The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

Part - A

1. Details of the Institution

1.1 Name of the Institution : BBK DAV College For Women

1.2 Address Line : Lawrence Road

City/Town : Amritsar
State : Punjab
Pin Code : 143001

Institution e-mail address : info@bbkdav.org, bbkdavcw@gmail.com

Contact Nos. : 0183-2221757

Name of the Head of the Institution : Dr. Pushpinder Walia

Tel. No. with STD Code : 0183-2221757

Mobile : 9878422322

Name of the IQAC Co-ordinator : Mrs. Poonam Kohli

Mobile : +91 9417469628

IQAC e-mail address : info@bbkdav.org, bbkdavcw@gmail.com

1.3 NAAC Track ID : PBCOGN11252

1.4 Website address : www.bbkdav.org

Web-link of the AQAR : www.bbkdav.org/bbkdavwebsite/userfiles/

file/AQAR2014-15.pdf

1.5 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A+	91.00%	2004	5yrs
2	2 nd Cycle	A	3.5	2014	5yrs
4	3 rd Cycle				
5	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY 11/10/2004

1.7 AQAR for the year : 2014-2015

- 1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (for example AQAR 2010-11submitted to NAAC on 12-10-2011)
 - i. AQAR 2011-12 submitted to NAAC on 30.09.2013
 - ii. AQAR 2012-13 submitted to NAAC on 28.05.2014

iii. AQAR 2013-14 submitted to NAAC on 03-06-2015

1.9	Institutional Status
	University State NA Central NA Deemed NA Private NA
	Affiliated College Yes √ No
	Constituent College Yes No √
	Autonomous college of UGC Yes No √
	Regulatory Agency approved Institution Yes No √ (eg. AICTE, BCI, MCI, PCI, NCI)
	Type of Institution Co-education
	Urban
	Financial Status Grant-in-aid UGC 2(f) $\sqrt{}$ UGC 12B $\sqrt{}$
	Grant-in-aid +Self Financing √ Totally Self financing
1.10	Type of Faculty/Programme
	Arts ✓ Science ✓ Commerce ✓ Law PEI(Phy.Edu)
	TEI (Edu) Engineering V Health Science Management
	Others (Specify) (1) Visual & Performing Arts (2) Arts & Social Sciences (3) Faculty of Life Sciences (4) Faculty of Language
1.11	Name of the Affiliating University (for the Colleges) Guru Nanak Dev University, Amritsar
1.12	Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc.
	Autonomy by State/Central Govt. / University No
	University with Potential for Excellence No UGC-CPE $\sqrt{}$
	DST Star Scheme No UGC-CE No
	UGC-Special Assistance Programme No DST-FIST No
	UGC-Innovative PG programmes √ Any other <i>Specify</i>) DBT Star Scheme
	UGC-COP Programmes √

2. IQAC Composition and Activities

2.1 No. of Teachers	13					
2.2 No. of Administrative/Technical staff	04					
2.3 No. of students	02					
2.4 No. of Management representatives	01					
2.5 No. of Alumni	02					
2.6 No. of any other stakeholder and community representatives	00					
2.7 No. of Employers/ Industrialists	00					
2.8 No. of other External Experts	02					
2.9 Total No. of members 24						
2.10 No. of IQAC meetings held 02						
2.11 No. of meetings with various stakeholders: No 02 Faculty \[\sqrt{1} \]						
Non-Teaching Staff - Students - Alumni - Others	-					
2.12 Has IQAC received any funding from UGC during the year? If yes, mention the amount						
Yes No V						
2.13 Seminars and Conferences (only quality related)						
I. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:						
Total Nos. 12 International 00 National 02 State 00 Institution Level 10						

II. Themes:

- 1. Discussing new trends in the fields of fashion design & textile technology.
- 2. Exposing the students to the latest styles & techniques through a UGC sponsored Art Fest &Workshop.
- 3. Demonstrating working techniques on Digital Sewing Machines.
- 4. Imparting training in fabrication & the use of electronic equipment.
- 5. Training students in new age cooking techniques of microwave cooking.
- 6. Familiarizing the students with the use of poster colours.
- 7. Training in histopathological techniques.
- 8. Imparting knowledge on haematopathology.
- 9. Familiarizing students with organic farming techniques through a workshop on vermiculture & vermicomposting.
- 10. Giving insight to students in nature & wildlife pictography.
- 11. Acquainting students with production techniques of film making.
- 12. Updating the media writing skills of the students.

2.14 Significant Activities and contributions made by IQAC

The Cell undertook programmes

- To ignite the spark of self-reliance in the students and encourage them to showcase their innate talents.
- To facilitate the faculty members in research work.
- To assist students in enhancing their marketing, employment and communication skills in order to improve the prospects of their employability.
- To promote work ethics among students.
- To instil the feeling of social responsibility among the students.

2.15 Plan of Action by IQAC/Outcome

Following is the plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

Plan of Action	Achievements
Department of Zoology planned to organise DBT Sponsored workshop.	 A DBT, Govt. of India sponsored Workshop on Training in Histopathological Techniques was organised from March 13-14, 2015 by Department of Zoology. A DBT, Govt. of India sponsored Workshop on Vermiculture and Vermicomposting was organised on Feb 10, 2015 by Zoology Department. A DBT, Govt. of India sponsored Workshop on Haematopathology was organised from August 13-14, 2014 by Zoology Department.
Dept. of Design planned to organise seminars and workshops	 A UGC Sponsored Art Fest and Workshop was organised by the Dept. of Fine Arts from Feb. 5-7, 2015. A UGC sponsored National Seminar on Fashion Design and Textile Technology was organised by the Dept. of Design on Nov 8, 2014.
Department of Multimedia planned to organise seminars and workshops for the students.	 A Workshop-cum-Seminar on Production Techniques of Film Making was organised by the Department of Multimedia on Jan 19, 2015. A DBT sponsored Workshop on Nature and Wildlife Photography was organised by the Departments of Multimedia and Zoology on Nov 5, 2014.
Various departments planned to organise workshops to provide a hands-on experience to the students.	 A Workshop on Poster Colours was organised by Home Science Department on Nov. 12, 2014. A workshop on Fabrication and Use of Electronic Equipment was organised on Nov 4, 2014 by the Department of Physics. A Workshop on Media Writing was organised from Oct. 13-18, 2014 by the Department of Journalism and Mass Communication. A workshop to demonstrate the techniques of working on digital sewing machines was organised by Usha Co. on Aug. 1, 2014. A Microwave cooking Workshop was organised on July 30, 2014 by Home Science Department.

2.16 Whether the AQAR was placed in body	Yes	No	√
Management Syndicate	Any o	ther body	
Provide the details of the action taken			
NA			

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
PhD	0	0	0	0
PG	11	0	08	0
UG	16	02	09	0
PG Diploma	03	0	03	0
Advanced Diploma	07	0	07	07
Diploma	10	0	07	10
Certificate	07	03	07	10
Others	0	0	0	0
Total	54	05	41	27
Interdisciplinary	0	0	0	0
Innovative	01	0	0	01

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Number of programmes

(ii) Pattern of programmes:

Pattern

Semester	33	
Trimester	0	
Annual	0	
1.3 Feedback from s	stakeholders	
Alumni √	Parents $\sqrt{}$ Employers $\sqrt{}$ Stude	ents $\sqrt{}$
Mode of feedback	ck:	
Online	Manual ✓ Co-operating schools (for PEI)	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being a part of the affiliated university, faculty members of different departments of the college contribute to revision and update of syllabi by giving suggestions in the meetings of Board of Studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details. NO

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	30	25	0	0

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the years

Assist	ant	Professors	Associate	Professors	Profes	sors	Other	S	Total	
R		V	R	V	R	V	R	V	R	V
145		0	0	0	0	0	0	0	145	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

01 0 145

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	17	181	0
Presented papers	17	95	0
Resource Persons	0	0	0

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - Interactive teaching is provided by means of different audio-video technology.
 - Moral education is emphasized by inculcated to inspirational and interactive programmes.
 - Hands-on activities, such as filming, recording, interacting with resource persons are organized to make learning easier and student-friendly.
 - Latest technological learning methods such as audio-visual aids, virtual library, projectors, smart boards etc. are used.
 - The spirit of social responsibility is nurtured in the students through regular community service programme.
- 2.7 Total No. of actual teaching days during this academic year:-

161

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

Answer scripts evaluated by the newly appointed faculty members were re-checked by the senior faculty members of the same departments.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09	04	0

2.10 Average percentage of attendance of students: - 76%

2.11 Course/Programme wise distribution of pass percentage :

2.11 Course/Programme wise dis	Total	Distinction	I %	II %	III %	Pass	
Tunic of Glass	students	%	1 /0	11 /4	111 /0	% %	
BA Sem- I	270	4.58%	17.40%	21.48%	3.51%	90.00	
BA Sem- III	208	12.01%	18.75%	27.88%	7.69%	89.90	
BA School of Hons. in Eng. Sem-I	31		19.35%	48.38%	22.58%	96.77	
BA School of Hons. in Eng. Sem-III	22	9.09%	45.45%	27.27%	13.63%	100.00	
BA School of Hons. in Eng. Sem-V	20	85%	15%			100.00	
B.Sc.(Bio.Tech) Sem- I	32	28.12%	21.87%			93.75	
B.Sc.(Bio.Tech) Sem- III	27	33.33%	37.03%	14.81%		100.00	
B.Sc.(Bio.Tech) Sem- V	21	42.87%	28.57%	19.047%		95.24	
B.Sc. (Non.Med.) Sem-I	103	11.65%	15-53%	27.18%	11.64%	95.15	
B.Sc. (Non.Med.) Sem-III	52	23.07%	15.38%	23.07%	11.0470	96.15	
B.Sc. (Non.Med.) Sem-V	30	10%	20%	40%	6.67%	86.67	
B.Sc. Medical Sem-I	133	8.27%	20.30%	14.28%	2.25%	85.71	
B.Sc. Medical Sem-III	61	11.47%	13.11%	13.11%	1.63%	95.08	
B.Sc. Medical Sem-V	24	25%	70.83%	62.05%	8.33%	87.50	
B.Sc.EconomicsSem-I	55	2370	9.09%	20%	14.54%	94.55	
B.Sc.EconomicsSem-III B.Sc.EconomicsSem-V	51 35	21.56%	29.41% 11.42%	19.60% 22.85%	5.88%	96.08	
		2.85%			25.71%	85.71	
B.Sc. Computer Science Sem-I	74	4.05%	08.10%	33.78%	4.05%	91.89	
B.Sc. Computer Science Sem-III	68	11.76%	22.05%	19.11%	2.94%	92.65	
B.Sc. Computer Science Sem-V	39	10.25%	30.76%	33.33%	7.69%	94.87	
B.Sc.IT Sem-I	17		23.52%	23.52%		88.24	
B.Sc.IT Sem-III	20		15%	55%	5%	95.00	
B.Sc.IT Sem-V	14	14.28%	42.85%	42.85%		100.00	
BCA Sem-III	81	6.17%	27.16%	23.45%	8.64%	98.77	
BCA Sem-V	117	62.39%	18.80%	5.12%		89.74	
B.Com Regular Sem-I	166	6.62%	23.49%	33.73%	13.85%	97.59	
B.Com Regular Sem-III	182	9.89%	38.46%	28.57%	1.09%	99.45	
B.Com Regular Sem-V	200	7%	32.05%	42%	10.5%	99.00	
B.Com Professional Sem-I	154	14.28%	22.72%	27.92%	6.49%	98.70	
B.Com Professional Sem-V	143	2.79%	44.75%	41.95%	8.39%	99.30	
BBA Part-I	67	5.97%	19.40%	35.82%	1.49%	98.51	
BBA Part-III	64	21.87%	28.12%	35.93%	3.12%	98.44	
BBA Part-V	73	5.47%	27.39%	49.31%	20.54%	98.63	
BFA Part-I	20	60%	10%			100.00	
BFA Part-III	17	82.35%	11.76%			100.00	
BFA Part-V	13	76.92%	23.07%			100.00	
Bachelor of Design Sem-I	61	73.77%	16.39%	3.27%		100.00	
Bachelor of Design Sem-III	65	33.84%	20%	13.84%	3.07%	98.46	
Bachelor of Design Sem-V	43	53.48%	13.95%	9.30%		100.00	
Bachelor of Design Sem-VII	63	79.36%	14.28%	7.93%		100.00	
Bachelor of Multimedia Sem-I	29	75.86%	06.89%			93.10	
Bachelor of Multimedia Sem-III	25	84%	12%			100.00	
Bachelor of Multimedia Sem-V	27	59.25%	7.40%	11.11%		77.78	
Bachelor of Multimedia Sem-VII	29	96.55%	6.89%			96.55	
B.Voc(Entertainment Tech) Sem-I	12	16.66%	41.66%	33.33%		100.00	
B.Voc(Theatre and Stage Craft) Sem-I	13	23.07%	46.15%	7.69%		100.00	
B.J.M.C –I	26		34.61%	26.92%	15.38%	96.15	
B.J.M.C –III	16	12.05%	18.75%	56.25%	6.25%	93.75	
B.J.M.C –V	17	5.88%	58.82%	17.64%	11.76%	100.00	
M.ScFas Des & Merchandising Sem-I	18	88.88%	5.55%			88.89	
M.ScFas Des & Merchandising Sem-III	17	94.11%	5.88%			100.00	
MJMC Sem–I	15	> T.11 /0	33.33%	40%	6.66%	100.00	
MJMC Sem–III	7		71.42%	14.28%	0.00/0	100.00	
M.Com Sem–I	6	28.33%	55%	6.66%		100.00	
M.Com Sem–III	54	44.44%	55.55%	0.0070		100.00	
WI.COM SCHI-III	J +	++.++ %0	55.55%			100.00	

MA Fine ArtsSem-I	12	66.66%	33.33%			100.00
MA Fine ArtsSem-III	12	16.66%	50%			100.00
MA EnglishSem-I	40		2.5%	30%	35%	90.00
MA EnglishSem-III	28		0%	32.14%	25%	92.86
MA Punjabi Sem–I	17		11.76%	64.70%	5.88%	100.00
MA Punjabi Sem-III	26		15.38%	50%	15.38%	100.00
MA Commercial Art Sem-I	8	62.5%				100.00
MA Commercial Art Sem-III	9	100%				100.00
Master in Tourism Management Sem-I	17	70.58%	17.64%	5.88%		100.00
Master in Tourism Management Sem-III	15	73.33%	20%			100.00
Master in Multimedia Sem-I	21	9.52%				100.00
Master in Multimedia Sem-III	13	100%				100.00
M.ScComp.ScSem-I	15		40%	53.33%		100.00
M.ScComp.ScSem-III	37	16.2%	62.16%	10.8%		100.00
PGDCA Sem-I	21	52.38%	9.52%			95.24
PG Diploma in Financial Services	19	36.84%	52.63%			100.00
PG Dip Fashion Designing Garment Construction Sem-I	22	86.36%	4.54%			100.00
Diploma in Cosmetology Sem-1	22	43.45%	18.18%			100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Through feedback of students in order to improve and enhance the teaching and learning processes.
- Through feedback from various stakeholders.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	04
HRD Programmes	00
Orientation Programmes	00
Faculty exchange Programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	36
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	0	0	15
Technical Staff	06	0	0	09

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - A Research Promotion Cell has been set up to promote research environment. The college got a DBT Star status under which Rs 37, 16,534 has been sanctioned and Rs. 35,83, 034 has been received so far.
 - Budget worth Rs. 2,00,000 has been allocated by the institution for research and development.
 - Staff members are motivated to apply for various fellowships and schemes provided by LIGC
 - Workshops, Seminars and Conferences have been organised.
 - To promote research work, various manual facilities, such as, Xerox facility, reference books, library, audio-visual resources and internet facility are provided. Moreover, online facility of free e-books and e-journals is made available through membership of UGC-NLIST programme of college.

3.2 .Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	03	-	-
Outlay in Rs. Lakhs		3,48,000		-
		18,20,000	37,16,534	
		15,48,534		

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	10	00
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	06	71	0

3.5 Details on Impact factor of publications:

Range	3.829-4.772	Average	4.30	h-index	07	Nos. in SCOPUS	03	
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration	Name of the	Total grant	Received
	Year	funding Agency	sanctioned	
Major projects	2014-15	UGC DST	37,16,534	35,83,034
		CSIR		

Minor Projects		_			_	_
Interdisciplinary Proje	cts					
Industry sponsored	Cus					
Projects sponsored by	the					
University/ College						
Students research proje	ects(other					
than compulsory by th	·					
Any other(Specify)						
Total		2014-15	-	3′	7,16,534	35,83,034
3.7 No. of books published	d					
i. With ISBN No		08 Chaj	pters in	Edited Bool	ks N	NIL
ii. Without ISBN	No.	01				
3.8 No. of University Dep	artments receiving	ng funds fro	om			
UGC-SAP NA	A CAS	NA	DST	-FIST	NA	
DPE NA	A DBT Scho	eme/funds			NA	
3.9 For colleges						
Autonomy NIL	CPE √	DBT S	Star Sche	eme \		
INSPIRE NIL	CE NIL	Any O	ther (sp	Care	GC COP Per-oriented C Innovative	
				Cour	rse PG Prog	rammes
3.10 Revenue generated the	nrough consultar	ncy		Cour	rse PG Prog	rammes
3.10 Revenue generated the 3.11 No. of conferences or		·		Cour	rse PG Prog c. Internet S	rammes
Ç		·	State	Cour	rse PG Prog c. Internet S NA	rammes tudies
.11 No. of conferences or	ganized by the I	nstitution	State 0	Coui M.Sc	rse PG Prog c. Internet S NA	rammes tudies
3.11 No. of conferences or Level	ganized by the I International	nstitution National		Cour M.Sc	rse PG Prog c. Internet S NA y College	rammes tudies
3.11 No. of conferences or Level Number	ganized by the I International 0	National 02 UGC	0	Coun M.So University	rse PG Prog c. Internet S NA y College	rammes tudies
Level Number Sponsoring agencies	ganized by the I International 0	National 02 UGC	0	Coun M.So University	NA College O	rammes tudies
Level Number Sponsoring agencies 3.12 No. of faculty served	ganized by the I International 0 as experts, chair	National 02 UGC	0	Coun M.So University	NA College 0 37	rammes tudies
Level Number Sponsoring agencies 1.12 No. of faculty served 1.13 No. of collaborations International	ganized by the I International 0 as experts, chair	National 02 UGC repersons or reliance in the control of the contro	0 resource	Cour M.Se University 0	NA College 0 37	rammes tudies
Level Number Sponsoring agencies 3.12 No. of faculty served 3.13 No. of collaborations International 3.14 No. of linkages create	ganized by the I International 0 as experts, chair 02 National	nstitution National 02 UGC persons or relational ional	0 resource 02 05	Cour M.Se University 0	NA College 0 37	rammes tudies
Level Number Sponsoring agencies 3.12 No. of faculty served 3.13 No. of collaborations	ganized by the I International 0 as experts, chair 02 National adduring this year arch for current year.	nstitution National 02 UGC persons or relational ar (ear in lakh)	0 resource 02 05	Cour M.Se University 0	NA V College 0 37	rammes tudies

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	01	02	01	03	0

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them 3.19 No. of Ph.D. awarded by faculty from the Institution NA 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF 01 SRF Project Fellows 01 Any other 3.21 No. of students Participated in NSS events: University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level National level 04 International level NIL National level NIL State level NIL National level NIL National level NIL International level NIL National level NIL State level NIL National level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level State level NIL National level O1 International level NIL 3.25 No. of Extension activities organized University Forum College Forum O4 Any other O6		Total	International	National	State	University	Dist	College				
who are Ph.D. Guides and students registered under them 3.19 No. of Ph.D. awarded by faculty from the Institution NA 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF 01 SRF Project Fellows 01 Any other 3.21 No. of students Participated in NSS events: University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level		0	0	01	02	01	03	0				
3.19 No. of Ph.D. awarded by faculty from the Institution 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF 01 SRF Project Fellows 01 Any other 3.21 No. of students Participated in NSS events: University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61												
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF 01 SRF Project Fellows 01 Any other 3.21 No. of students Participated in NSS events: University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level - State level - Nation		who are Ph.D. Guides and students registered under them 03										
JRF 01 SRF Project Fellows 01 Any other 3.21 No. of students Participated in NSS events: University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level - State level - National level - State level - National level - College Forum 61	3.19	No. of I	Ph.D. awarded	by faculty	from th	e Institution			NA			
3.21 No. of students Participated in NSS events: University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level - 3.25 No. of Extension activities organized University Forum - College Forum 61	3.20	No. of I	Research schola	ars receivin	g the F	ellowships (1	Newly	enrolled -	+ existing ones)			
University level 04 State level NIL National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61		JRF	01 SF	RF	Pro	ject Fellows		01 Any	y other			
National level NIL International level NIL 3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61	3.21	No. of s	tudents Partici	pated in NS	SS even	its:						
3.22 No. of students participated in NCC events: University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61		Univers	sity level	04	Sta	te level	I	NIL				
University level 76 State level - National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61		Nationa	ıl level	NIL	Int	ernational lev	el I	NIL				
National level 04 International level - 3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61	3.22	No. of	students partic	ipated in N	CC eve	nts:						
3.23 No. of Awards won in NSS: University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61		Univer	sity level	76	Sta	ite level		-				
University level NIL State level NIL National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61		Nation	al level	04	Int	ernational lev	vel	-				
National level NIL International level NIL 3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61	3.23	No. of	Awards won ir	n NSS:								
3.24 No. of Awards won in NCC: University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61		Univer	sity level	NII	Sta	te level	1	NIL				
University level - State level - National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61	2.24				Int	ernational lev	el I	NIL				
National level 01 International level - 3.25 No. of Extension activities organized University Forum - College Forum 61	3.24											
3.25 No. of Extension activities organized University Forum - College Forum 61			-	-				-				
University Forum - College Forum 61	National level 01 International level -											
	3.25 No. of Extension activities organized											
NSS 14 NCC 04 Any other 06	•	Univers	ity Forum	_	Co	llege Forum		61				
		NSS		14	NC	CC		04 Ar	ny other 06			

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility.
 - The NSS Unit celebrated *Van Mahotsav* on July 8, 2014 by conducting a declamation contest in the college campus. Volunteers displayed banners on various themes like tree plantation, forestation, importance of plants, wild life etc.
 - International Literacy Week was celebrated from July 8 to July 14, 2014 by conducting a declamation contest and a quote writing competition.
 - World Population Day was celebrated on 11th July, 2014. A quote writing contest was conducted.
 - *Balidaan Diwas* was celebrated on August 09, 2014 by organising a declamation contest in the memory of *Shaheed* Madan Lal Dhingra, a famous freedom fighter from Amritsar.
 - The NCC unit of the college organized a rally on Drug Addiction and Female Foeticide on August 12, 2014.
 - *Sadhbhawna Diwas* was celebrated on August 23, 2014 in commemoration of the birth anniversary of late Prime Minister Shri Rajiv Gandhi. A Paper Reading Contest was conducted in this regard. The idea behind the event was to promote national integration and communal harmony among people of all religions and languages.
 - The Red Cross unit organized a Seminar on Road Safety and Traffic Awareness on August 27, 2014 keeping in view the frequent traffic chaos on roads
 - Funds were raised on September 03, 2014 by selling Red Cross flags to students and staff of the college and the amount was sent to Indian Red Cross Society, Chandigarh.
 - The NSS unit planted saplings of *neem*, *gulmohar*, *amaltas*, *sukhchain* and other saplings in the college campus.
 - The NCC unit organized a rally on Dowry System and Tree Plantation on September 25, 2014
 - The college participated in the country's biggest ever cleanliness drive "Swachh Bharat Abhiyan" on October 2, 2014.
 - The NCC unit organized a rally on October 15, 2014 to conserve water on World Water Day.
 - *Ekta Diwas* was celebrated on October 31, 2014 in commemoration of the birth anniversary of Sardar Vallabhbhai Patel. The unit observed *Rashtriya Ekta Diwas* (National Unity Day) and paid tributes to Sardar Vallabhbhai Patel.
 - Various domestic products and games etc. were collected for distribution in Qila Jeevan Singh village and an orphanage in Ferozepur run by DAV Management Committee in Oct. 2014.
 - A Blood Donation Camp was organized on November 12, 2014 during the Mahatma Hans Raj celebrations under the aegis of the Red Cross unit of the college. 250 units of blood were donated by the students, parents and faculty of the college.
 - The NCC unit visited *Pingalwara* and DAV Red Cross School, on November 18, 2014 where they distributed fruits and sweets among the inmates.
 - The NCC unit of the college organized a rally on Education Awareness on January 28, 2015.
 - The NCC unit organized a debate competition on various social issues on February 26, 2015.

- Director General, National Disaster Response Force (NDRF), Ministry of Home Affairs, Govt. of India conducted training and awareness programme on March 13, 2015 and discussed the earthquake-prone areas of Punjab. The training and the awareness programme was attended by students of Red Cross, NCC & NSS.
- The Women Empowerment Forum of the college organized a lecture on the theme "Women Empowerment: The Historical and Present Perspective" on April 25, 2015 so as to create awareness among students.
- The Forum held an interactive session on Women Empowerment on May 4, 2015 highlighting the marginalized position of women in society and suggesting ways and means to bring the women of today to the centrestage.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly	Source of Fund	Total
		created		
Campus area	65,000 sq. Yards	0	College's own funds	65,000 sq. Yards
Class rooms	70	0	College's own funds	70
Laboratories	37	1	College's own funds	38
Seminar Halls	4	0	UGC	04
No. of important	15	3	UGC+DBT+College's	18
equipments purchased (≥			Own funds	
1-0 lakh) during the				
current year.				
Value of the equipment	1,34,05,346	46,35,533.77	UGC+DBT+College's	18,040,879.77
purchased during the year			Own funds	
(Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- All computers are interconnected through LAN with optical fibre backbone.
- The college has 18 state of the art computer labs equipped with 410 machines with the latest configuration.
- The network is managed and controlled by the high end servers installed in the server room.
- The college provides round the clock internet facility through 7 high speed internet broadband connections.
- To help the students of various departments, the college continues to upgrade & procure a member of licensed software.
- Subscription of NLIST was renewed.
- The 5.9 version of Alice software helps in the working of the library.

4.3 Library services:

]	Existing	N	ewly added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books and	62,302	12,73,420.74	979	457060.29	63,281	1,730,481.03	
Reference Books							
e-Books	7000	Included in Cost	2700	Included in Cost	9700	Included in Cost of	
		of e-Journals		of e- Journals		e-Journals	
Journals	153	35,876	00	00	153	35,876	
e-Journals	6000	00	00	00	00	00	
Digital Database	00	00	00	00	00	00	
CD & Video	808	Free of cost	44	00	852	Free of cost	
Others (specify)							

4.4 Technology up gradation (overall)

	Total	Computer	Internet	Browsing	Computer	Office	Departments	Others
	Computers	Labs		Centres	Centres			
Existing	370	20	370	45	45	27	30	1
Added	22	1	22	2	2	0	2	0
Total	392	21	392	47	47	27	32	1

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)
 - Training of SPSS software is given to students.
 - During summer vacations, seminars are organized to familiarize the support staff with the modern technology. They are trained to operate computers, printers and Xerox machines.
- 4.6 Amount spent on maintenance in lakhs:

I. ICT 61,7,033

II. Campus Infrastructure and facilities 52,63,779

III. Equipment 3,30,369

IV. Others 7,42,103

Total: 6,953,284

Criterion - V

5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - Members of the admission committee provide information to the students and their parents and guide students in choosing amongst different streams.
 - Notices are displayed at the designated information corners so as to keep the students updated.
 - Required information is provided to the students through the admission brochure.
 - Announcements are made in the morning assembly regarding various issues concerning students & the college.
 - Course coordinators and class in charges hold meetings with student representatives and inform them of various activities that could facilitate students.
 - IQAC cell of the college interact with student representatives to know about their problems and requirements.
- 5.2 Efforts made by the institution for tracking the progression
 - Parent teacher meetings are organized by the college so as to inform parents of their children's progress.
 - Meetings of the Student Council with the concerned supervisors are organized.
 - Class tests are conducted by teachers so that they can identify the advanced and slow learners and work on them accordingly.
 - Seminars and quiz competitions are conducted by teachers to interact with the students.

5.3 (a) Total Number of students : UG PG Ph.D. Others

3650 484 -- --

(b) No. of students outside the state : 35 (c) No. of international students : 01

N	Ien	Women				
No	%	No	%			
0	0	4221	100			

Last Year 2013-2014						This Year 2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3705	150	05	152	00	4014	3845	204	2	170	00	4221

Demand ratio: 1:2.4 Dropout %:3.9 %

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any) The institution took various steps in order to help students to prepare and perform well in various competitive examinations.
 - Adjustments were made in the time table of such students so that they could get ample time to prepare for their competitive exams.

- Guest lectures, discussions and meetings of professionals and faculty members were organised with the aspiring students so as to hone their competitive skills.
- The institution arranged special coaching classes for the students who aspired to appear in competitive examinations.

	ing Program in 2014-2015 lents beneficiaries :-	NIL							
5.5 No. of students qualified in these examinations									
		GAT.							
NET	- SET/SLET - GATE	- CAT	-						
IAS/IPS	- State PSC - UPSC	- Others	-						

- 5.6 Details of student counselling and career guidance
 - UNWTO and Department of Tourism & Travel Management, Punjab organised a Tour Guide Training program from October 27 to October 31, 2014 in which the students of the Department of Tourism & Travel Management & Geography participated. In order to train students as professional guides, they were given tips on communication skills, problem solving techniques, group tour handling and management skills.
 - Career Guidance Cell of our college provided guidance to the final year students about various available career options.
 - Faculty members of the Department of Psychology provided counselling to the students in order to help them to overcome maladjustment, stress and anxiety.

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5.7 Details of campus placement

	Off Campus		
Number of organizations	Number of Students	Number of	Number of
Visited	Participated	Students Placed	Students Placed
4	500	114	7

- 5.8 Details of gender sensitization programmes
 - An interactive session on Women Empowerment was conducted by the Women Empowerment Forum on May 04, 2015. Various suggestions were given by the forum regarding the upliftment of the suppressed gender of today.
 - A lecture on the theme "Women Empowerment Historical and Present Perspective" was
 organized on April 25, 2015 by Women Empowerment Forum of the college and delivered
 by Dr. Madhu Sandhu, Ex-head & Prof., Dept. of Hindi, GNDU so as to create awareness
 among students that the root cause of violence against women is their lack of awareness of
 their moral rights.

State/ University level	234	National level	93	International level	6
		=		='	

No. of students participated in cultural events

State/ University level 103 Nati	ional level - Inter	national level -						
5.9.2 No. of medals /awards won by students in Sports, Games and other events								
Sports: State/ University level 105	National level 56	International level 07						
Cultural: State/ University level 99	National level	International level						
5.9 Scholarships and Financial Support								
	Number of Students	Amount						
Financial support from institution	1123	4459503						
Financial support from government	116	25,66,844						
Financial support from other sources	05	12,000						
Number of students who received International/ National recognitions	100	2,62,500						
5.10 Student organised / initiatives								
Fairs: State/ University level 1 National level 1 International level								
Exhibition: State/ University level 3	National level	International level						
5.11 No. of social initiatives undertaken by the students:-								
5.12 Major grievances of students (if any) redre	essed: 03							

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision and Mission of the institution is centred on women empowerment as well as development of entrepreneurial skills, inculcation of spirit of self-reliance and *Vedic* values and discipline amongst women. To achieve this mission, implementation of need-based programmes and job-oriented courses is given priority.

Vision

- To provide holistic education rooted in a balanced blend of culture and modernity.
- To address institutional as well as individual needs with intuition, innovation and insight.
- To go beyond the targeted standard limits through persistent planning and untiring efforts.

Mission

- To provide such education to students which go a long way in inculcating a balanced blend of tradition and modernity.
- To endow women with need-based and job-oriented programmes which equip them with entrepreneurial skills.
- To 'enlighten and excel', so that all the learners are able to assume positive and fulfilling roles in nation-building.
- To enrich and empower all the beneficiaries through participative, positive and fertile teaching —learning environment.
- To imbibe women with Indian tradition and Vedic culture by organizing awareness raising programmes.

6.2 Does the Institution have a management Information System.

The College ensures a system of participative management whereby information flow and decision making processes are systematized and channelled through all key constituents of the College. The directions given by the DAV College Managing Committee, New Delhi are implemented by the various administrative offices, under the leadership and guidance of the Principal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

While developing curriculum, a market survey of the current job market is conducted.
On the basis of the survey, the college plans to develop and devise new programmes.
Apart from conducting the survey, the feedback from all the stakeholders is taken as well. After devising the same, it is discussed in the meetings of Boards of Studies and faculty meetings of the affiliated University so as to promote new courses in sync with the current demands.

6.3.2 Teaching and Learning

- The faculties of each department meet at the beginning of each academic session for term-wise allocation of syllabus assignments, contents, fix dates for the term-end tests and prepare the academic calendar/ teaching module of that session.
- In order to make learning pro-pupil and interactive, a number of modern and facilitative teaching aids and equipment, such as, smart boards, other audio visual aids, tutorials, virtual library, remedial coaching, projector and computer based teaching learning methods are used.

- To provide students co-curricular experience, seminars and guest lectures are organized on regular basis by all the departments.
- To give practical exposure and training, students are assigned various creative tasks, such as report-writing, press release, video filming, recording, interacting with resource persons etc. during seminars, workshops etc.
- Smart class rooms, air conditioned libraries, laboratories, a reading room and a multi-activity room are provided to students.
- Additional classes are taken during the autumn and winter break as well as on Sundays for additional help to students.
- To make teaching learner-centric and entertaining, new teaching aids such as, LCDs, projectors, CD players, computers, and other modern devices are also used.
- Films based on prescribed texts in the syllabus are also shown to students by the Department of English on the projectors.

6.3.3 Examination and Evaluation

- Regular class tests are taken periodically.
- The college conducts a Mid Term Test before the final semester examinations of the university.
- The answer scripts of Mid Term Tests are shown to the students and they are guided to improve upon their shortcomings.
- The university has set up an evaluation centre in our college for the evaluation of answer scripts.

6.3.4 Research and Development

- Teachers are kept updated about available scope for applying for research grants.
- Major and minor research projects are applied to and taken by the departments and the faculty.
- Space and necessary infrastructural support is provided for research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Latest books and journals are subscribed to and purchased every year.
- Automation of the library service has been initiated through OPAQ.
- Internet service has been made available in the college.
- PG Departments have been provided with separate departmental libraries.
- The college has access to e-journals and e-books through NLIST programme.
- The institution facilitates extensive use of ICT resources for its staff and students.
- The institution has added an Indoor Sports Complex, a Swimming Pool with Filtration Plan (near completion) and a Commercial RO System Unit to its physical infrastructure.

6.3.6 Human Resource Management

The college managed human resources in the manner given below:

- The review of the academic results was made.
- In order to keep the spirit of healthy competition alive among the students, incentives in the form of prizes and fee concessions were given to the students.
- A close watch was kept on the learner's progress.
- Faculty members were encouraged to undertake research work and widen their academic horizons.

• New methods were developed to make learning more interesting and stimulating.

6.3.7 Faculty and Staff recruitment

• The college made 123 appointments on adhoc basis. Besides, 31 members were recruited on contractual basis. The recruitment of adhoc and contractual teachers is done through a proper channel. The posts are advertised in reputed national and regional newspapers. The applications are invited from eligible candidates satisfying UGC/GNDU norms. The selection of staff is based on merit. The recruitment of contractual staff is done by DAV College Managing Committee, New Delhi, while the recruitment of adhoc staff is done at the college level by Adhoc Selection Committee.

6.3.8 Industry Interaction / Collaboration

- The students of B.D. Fashion Designing and Textile Designing were taken to Anchal Fabrics on Aug. 17, 2014 for industrial visit.
- To acquaint the students with practical field experience, a two day trip to Chandigarh was organized on Aug. 22-24, 2014 by the Department of Journalism and Mass Communication. During the trip, students visited Crayons an advertising agency, Hindustan Times and Tehelka Studio.
- The students of B.D. Fashion and Textile designing were taken to Wedding Asia exhibition held at Ludhiana on Aug 23, 2014. It included the latest collection of renowned designer's works from Chandigarh, Ludhiana, Delhi and Pakistan.
- Department of Tourism and Travel Management and Geography organized an excursion to Ludhiana and Jalandhar on Aug. 30, 2014.
- The students of B.D. Fashion Designing and Textile Designing were taken to Bhanu Embroidery on Aug. 30, 2014 for industrial visit.
- The students of B.D. Fashion Designing and Textile Designing were taken to Sangam Shawls on Sept. 2, 2014 for industrial visit.
- Department of Multimedia organized a field trip on wildlife photography at Tiger Safari, Ludhiana on Nov. 3, 2014.
- Department of Commercial Art and Still Photography organized a one day trip to village Fatehgarh on Nov. 15, 2014 for enhancing the photography skills of students.
- Department of Multimedia organized a field trip on Videography and Landscape Photography, Pong Dam Talwara (H.P.) on Jan 17, 2015.
- Department of Physics organized an educational trip to Indian Institute of Science Education and Research (IISER) Mohali on Jan.20, 2015.
- Heritage Walk was organized by the Dept. of Tourism and Geography to explore the real history of Amrtisar, Pul Kanjari and Sham Singh Atari Smadhi, which are comparatively lesser known places of Amritsar, on Feb 5, 2015.
- Department of Commerce organized an industrial visit to Philips Mohali on 11th Feb., 2015 for Commerce and Management students. The visit was organized to impart practical and industrial knowledge to students.
- The students of the Department of TTM visited Hyderabad on Feb. 2015 under the supervision of the faculty of the department. They visited places of tourist interest and gained knowledge about tourism in Hyderabad.

6.3.9 Admission of Students

• During the session 2014-2015, 4221 students were admitted to various courses available in the college.

6.4 Welfare schemes for Teaching, Non-Teaching and Students

Welfare schemes for Teaching & Non-Teaching:

- Gratuity Cheques given to the employees on the day of retirement without delay.
- Contributory Provident Fund
- Medical assistance by the college's contribution of 4.75% in ESI Scheme to Teaching and Non-Teaching Staff having salary up to 15,000/-
- Maternity leave
- Health facilities, like services of doctor, nurse during working hours, medical check-ups of the staff and aid to the under-privileged employees, are provided generously.
- Free education for the wards of the teaching and the non-teaching employees
- Advance to meet emergency expenditure
- Uniform given to class IV employees
- Gifts given to the non-teaching employees on special occasions like Diwali

Welfare schemes for Students

- Freeships for merit holders and the needy students
- Career guidance provided to students of final year of different courses
- Placement facility
- Counselling of students for maladjustment, stress and anxiety by the faculty members.

6.5 Total Corpus fund generated :	10205740.50				
6.6 Whether annual financial audit has been done Yes	Yes	No			
6.7 Whether Academic and Administrative Audit (AAA) has been done?					

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU	Yes	Member of Faculty
Administrative	Yes	GNDU	Yes	DAV Managing Committee

6.8 Does the University/ Autonomous	s College declares results within 30 days?
For UG Programmes	Yes No √
For PG Programmes	Yes No √

- 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
 - The University has changed the format of the Examination from annual system to semester system for all levels and subjects.
- 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

 N/A

6.11 Activities and support from the Alumni Association.

- An interactive meeting was organized with the Alumni wherein the old students gave their suggestions and feedback.
- Distinguished alumni from various fields held interactive sessions with the students of the college.

 The Alumni Association pledged its support to the college as well as to the underprivileged students.

6.12 Activities and support from the Parent-Teacher Association

• A fruitful interaction with the parents was facilitated. It proved instrumental in the better functioning of the college.

6.13 Development programmes for support staff

 As the college thrives on the staff-friendly environment, various welfare measures have been taken. During summer vacations, seminars were organized to familiarize the support staff with the modern technology. They were trained to operate computers, printers and Xerox machines.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College implements healthy ecological practices in water and energy conservation and waste management. Some of the initiatives are as follows:

- Fluorescent tubes instead of incandescent bulbs are used.
- Compact fluorescent lamps (CFL) have already been installed.
- Solar thermal devices are used for effective conservation of renewable energy.
- In non-reading and non-working areas, reduced lighting (25 watts- 40 watts) is used.
- Trees and medicinal plants are added.
- Active initiative was taken in the upkeep of the terrace garden in the Science Block.
- One storage tank has been made available and two bore wells have been dug for storage and ground water recharging of BD block and Hostel building.
- Rain water of main building is collected in the storage tank. It also enters the borewell for ground water recharging.
- Waste chemicals in the chemistry labs are properly disposed of by dissolving them in water or by keeping them separately in protected sheets.
- Heavy waste furniture and drama sets are sent to the workshop for dismantling and recycling or re-using.
- Students of the Departments of Design and Fine Arts too use this material and create art pieces out of various waste items.
- All the teaching and non-teaching staff along with the principal Dr. (Mrs.) Neelam Kamra participated in the country's biggest ever cleanliness drive "Swachch Bharat Abhiyan" on Oct. 2, 2014. About 200 students also participated in Swachch Bharat Abhiyan & took pledge for keeping the cleanliness drive alive and making campus eco-friendly.

Criterion - VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - In its bid to promote pro-environment stance, the college promotes paperless administration to the maximum by computerizing its official work as much as possible and by using LCDs, and other technological gadgets for displaying all kind of necessary information.
 - The college promotes interactive classroom teaching through the use of technological equipment.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

The institution monitors and evaluates the quality of its enrichment programmes through constitution of various committees like:

- Internal Quality Assurance Cell (IQAC)
- Academic Council
- Grievance Redressal Cell
- Library Advisory Committee
- Women Empowerment Cell
- Legal literacy Club
- Fee Concession Committee
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
 - Provision of facilities to sportspersons such as fee concession, free hostel and free mess facility, free diet (daily juice, fruit salad and milk), free medical facility, free bus facility, free kit, free equipment, cash prizes (ranging between Rs 25,000/- to Rs. 35,000) and free books to the needy players.
 - Organization of enlightening programmes on various societal issues, for instance, cleanliness of environment through daily Havan, gender sensitization etc. by Arya Yuvti Sabha, Women Empowerment Forum, Legal Literacy Cell, NCC, NSS & Red Cross Units of the college
 - Provision of Remedial Classes for weak students and merit holders.
 - Provision of Gymnasium so as to keep staff physically healthy.
- 7.4 Contribution to environmental awareness / protection

Energy Conservation

In its bid to conserve environment, the college administration plans schemes to sustain environment and implement them effectively with the active participation of students and staff. Following measures have been taken to save energy:

- For outdoor lighting, high pressure sodium or metal LED lamps are used.
- Lights are switched off immediately when not required.
- All transformers are disconnected and isolated from the wall outlet receptacles at the end of a working day.
- Fluorescent tubes instead of incandescent bulbs are used.
- Compact fluorescent lamps (CFL) have already been installed.
- Computers, printers, copiers etc., which are not in use, are switched off and disconnected at the end of a day.
- All personal computers utilize the power management option for conserving electrical energy.
- Most of the doors, windows have been thermally sealed and are kept closed on entry/exit to reduce overwork.

- Split units and central ACs have been installed in the institution which are compatible to the occupancy level.
- Members of student council, discipline committee and faculty remain vigilant to check the
 wastage of electrical energy by ensuring that lights and fans are switched off jmiin
 unoccupied classrooms or laboratories.
- Electronic equipments and gadgets are shut- off during non-working hours.
- All the office windows are covered by blinds or curtains to reduce heat conduction.
- Unit settings for all ACs are at 22-24°C.
- The college is gradually switching over to energy efficient LED Lights.

Use of Renewable Energy

- Solar thermal devices are used for effective conservation of renewable energy.
- The following devices have been installed in the college as alternative to electrical appliances:-

Four Solar water heaters.

Eight Solar Lights.

Water Harvesting

- One storage tank has been made available and eight bore wells have been dug for storage and ground water recharging of BD block hostel building, main building and sports hostel.
- Rain water of main building is collected in the storage tank and also enter the borewell for ground water recharging.
- The water of Commerce Block enters the borewell for recharging of ground water.
- In the playground, rain water percolates through the soil.
- Waste drinking water is recycled and reused.

Efforts for Carbon Neutrality

- Plantation of trees has been increased to sequester CO₂ emitted in the atmosphere.
- The college has invested in green technologies such as solar power to reduce its carbon footprint.
- The greenhouse gas emission has been reduced by encouraging the employees and students to pool their conveyances.

Plantation

- In the last three years the college has planted about 500 ornamental and seasonal plants in the campus.
- A herbal garden having different varieties of medicinal plants has been developed in the college.
- A terrace garden has been developed outside the Science Block of the college. It has different varieties of ornamental plants.
- The college has an organic vegetable patch, free of chemical fertilizers and pesticides.
- The garden and kitchen waste of the college is converted into vermicompost and then utilized as a natural fertilizer.

Hazardous Waste- Management

- Waste chemicals in the chemistry labs are properly disposed of by dissolving them in water or by keeping them separately in protected sheets.
- Heavy waste furniture and drama sets are sent to the workshop for dismantling and recycling or re-using.
- Students of the Departments of Design and Fine Arts too use this material and create pieces of art out of various waste items.

E-Waste Management

- Electronic waste, such as discarded computers, office electronic equipments, mobile
 phones, television sets and refrigerators are disposed-off as per their condition, sometimes
 donated to needy institutions or handed over to companies or NGOs engaged in recycling
 of e-waste.
- Recycling and disposal of e-waste involves risk, it is handed over to expert persons only

for dismantling or recycling.				
7.5 Whether environmental audit was conducted?	Yes	No	$\sqrt{}$	

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis) The college has the following strengths:
 - It has world class infrastructure.
 - It has a well-qualified, devoted and enthusiastic staff; many of whom have bagged national awards.
 - Latest equipment is purchased to enhance the existing infrastructure.
 - It offers large gamut of subjects and courses, encompassing various fields.
 - It has a flourishing research environment, with various major and minor research projects being undertaken.
 - Its Alumni network helps in guiding the students.

The college provides the following opportunities:

- There is huge potential for introduction of more vocational and career-oriented courses.
- There is vast possibility for introduction of more Add-on Courses.
- There is immense scope for placements.
- There is enormous leeway for revenues to be generated through consultancy services.

8. Plans of institution for next year

The college has the following plans:

- Introduction of new vocational courses, such as, B.Voc. (Fashion Technology).
- Organization of various seminars and workshops.
- Upgradation of the college library.
- Purchase of new equipment for Multimedia Department.
- Purchase of new computers.
- Purchase of latest audio-visual aids.

Mrs. Poonam Kohli Coordinator, IQAC **Dr. Pushpinder Walia** Chairperson, IQAC

Date: June 22, 2016.
