307.15	UGC+DBT+College's Own funds	24,750,186.92
Others				

4.2 Computerization of administration and library

- All computers are interconnected through LAN with optical fibre backbone.
- The college has been equipped with 412 computers with the latest configuration out of which 327 computers have been installed in 20 state-of-the art computer labs.
- The network is managed and controlled by the high end servers installed in the server room.
- The college provides round the clock internet facility through 7 high speed internet broadband connections.
- To help the students of various departments, the college continues to upgrade & procure a number of licensed softwares.
- Subscription of NLIST was renewed.
- The 5.9 version of Alice software helps in the working of the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books and Reference Books	63,281	1,730,481.03	736	311927.71	64017	2,042,408.74
e-Books	9700	Included in Cost of e-Journals	00	00	9700	Included in Cost of e-Journals
Journals	153	231506.00	00	35876.00	153	267382.00
e-Journals	6000	334655	00	00	6000	334655
Digital Database	00	00	00	00	00	00
CD & Video	852	Free of cost	32	Free of cost	884	Free of cost
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	403	20	403	46	46	33	42	1
Added	09	0	09	0	0	0	9	0
Total	412	20	412	46	46	33	51	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training of SPSS software is given to students.
- During summer vacations, seminars are organized to familiarize the support staff with the modern technology. They are trained to operate computers, printers and Xerox machines.

4.6 Amount spent on maintenance in lakhs :

I.	ICT	4,45,080
II.	Campus Infrastructure and facilities	4,262,834
III.	Equipment	6,73,465
IV.	Others	618,507
	Total :	**5,999,886**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Holding meetings of course coordinators and class incharges with meritorious students and apprising them of various facilities for students
- Interaction with students' clubs and committees.
- Making announcements and thought of the day in the morning assembly.
- Providing information through the prospectus.
- Displaying Time Table, Date Sheet, results of various classes and achievements of various activities at the information corner.

5.2 Efforts made by the institution for tracking the progression

- Parent teacher meetings are organized by the college so as to inform parents regarding progress of their wards.
- Meetings of the Student Council with the concerned supervisors are organized.
- Class tests are conducted by teachers so that they can identify the slow learners and work on them accordingly.
- Seminars and quiz competitions are conducted by teachers to interact with the students.
- Assignments are given to the students from previous question papers.
- Library hours are tabulated for weak students.

5.3 (a) Total Number of students   :

	UG	PG	Ph.D.	Others
	3727	469	-	128

(b) No. of students outside the state   :   NIL

(c) No. of international students   :   NIL

Men		**Women**	
No	%	No	%
0	0	4324	100

Last Year 2014-15						**This Year 2015-16**					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3845	204	2	170	00	4221	3794	281	1	248	-	4324

Demand ratio: **1: 2.5**

For certain courses like M.Com, Fashion Designing, Interior Designing, Cosmetology etc**.**

Dropout: 4.39%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution took various steps in order to help students to prepare and perform well in various competitive examinations.

- Adjustments were made in the time table of such students so that they could get ample time to prepare for their competitive exams.
- As per norms, the college condones 15% of the total lectures in addition to the 25% exemption given by the university, in special cases.
- Interactive sessions were organised with professionals and faculty members to give the students an edge during interviews and group discussions.

No. of students beneficiaries :- | 40%

5.5 No. of students qualified in these examinations

| NET | 02 | SET/SLET | - | GATE | - | CAT | - |
| IAS/IPS | - | State PSC | - | UPSC | - | Others | 01 |

5.6 Details of student counselling and career guidance
- Career Guidance is provided to the final year students regarding higher education, competitive exams, placements etc.
- Students were counselled for maladjustment, stress and anxiety.

No. of students benefited | 30

5.7 Details of campus placement

On campus			Off Campus
Number of organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	320	79	125

5.8 Details of gender sensitization programmes
Workshop held at Shakti Mahila Sahita Kendra to teach the village girls technique of tie & dye, pleating, knotting, blocking printing & stencil painting on 22nd and 23rd Dec. 2015.

5.9.1 No. of students participated in Sports, Games and other events
State Level 115 University level 128 National level 110 International level 09

No. of students participated in cultural events
State/ University level 110 National level 10 International level NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events
Sports: State 76 University level 33 National level 86 International level 05
Cultural: State/ University level 80 National level - International level -

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	1174	Rs. 2801558/-
Financial support from government	134	Rs. 3466273/-
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	100	Rs. 252500/-

5.11 Student organised / initiatives

Fairs: State/ University level | 02 | National level | - | International level | - |

Exhibition: State/ University level | 04 | National level | - | International level | - |

5.12 No. of social initiatives undertaken by the students :- | 08 |
(Blood Donation camp, visit to orphanage, Exhibition cum Sale of Rakhi made by special children, Swatch Bharat Abhiyan etc.)

5.13 Major grievances of students (if any) redressed: | 03 |
- Infestation of termites resolved by spraying disinfectants.
- Problem of cold sponging of sprains of players resolved by making provision of adequate refrigeration facilities.
- Power cuts in mess redressed by installing battery inverters.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and the mission of the institution incorporates Vedic values among students and efforts are made to inculcate the spirit to work independently as well as induce a sense of discipline and professional skills among the girl students. Being a women's college, it aims at empowering the girls socially and professionally so that they can make the best possible choices of their future.

Vision
- Provision of a comprehensive system of education which is a fusion of the traditional as well as modern values.
- Catering to institutional as well as individual requirements through instinctive understanding, perception and novel ideas.
- Going beyond the set standard limits through persistent work, careful planning and unwearied efforts.

Mission
- Provision of holistic education to the students which can help in instilling traditional and modern values.
- Enhancing the entrepreneurial skills of women by providing them need based and job oriented programmes through courses like Cosmetology and Design.
- Enhancing participative, competitive and constructive environment.
- Familiarizing women with Indian Vedic tradition and Culture through different programmes.
- Instilling a feeling of discipline, dedication and social service that would contribute to a better nation building.

6.2 Does the Institution have a management Information System?

The institution is endowed with a co-operative and a participative management which aids in the provision of information and decision-making process. The directions given by the DAV College Managing Committee, New Delhi are implemented by the various administrative offices under the leadership and guidance of the Principal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development
While developing the curriculum, new programmes and courses are devised. Feedback from all stake holders is also taken into consideration at the time of developing the curriculum. Once the curriculum is drawn up, it is discussed in the meetings of Board of Studies and faculty meetings of the affiliating university so as to encourage new programmes according to their current market demands.

6.3.2 Teaching and Learning
- The faculties of each department hold a meeting at the beginning of the academic session for division of syllabus and contents for the mid-term semester tests and for preparing a teaching module of that session. Activity calendar of the department for the current session is also devised and discussed.

- To enlighten students on diverse aspects of knowledge, Seminars and guest lectures are organised by different departments.
- Air conditioned library, a reading room, a multi activity room and smart class rooms are provided to students.
- Students are given various tasks like report writing, press release, recording so as to enhance their creative skills.
- To provide additional help to the students, extra classes are taken by the faculty in their free periods, Sundays as well as winter break.
- To make teaching learning milieu interactive and entertaining, a number of modern and facilitative teaching aids such as projectors, CD players, computers, smart boards, tutorials, remedial coaching, audio visual aids are used.
- Students of English department are shown films based on the texts prescribed in their syllabus in the Language Lab.

6.3.3 Examination and Evaluation
- Mid-term tests are conducted regularly before the final semester examination of the university.
- The answer scripts of the Mid-term tests are shown to the students so as to familiarize them with their flaws and encourage them to work hard.
- Class tests are taken regularly.
- An evaluation centre of GNDU has been set up in our college by the university for marking of answer scripts.

6.3.4 Research and Development
- Research projects are applied to and taken by the faculty of various departments.
- The institution provides ample space and infrastructure support to the faculty for their research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation
- Automation of the library service has been initiated through OPAC.
- Availability of internet service in the college.
- PG Departments of college have separate departmental libraries that ensure an easy access to books.
- The college has access to e-journals and e-books through NLIST programme.
- Latest books and journals are subscribed to and purchased every year.
- The institution has made various ICT resources available to its staff and students.

6.3.6 Human Resource Management
The college managed human resources in the manner given below:
- Incentives in the form of prizes and fee concessions are given to the students so as to keep the spirit of healthy competition alive among them. 650 prizes and an amount of Rs. 2,801,558 has been allotted in the form of fee concession.
- To improve the academic results, university results are reviewed.
- New methods of teaching are adopted so as to develop a healthy and an interesting learning atmosphere.

6.3.7 Faculty and Staff recruitment

- The college made 130 appointments on adhoc basis. Besides, 32 members were recruited on contractual basis. The recruitment of these posts is done through a proper channel. The posts are advertised in reputed national and regional newspapers. The applications are invited from eligible candidates satisfying UGC/GNDU norms. The staff is selected on merit. The contractual staff is recruited by DAV College Managing Committee, New Delhi while the Ad hoc staff is recruited at the college level by Selection Committee.

6.3.8 Industry Interaction / Collaboration

- An excursion to Virasat Haveli was organized by Department of Tourism on 30th Jan. 2016 where the rich culture of Punjab is well depicted in the ambience and hospitality of haveli.
- A Heritage Walk of Amritsar was organized by Department of Tourism on 30th Jan. 2016 to promote the rich cultural heritage of Amritsar. The students were taken to 12 heritage points including the old walled city. They also visited Virasat Haveli to discover rural, tourism and got an opportunity to explore the vibrant character of 400 years' old history of Amritsar.
- One week educational trip to Jaipur-Delhi was organized by Department of Design from 6th-11th Feb, 2016. The students of BD Foundation Sem-II visited Jaipur, Dargah of Ajmer Sharif and Pushkar. In Delhi, they visited the house of Indira Gandhi, the former Indian Prime Minister & the National Museum.
- Educational trip to Jaipur was organized by PG Department of Fashion Designing and Home Science from 19th to 23rd Feb 2016. 52 students, along with three teachers, visited Cheer Sagar Garment Export House and Krishna Textiles. They visited their embroidery units, cutting stitching and finishing units. They also visited Chokhi Dhani, a traditional village where they were exposed to the culture of Rajasthan.
- An educational trip to Chandigarh-Shimla was organized by Department of Design from 24th – 27th Feb, 2016. The students visited the Lace House (Baba Di Hatti), Patiala Couture House and Silk Expo Exhibition. They gained knowledge regarding the different types of laces, trimmings, fabrics and season's latest fashion trends.
- One day historical trip to Goindwal Sahib, Sultanpur Lodhi, Kapurthala, Science city and Rangla Punjab was organized by Department of Tourism on 29th Feb, 2016.
- The students of the Department of Tourism visited Guru Ram Das international Airport, Amritsar on 2nd & 3rd March 2016 and acquainted themselves with various ground formalities like baggage handling, frisking, custom and immigration formalities and security check. They also visited the arrival and the departure terminal of the airport and air traffic control room.
- An educational visit to hotel Country Inn and Suites By Carlson was organized by the Department of Tourism for the students of MTM and BA on 17th Feb. 2016 to help them gain practical knowledge of the actual functioning of the hotel's various departments like front office, security, food and beverage and housekeeping department etc.
- Students of BD Sem-IV (Fashion & Textiles) and B.Voc. (Interior Design) were taken for an industrial visit of showrooms at Trillium Mall on 19th March 2016 to acquaint

- them with the design aspects related to the showrooms such as the lighting, the display techniques, flooring, ceiling, wall finishes etc.
- Students of BD Sem-IV (Fashion & Textile) and B.Voc (Fashion Technology) Sem-II were taken for an industrial visit to Chopra & Sons on 19th Mar, 2016 to understand the process of knitting of net, intricate embroidery and lace making on Rachel and Schiffli machines.
- Market survey was conducted for students of M.Sc. Fashion Design and Merchandising, Sem-I on 25th July 2015. Students surveyed the colours, fabric textures, and silhouettes of kids wear trends in the market. These market trends were implemented by the students while creating their collections.
- Department of Design organized an educational trip on 22nd Aug, 2015 to Ludhiana. The students of Fashion Designing, Textile Designing and B.Voc Fashion Technology visited the Oswal Mills to study the processing of wool fibre into woollen and worsted yarn.
- The students of Design Department attended "Wedding Asia Exhibition" held at Park Plaza, Ludhiana, on 22nd Aug, 2015 to gain knowledge regarding the latest trends of the seasons and various design elements created by the renowned designers participating in the exhibition.
- Students of the Department of Design visited Sangam Shawls at Majitha Bypass, Amritsar on 2nd Sept, 2015. They got practical knowledge of the weaving process of shawls and screen printing over them.
- A three days educational trip to Chandigarh was organized by Department of Journalism Mass Communication for students of BAJMC Sem-II from 23-25th Sep. 2015 in which they visited Hindustan Times, Mohali for newspaper production, Divya Channal, Chandigarh for editing, 9X Tashan Channel, Chandigarh for shooting and editing of T.V.
- On-Campus Placement Session was organized by HOMES and HUES on 29th Sep. 2015. Ms.Ashima Narang, Interior Designer and owner of HOMES and HUES, Amritsar selected students of Design Department for their store on the basis of their performance in the competition and their resumes.

6.3.9 Admission of Students
During the Session 2015-16, 4324 students were admitted to various courses available in the college.

6.4 Welfare schemes for Teaching, Non-Teaching and Students
- Gratuity cheques are given to the employees on the day of retirement without delay.
- Contributory Provident Fund.
- Medical assistance by the college's contribution of 4.75% in ESI Scheme for teaching and Non-teaching staff having salary up to 15,000.
- Maternity leave
- Health facilities like services of doctor, nurse during working hours, medical check-ups of the staff and aid to the under privileged employees are provided generally.
- Concessional education is given to the wards of the teaching and non-teaching employees.
- Advances provided to the employees in case of an emergency.
- Uniform and washing allowance is given to class IV employees.
- Non-teaching employees are given gifts on special occasions like Diwali.

- Accommodation at nominal rates is provided to the teachers who do not belong to ASR.

Welfare Schemes for students
- Placement facility
- Scholarship provided to merit holders and needy students.
- Counselling cell of the college helps the students to fight against mal adjustment, stress and anxiety.

6.5 Total Corpus fund generated : | 205740.50 |

6.6 Whether annual financial audit has been done Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU	Yes	Member of Faculty
Administrative	Yes	GNDU	Yes	DAV Managing Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes | | No | √ |

For PG Programmes Yes | | No | √ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
- The University has changed the format of the Examination from annual system to semester system for all subjects at all levels.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
N/A

6.11 Activities and support from the Alumni Association.
- Alumni Association holds interactive meetings between Alumni and the college staff where the alumni give its suggestions and feedback.
- It organises interactive sessions between the distinguished alumni from various fields and students of the college so as to motivate the students to achieve greater heights in their lives.

6.12 Activities and support from the Parent-Teacher Association
College holds meetings with parents so as to inform them of the performance of their wards. Such meetings ensure proper functioning of the college.

6.13 Development programmes for support staff
NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly
- Fluorescent tubes instead of incandescent bulbs are used.
- Compact fluorescent lamps (CFL) have been installed.
- Solar thermal devices are used for effective conservation of renewable energy.
- In non-reading and non-working areas, reduced lighting (25 watts- 40 watts) is used.
- Trees and medicinal plants are added.

- Active initiative was taken in the upkeep of the terrace garden in the Science Block.
- One storage tank has been made available and five bore wells have been dug for storage and ground water recharging of BD block and Hostel building.
- Rain water of main building is collected in the storage tank for multipurpose uses under rain water harvesting schema.
- Waste chemicals in the chemistry labs are properly disposed off by dissolving them in water or by keeping them separately in protected sheets.
- Heavy waste furniture and drama sets are sent to the workshop for dismantling and recycling or re-using.
- Students of the Departments of Design and Fine Arts too use this material and create art pieces out of various waste items.
- Vermi Composite fertilizers are used for plantation.
- Green Consumer Day was celebrated on 28th Sep. 2015. Dr. Adarsh Pal Vig, Associate Professor, Dept. of Botanical and Environmental Sciences, GNDU, Amritsar, was the Guest of Honour.
- Ozone Week was celebrated on 24th Sep. 2015. Dr. Suraj Arora, Associate Professor, Dept. of Botanical and Environmental Science, GNDU, Amritsar was the Chief Guest.
- A rally was organized in Sep. 2015 & on 24th Feb. 2016 by Green Brigade of the college as part of Swachh Bharat Abhiyan of Government of India in which students took out a march from the college to Lawrence Road. Pamphlets were distributed to the shopkeepers to enlighten them regarding the importance of cleanliness around their shops.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college is proactively environment conscious. It has formed Green Brigade for the conservation of environment in and around the college and in the furtherance of the national cause of *Swachh Bharat Abhiyan.*
- Extensive use of Internet facility and Wi-Fi access has created very positive impact on teaching-learning processes and administrative functioning

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

The college supervises and assesses the quality of its programmes through composition of various committees like:

- Internal Quality Assurance Cell (IQAC)
- Academic Council
- Grievance Redressal Cell
- Library Advisory Committee
- Women Empowerment Forum
- Legal Literacy Cell
- Fee Concession Committee
- Anti-ragging Cell

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- University toppers are provided with facilities, such as, full fee concession, issuance of books from the library as per requirement of students for the whole session.
- Sportspersons are given incentives, such as, fee concession, free hostel and free mess facility, free diet (daily juice, fruit salad and milk), free medical facility, free bus facility, free kit, free equipment, cash prizes (ranging between Rs 25,000/- to Rs. 35,000), free books to the needy players and TA/DA worth Rs. 75000/- to national and international players.

7.4 Contribution to environmental awareness / protection

The college adopts environment friendly practices and takes necessary steps such as energy conservation, rain water harvesting, waste recycling, carbon neutral etc.

Energy Conservation

- Most of the doors, windows in computer Labs have been thermally sealed and are kept closed on entry/exit to maintain the required temperature.
- Members of Faculty, Student Council and Discipline Committee remain vigilant to check the wastage of electrical energy by ensuring that lights and fans are switched off in the classrooms or laboratories when not required.
- Computers, printers, copiers etc., which are not in use, are switched off and disconnected at the end of the day.
- Fluorescent tubes instead of incandescent bulbs are used.
- Compact fluorescent lamps (CFL) have already been installed.
- Electronic equipment and gadgets are shut off during non-working hours.
- Split units in all Labs and central ACs in Auditorium and Labs have been installed which are compatible to the occupancy level.
- All the office windows are covered with blinds or curtains to reduce heat conduction.
- Unit settings for all ACs are at 22-25ºC.
- All transformers are disconnected when not in use.

- Lights are switched off immediately when not required.
- 4 automatic pump controllers have been installed in hostel building.
- The college is gradually switching over to energy efficient LED lights. 100 LED lights have been installed in Computer Labs, College Campus, Seminar and Conference Hall.
- For outdoor lighting, high pressure sodium or metal LED lamps are used.

Use of Renewable Energy
- Solar thermal devices are used for effective conservation of renewable energy.
- The following devices have been installed in the college as an alternative to electrical appliances:
    - Four solar water heaters in hostel
    - Eight solar lights in campus

Water Harvesting
- In the playground, rain water percolates through the soil.
- Rain water of main building is collected in the storage tank and also enters the borewell for ground water recharging.
- One storage tank has been made available and eight bore wells have been dug for storage and ground water recharging of BD block, Hostel Building, Main Building and Sports Hostel.
- The water of Commerce Block enters the borewell for recharging of ground water.

Carbon Neutrality
- The greenhouse gas emission has been reduced by encouraging the employees and students to pool their conveyances.
- The college has invested in green technologies such as solar power, biodegradable, water harvesting to reduce its carbon footprint.
- Plantation of trees has been increased to sequester CO_2 emitted in the atmosphere. About twenty plants of species such as Neem, Amla and Gulmohar have been planted.

Plantation
- A terrace garden has been developed outside the Science Block of the college. It has different varieties of ornamental plants.
- The garden and kitchen waste of the college is converted into vermicompost and then utilized as a natural fertilizer in the area near BD Department.
- A herbal garden having different varieties of medicinal plants has been developed in the college.
- The college has planted about 1000 ornamental and seasonal plants in the campus.
- The college has an organic vegetable patch in the first lawn opposite to Commerce Block which is free of chemical fertilizers and pesticides.

Hazardous Waste Management
- Students of the Departments of Design use leftover pieces of fabric to make utility items and jewellery pieces.
- Heavy waste furniture and drama sets used in different activities of the college are sent to the workshop for dismantling and recycling or re-using.
- Waste chemicals in the chemistry labs are properly disposed of by dissolving them in water or by keeping them separately in protected sheets.
- Students of the Departments of Fine Arts use waste material like bottles papers cardboard etc. to create pieces of art.

7.5 Whether environmental audit was conducted?　　　Yes ☐　　No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
The college has the following strengths:
- Environment-friendly campus
- Championship galore in academics, sports and cultural gamut

- State-of-the-art infrastructure
- Competent, dedicated and zealous staff
- Latest equipment
- Huge array of subjects and courses, covering various fields
- Conducive research environment with various major and minor research projects being undertaken
- Alumni network inspiring the students

The college provides the following opportunities:
- Introduction of Add-on Courses in accordance with the need of hour.
- Vast scope for introduction of more vocational and career-oriented courses
- Room for revenues to be generated through certain departments like Cosmetology Service Unit
- Immense leeway for placements

The college has the following weaknesses:
- Lack of space for accommodating new courses
- Shortage of funds for creating additional infrastructure as majority of courses are funded by the institution itself
- Out of total expenditure on salaries of the staff both teaching and non-teaching, only 39.43% is funded by the government through its scheme of grants. Rest of the 60.56% is borne by the college through its internal sources.

8. Plans of institution for next year

The college has the following plans:
- Mobilization of research funding for Major Research Projects through UGC/CSIR
- Completion of the construction of the swimming pool
- Organization of various seminars and workshops
- Purchase of new computers
- Purchase of the latest audio-visual aids
- Anything required for upgradation and improvement of the institution
- Plan of Activity Calendar for Golden Jubilee Celebrations in the year 2017.

Mrs. Poonam Kohli   **Dr. Pushpinder Walia**
Coordinator, IQAC   Chairperson, IQAC

Date: June 30, 2017.

***